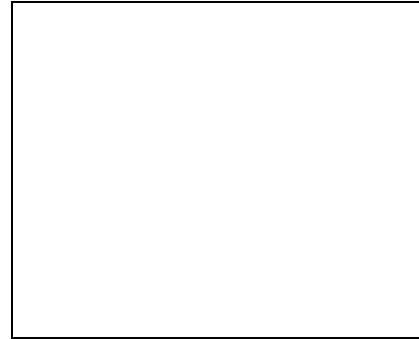


**Town of Fairhaven
Board of Public Works Meeting
October 17, 2016**

Present

Michael Ristuccia, Commissioner
Robert Hobson, Commissioner
Brian Wotton, Commissioner
Kathleen Sturtevant, Commissioner
Jarrod Lussier, Commissioner
Vincent Furtado, BPW Superintendent
Kathy Tripp, Administrative Assistant
John Charbonneau, Highway Superintendent
Joseph Desroches, Highway Department
Stephen Lynch, Lynch Botelho Corp.
Antone Medeiros, Jr., Contractor



I. Call to Order

Mr. Ristuccia called the meeting to order at 6:00 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. September 26, 2016

Mr. Wotton motioned to approve the minutes of the September 26, 2016 meeting. Ms. Sturtevant seconded. Vote unanimous.

B. September 26, 2016 – Executive Session (b)

Mr. Wotton motioned to approve the minutes of the September 26, 2016 Executive Session (b). Ms. Sturtevant seconded. Vote unanimous.

IV. Appointments

A. Interview for Working Foreman Highway Maintenance Man – Joseph Desroches

Mr. Desroches – I been here ten years with the town. First as a truck driver and I have been an operator for over five years. Looking to apply for the foreman’s job. Better my career with the town and this will be the last job I get.

Mr. Furtado – Take over for Al who retired.

**Town of Fairhaven
Board of Public Works Meeting
October 17, 2016**

Mr. Hobson – Been here for ten years. He runs the grader and other equipment. He gets along with the other guys. Mr. Charbonneau supports him.

Mr. Charbonneau – 110%

Mr. Wotton motioned to approve promoting Joseph Desroches to Working Foreman Highway Maintenance Man. Ms. Sturtevant seconded. Vote unanimous.

Mr. Furtado – Sometimes with promotions because of the union and someone is promoted from his classification to a higher position it may only be a very short increase in money. Joe wanted to ask the Board if he could be paid at the highest step.

Mr. Charbonneau – The last two started at the top step.

Mr. Hobson – I think we should start at the top step.

Mr. Charbonneau – I would recommend the top step.

Mr. Wotton - Completely okay with the higher step.

Ms. Sturtevant – I agree.

Mr. Wotton motioned to approve the promotion to Working Foreman Highway Maintenance Man at the top step. Mr. Hobson seconded. Vote unanimous.

Mr. Hobson – Congratulations to Mr. Charbonneau. He has one of the best departments. He puts his heart and soul in it. Sometimes we don't get along. If all of the superintendent's ran their departments like you we'd be golden.

B. Stephen Lynch, Lynch Botelho Corp. – New Driveway Contractor

Mr. Lynch – I am president of Lynch Botelho Corporation out of Middleboro. I've applied to be an approved contractor basically because a private citizen hired me to do their driveway. I knew there were regulations so I filed an application for that process.

Mr. Ristuccia - Read the packet no questions whatsoever.

Mr. Hobson – Highly recommended and you have the proper insurance.

Mr. Wotton motioned to approve Lynch Botelho Corp. as a driveway contractor. Ms. Sturtevant seconded. Vote unanimous.

Mr. Lynch – One question, regulations depends on your frontage or per square foot base per square foot of the lot.

**Town of Fairhaven
Board of Public Works Meeting
October 17, 2016**

Mr. Ristuccia – Based on frontage of your property. You can do what you want after the apron.

Ms. Tripp – As long as there are not any wetlands.

V. Items for Action

A. Appointment of Wastewater Treatment Plant Operator

Mr. Furtado – This is for Bob Gomes. A couple of weeks ago he was here and we discussed his hours of 7 to 3:30. In accordance with the union regulations we have to post the position for those dedicated hours. Bob signed it. Just basically putting it on paper to satisfy the union’s contract. Nothing different than he’s already working 7 to 3:30.

Mr. Wotton motioned to approve the position for Bob Gomes to Treatment Plant Operator for the change of hours of work from 7 to 3:30 p.m. Mr. Hobson seconded. Vote unanimous.

B. BETA Group – Agreement for Asset Management Services

Mr. Ristuccia – When I first read this confused I was confused but it’s a heck of a buy.

Mr. Furtado – The total price is \$42,900 which has been approved by Chapter 90. \$15,000 is for permission to use the software company. Basically it’s the highway department as they continue to make improvements to the drainage and streets. We haven’t updated it in a while on our computer system. The engineering company takes all the work that we’ve done and does the update. Water and sewer already there. Able to access that than via plans in the back room. In addition to that continue with the pavement management program. Assess the files of the road capital plan for us and then do some training and then able to access the computer program on all the computers. Update the system, train; 3 years of licensing and redo the pavement management system.

Mr. Wotton – What’s the fee after the three year license?

Mr. Furtado – Its \$5,000 a year.

Mr. Ristuccia – The license for \$5,000 a year is not to BETA. It’s to the software company.

Mr. Wotton – Put that in our budget going forward.

Mr. Wotton motioned to approve the agreement with BETA Group in the amount of \$42,900. Ms. Sturtevant seconded. Vote unanimous.

IV. Appointments (Continued)

C. Antone Medeiros, Contractor – Driveway Waiver for 1 Green Street

**Town of Fairhaven
Board of Public Works Meeting
October 17, 2016**

Mr. Medeiros – His first driveway is shared by a neighbor. I recommended him to put in his own driveway in on Doane Street.

Mr. Wotton motioned to approve the driveway waiver for a second driveway on Doane Street. Ms. Sturtevant seconded. Vote unanimous.

V. Items for Action (Continued)

C. Digester Piping Modification Quotes

Mr. Ristuccia – This is to get the digester up and running. One had the price and that's the company we want to have do it.

Mr. Furtado – The price is \$19,975. And basically we can do this instead of waiting for town meeting. This will be to install the muffin monster, bypassing, install isolation valves. Basically from what happened the pressure let go and the system backed up. At town meeting we had to get approval so we could get the digester back on line. Put the safeguards in there so it won't happen again. We didn't have the money for this. Mark Rees approved this. Most likely have to go in front of the finance committee down the road and hit the reserve fund.

Mr. Wotton – We spend this \$19,296 and its 100% up and running.

Mr. Ristuccia – Two or three weeks to do the work. Before Thanksgiving it should be operating.

Mr. Wotton motioned to approve digester piping modifications to Pride Environmental in the amount of \$19,296. Mr. Lussier seconded. Vote unanimous.

IV. Appointments (Continued)

D. Mario Ribeiro, Pasta House, 100 Alden Road – External Grease Trap

Mr. Furtado – The 6:30 appointment, we tabled that. Back a couple years ago there was some grease buildups in the line. Discharged into Alden Road then takes a right and a 90 degree from there down Bridge Street. We have responded in the past for some backups. In 2014 they were in front of us and the board voted. They put in a new pipe and we put one in and we told him at that time if it continues they will have to put in an external grease trap. He has installed a vactipure system. It's an incubator service monthly where bugs get introduced into the system. An issue back on Bridge Street a couple of months ago and a few months before that. We visited last Friday. The line leaving was pretty clean. The main was not. It's working on his lines but not working in the main. Good idea to check some upstream properties too. Look at the size of the incubator to increase it. That's where it stands. Try to be fair if he is not the sole contributor.

Mr. Ristuccia – When we notified him it was in the best interest to contact the people with the system with the bugs and maybe add more bugs to eat more grease. Second checking other lines upstream.

**Town of Fairhaven
Board of Public Works Meeting
October 17, 2016**

Now and the next meeting check the other line. At the next meeting's agenda we should have a lot more knowledge.

Mr. Wotton motioned to table the 6:30 appointment. Ms. Sturtevant seconded. Vote unanimous.

V. Items for Action (Continued)

D. P.A. Landers – Green Street Payment #1

Mr. Ristuccia – We had a request for new lights.

Mr. Furtado – I did get that approved from Chapter 90. Waiting to get the price.

Mr. Wotton motioned to approve payment #1 to P.A. Landers in the amount of \$280,537.85. Mr. Lussier seconded. Vote unanimous.

IV. Appointments (Continued)

E. Scott Hartman, 451 Sconticut Neck Road – Request for Support for Sewer Tie-In Waiver

Mr. Furtado – There are five properties not settled or tied in. I had to go with Pat Fowle to court a couple of Mondays ago. The Board of health will not grant a waiver unless we or the Board of selectmen support it. He wanted to come here.

Mr. Ristuccia – We are the people responsible for the whole situation. We brought it to the fore front. There are people on the list who haven't hooked in. We said to send them a letter as the next step. It's time that these folks hooked in. In 2003 and 2004 they were granted a ten year waiver if they had just put new systems in. Nobody enforcing it.

Ms. Sturtevant – I was one that head stormed this whole thing for the sewer. It was five years and after five years the Board of Health would go in and check to see if they could still pass Title V. Everybody was made to pay betterment and tie in. There were elderly people and things they had to do. I cannot not support that.

Mr. Ristuccia – I feel the same way.

F. Claudia Martin, 17 Turner Avenue – Sewer Abatement Request

Mr. Furtado – This person had a disagreement with the bill, \$6,500. The first time the board voted to have the meter checked. It was accurate. You said you would only consider an abatement if you had a picture of the flood or a bill from a plumber.

VI. Board Members, Superintendent – Old Business / New Business

**Town of Fairhaven
Board of Public Works Meeting
October 17, 2016**

Superintendent's Report for October 17, 2016:

From Last Meeting

- 13 Hathaway Street resident notified to appear at ConComm
- Remote vote placed on Selectmen's agenda
- Winsegansett brush cut
- Debris removed from dumping on bike path at Pierce's Point
- Town manager approves digester improvements procurement
- Send correspondence/met with property owner of land with overgrown brush in East Fairhaven – he will hire contractor to cut brush back
- Speak with Historical Commission re: Historic Lighting at Fort Phoenix
- Cut requested brush on Bridge Street

New Items

- Attend Housing court – re: sewer betterments
- Conduct lockout/tagout and confined space entry training for sewer department
- Reviewed engineering proposals for Hedge Street road reconstruction
- Review non-union job descriptions
- Secure procurement for new dump body for truck #18 – rotted dump body won't last the winter like we had originally hoped
- Working on various logistics of storm water grant to move design and placement of remediation equipment forward
- Remind Water and Sewer Departments about BPW tardiness policy – consistent violators will be docked pay and subject to escalated enforcement
- Borrowing for the Sewer Department improvements, approved at Town Meeting, is in the works
- Reach out to bikeway committee to seek funding source for Scoticut Neck Road bike path improvements
- Water and Sewer dept union negotiations

**Town of Fairhaven
Board of Public Works Meeting
October 17, 2016**

- Receive/review/work with insurance co. re: claim that Alden Rd road construction caused vehicular damage
- Notify other Town Departments as well as residents concerning water main work on the causeway which will occur at the end of this month
- Chair monthly Mattapoisett River Valley Committee – water ban is still in effect in all local communities
- Interview help for temporary opening at Sewer Department
- Attend Massachusetts Municipal Association legislative meet

Mr. Ristuccia – Town beach parking lot; if you haven't been down there lately it's really bad. It's worse than ever.

Mr. Hobson – Fir and Causeway Road it's the same situation. Fort Phoenix lighting?

Mr. Furtado – Have to put in an article for town meeting.

Mr. Hobson – Green Street facing the Fort.

Mr. Furtado – I'll have to get a price from Ray.

Mr. Ristuccia – Assumption that the Selectboard are going to approve the remote vote. Next meeting we will talk about rules and regulations and ask them to implement them into their decision.

Mr. Hobson – If they approve this it will be for every other board.

Mr. Ristuccia – I want to make sure they know that we are going to make rules.

Mr. Furtado – The selectmen have the power to set the rules.

Mr. Wotton – I noticed the roads on West Island. Send the grader down there. Trucks with fill in general and the street that runs on the side of the Bayside.

Ms. Sturtevant – I have nothing.

Mr. Lussier – I contacted Vinnie about the Pop Warner. They need a better storage facility. All the games are hosted at Livesey Park. Quite an event for the breakdown. The storage containers are on the south side.

Mr. Furtado - People had had some issues with those. I would suggest what would be best because of what I read is that he come in and present it.

**Town of Fairhaven
Board of Public Works Meeting
October 17, 2016**

Mr. Lussier – Storage revamp that building to a larger 18 x 18.

Mr. Ristuccia – We could get enough people on a Saturday and put a building together.

Mr. Lussier – We could get the Voke kids to help.

Ms. Tripp – You need an engineered plan and permits from the building department.

VII. Set Date for the Next Meeting

Mr. Wotton motioned to hold the next meeting on November 7, 2016 at 6:00 p.m. Mr. Lussier seconded. Vote unanimous.

VIII. Adjourn

Mr. Wotton motioned to adjourn at 6:55 p.m. Ms. Sturtevant seconded. Vote unanimous.

Respectfully submitted,

Kathy A. Tripp
Administrative Assistant

Minutes approved on November 7, 2016.