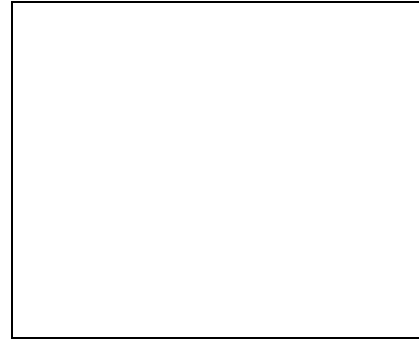


**Town of Fairhaven
Board of Public Works Meeting
March 28, 2016**

Present

Michael Ristuccia, Commissioner
Robert Hobson, Commissioner
Brian Wotton, Commissioner
Daniel Freitas, Commissioner
Vincent Furtado, BPW Superintendent
Kathy Tripp, Administrative Assistant



Ms. Sturtevant was not in attendance but was listening via cell phone.

I. Call to Order

Mr. Ristuccia called the meeting to order at 6:00 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. September 28, 2015 – Executive Session (b)

Mr. Wotton motioned to approve the minutes of September 28, 2015, Executive Session (b). Mr. Hobson seconded. Vote unanimous.

B. March 21, 2016

Mr. Hobson motioned to approve the minutes of March 21, 2016. Mr. Wotton seconded. Vote unanimous.

IV. Appointments

n/a

V. Items for Action

A. Sewer Rates

Mr. Ristuccia – We spoke about this at the last meeting and there was a lot of talk on what to do.

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Mr. Furtado – We need to collect a couple hundred thousand dollars one or two ways. Charge .50 or institute the fee as we discussed last week. My personal thought we need to collect that money. Board has to vote something to satisfy what we need to do. The water rate study will be discussed on April 11th. The more recent one instituted the tier. One of the reasons we decided on the tier was because you didn't want to affect the people who use that much water.

Mr. Ristuccia – We have a water bill from another town. There is a fee for \$187 and they call it a capital recover charge. It's for water upgrades and this is quarterly. I think that either way we have to raise the money.

Mr. Hobson – My thought is I know we have to raise the rates. Water and sewer; people don't pay their taxes in town. If the people don't pay their taxes then they don't pay water and sewer and the betterment. I would go along with some type of raise.

Mr. Furtado – If we do that, what would you like to do? Propose shut the water off?

Mr. Hobson – Do what other towns do. Put in the paper what everybody owes. Town of Fairhaven does not do that. Houses owe \$10 to \$15,000. Get together with the selectmen and discuss this with them if this whole Board agrees to it. We are paying for these people who don't pay.

Mr. Ristuccia – If John Jones doesn't pay we might not collect the money until six years from now.

Mr. Hobson – People don't pay three, four and five years. They'll never catch up. I think he should go down there and talk to the selectmen.

Mr. Wotton – I'm all for calling it like it is; a capital recovery plan and not raising the rate. I think we should however open up a second bank account for the loan and then we can right off that charge. Up front with people and know what we are doing. Makes it more honest. No if ands or buts about it. We have to do it. Break it down each and every household. Should be an even number for every household. This for a completely more reason we have to upgrade the plant. I think opening up a second line item and when that is paid for and done that's the way to go.

Mr. Freitas – I agree. Last week we saw this bill from Cohasset. I spoke with Kathy and we can do it separate. If we go at \$20 half a year, it's \$40 per year it comes out to \$224,000. If we go \$50 then it will be \$285,000.

Mr. Furtado – We need \$20 additional dollars.

Mr. Freitas – Fifty dollars for the year and then we can pay it in less than twenty years. We have to do the upgrades.

Mr. Ristuccia – Well \$748 for Cohasset compared to \$50. More twice a year.

Mr. Freitas - \$12.50 for the quarterlies?

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Mr. Wotton – I still think the number is low. \$50 is manageable. In all actually \$50 is not a lot of money. I'd be okay with a bigger number. More money stays with the town's people. I'd be interested to see over the years fifteen or twenty years.

Mr. Ristuccia – Make a motion that the money raised by this account be paid by paying that note.

Ms. Tripp – I've already discussed this with the Town Accountant and our software company. That's the way it will be set up.

Mr. Wotton motioned to add a capital recovery fee to the bill to be billed out \$25 each billing cycle and to put it in a separate account to pay off the loan.

Mr. Wotton amended his motion to add a capital fee to each bill going out twice a year in the amount of \$25 a bill for a total of \$50 and the quarterlies to pay \$100 per year to go into a separate account to pay off the loan only. Mr. Hobson seconded. Vote unanimous.

B. Gravity Construction; Hydrant Replacement Program – Change Order #1

Mr. Furtado – Change Order #1 was to pay for six additional hydrants. We bid this a year or so ago and it came in under budget. We still have money in that contract. The folks, Gravity they were here and they did six additional hydrants. There will be another change order for some of the engineering that was behind it.

Mr. Wotton motioned to approve Change Order #1 in the amount of \$26,598 for six additional hydrants. Mr. Freitas seconded. Vote unanimous.

VI. Board Members, Superintendent – Old Business / New Business

Superintendent's Report for March 28, 2016:

From last meeting

- Advised Highway Crews of Little Bay Clean-up event and what is required
- Grading Road off of Farmfield
- Ditch on Bayside will be cleaned by Mosquito Control in May

New items

- As a reminder – BPW presents their budget to Fincom on March 31st
- Work on Articles for STM
- Met with Digester Contractor re: thoughts on cleaning and what's required to minimize rags in future

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- Speak with Tom Crotty concerning converting Personnel Board positions to that of contracted
- Spoke with Town Administrator concerning contracts with union and non-union, as they apply to Town Meeting
- Spoke with Town Administrator re: STM Articles
- Attended/Chaired Mattapoisett River Valley Advisory Committee
- Attend Insurance Company Training – Bloodborne Pathogens
- Reviewed Town Administrator’s budget – made various comments for line items requiring correction
- Attend BBAC meeting as Town’s representative
- Coordinate logistics of commencing stormwater grant

Mr. Freitas – I have nothing.

Mr. Wotton – The only thing I have is the new owners of the Bayside Lounge asked if we could fill the potholes on the side street on Karen Avenue. There is a monster hole over there. They are doing some improvements.

Mr. Hobson– Seaview Boat Ramp; when are they going to start that project?

Mr. Furtado - It went out to bid. Century paving got the bid. We’ve had some correspondence over the last week. I don’t have the exact date.

Mr. Hobson – Diamond and Henry they want to get it tarred. When they come up Club and turn onto Henry to go to Diamond there is a drop off. Side streets where the plows screwed up.

Mr. Furtado – That will be soon.

Mr. Ristuccia – Going back on the bike path crossing; status on that?

Mr. Furtado – Bayside Engineering has done some work. There were two agreements. They sent up one for \$20,000 and one for \$60,000. They’ve almost completed the first phase of the work. Get that done and we will have a design. Board will vote to implement those things and construct it.

Mr. Ristuccia – Contact them.

Mr. Hobson – Recycle center will be open on April 1st from 8:15 to 12:00 and then every day after that.

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A Friend of mine came off the highway in Mattapoissett. There was a truck and trailer with a load of pine on the trailer. It came right down Route 6 and turned into Arsene Street.

Mr. Ristuccia – Folks come in with a load we should have a form to say where it comes from.

Mr. Wotton – For me, I have different piles and when I have a truck load and then we do it.

Mr. Furtado – Disclosure form for brush.

Mr. Wotton – The Fairhaven Drive-in sign is falling over and dilapidated. It's a hazard at this point for some student walking.

Ms. Tripp – Signs fall under the building department.

Mr. Wotton – That whole intersection is a dilapidated area. It's collecting a lot of trash. It needs to be neatening up a little bit.

Mr. Hobson – That would make a good recycling center.

Mr. Ristuccia – There are a considerable amount of wetlands in there.

VII. Set Date for the Next Meeting

Mr. Wotton motioned to hold the next meeting on April 11, 2016 at 6:00 p.m. Mr. Freitas seconded. Vote unanimous.

VIII. Executive Session – Union Negotiations; Personnel Matter

Mr. Wotton motioned to adjourn the open session and enter into executive session at 6:28 p.m. to discuss union negotiations and a personnel matter and not to reconvene in open session. Mr. Hobson seconded.

Roll call taken: Mr. Ristuccia, Mr. Hobson, Mr. Wotton and Mr. Freitas in favor.

Respectfully submitted,

Kathy A. Tripp
Administrative Assistant

Minutes approved on April 11, 2016.