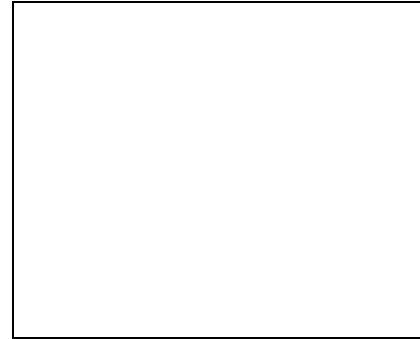


**Town of Fairhaven
Board of Public Works Meeting
April 13, 2015**

Present

Michael Ristuccia, Commissioner
Robert Hobson, Commissioner
Brian Wotton, Commissioner
Daniel Freitas, Commissioner
Vincent Furtado, BPW Superintendent
Kathy Tripp, Administrative Assistant
James Steidler, Rochester Ventures



Ms. Sturtevant was not in attendance but was listening via phone.

I. Call to Order

Mr. Ristuccia called the meeting to order at 6:05 p.m.

II. Reorganization of Officers

A. Chairman

Mr. Wotton motioned to nominate Mr. Ristuccia as Chairman. Mr. Hobson seconded. Vote unanimous.

B. Vice-Chairman

Mr. Ristuccia motioned to nominate Mr. Hobson as Vice-Chairman. Mr. Wotton seconded. Vote unanimous.

C. Clerk

Mr. Hobson motioned to nominate Mr. Wotton as Clerk. Mr. Ristuccia seconded. Vote unanimous.

Mr. Ristuccia – I would like to thank the citizens in the Town of Fairhaven for their vote to keep the BPW in its present form. We will work hard for you. Thank you for your vote of confidence. We won't let you down.

III. Routine Matters

A. Signing of Departmental Bills

IV. Approval of Minutes

A. March 23, 2015

**Town of Fairhaven
Board of Public Works Meeting
April 13, 2015**

Mr. Wotton motioned to approve the minutes of the March 23, 2015 meeting. Mr. Hobson seconded. Vote 3-0 in favor with Mr. Freitas abstaining.

V. Appointments

A. James Steidler, Rochester Ventures – Application for Drain-layer

Mr. Ristuccia - Your documents speak well for you.

Mr. Hobson – I looked at your application. You filed all your paperwork properly and paid the fee.

Mr. Hobson motioned to approve Rochester Ventures as a drain-layer. Mr. Wotton seconded. Vote unanimous.

VI. Items for Action

A. Synagro – Amendment #2 to Biosolids Management Service Agreement

Mr. Ristuccia – Are these the folks doing the tank?

Mr. Furtado – No. Synagro takes away the waste product from the treatment plant. Contract was negotiated. This annual renewal will cover the current agreement which will expire at the end of this fiscal year. This is for next fiscal year to June 30, 2016.

Mr. Ristuccia – How does this compare? Is it the same?

Mr. Furtado – We get charged by what the loads weigh and depending on what the solids weigh they charge per pound.

Mr. Wotton motioned to approve Amendment #2 to Synagro from July 1, 2015 to June 30, 2016. Mr. Freitas seconded. Vote unanimous.

B. Bay State Regional Contractors; Taber Street Pumping Station – Payment #1

Mr. Furtado - Bay State won the contract for some of the modifications at the Taber Street Pump Station. This is for their bonds, general conditions and utilities less retainage.

Mr. Ristuccia motioned to approve payment #1 to Bay State in the amount of \$39,812.60. Mr. Hobson seconded. Vote unanimous.

C. Town of Rochester Firefighter’s Association – Request to use River Road Pumping Station

Mr. Ristuccia – This is for River Road for the boat race.

**Town of Fairhaven
Board of Public Works Meeting
April 13, 2015**

Mr. Furtado – They do this annually. They do a good job. The firefighters set up the event. They take good care of the property.

Mr. Hobson – All these volunteers, Mattapoisett, Rochester, Fairhaven, they do this all for free. Very devoted. Most have CPR training and are paramedics. I really appreciate it.

Mr. Wotton – You should be able to approve this every year like some of the other ones.

Mr. Furtado – That’s fine. Kathy and I check the calendar and approve the calendar.

Mr. Wotton motioned to approve the Rochester Firefighter's Association request to use the River Road Pumping Station property for the river boat race on Monday, May 25, 2015. Mr. Freitas seconded. Vote unanimous.

D. 160 Scoticut Neck Road - Water Service Leak

Mr. Furtado – That property has had leak for awhile. A few inches of water in their basement. Sent them some letters. Family did not receive the original correspondence. The mother had passed away so we sent the letter to the daughter. Tony Medeiros actually came to us two or three weeks ago but then he had to go for some surgery. He was contracted to do this work. Fast forward and time has gone by and he was reluctant to do it without a down payment. Eddie asked that this be in front of the Board to shut the water off.

Mr. Hobson – Same problem on Diamond Street for three or four months. We did the work and put a lien on the property. The water was pouring down Scoticut Neck Road.

Mr. Furtado – That’s an option, but from learning from Diamond Street, it’s not a BPW problem. It’s the homeowner’s problem.

Mr. Hobson – If we fix the leak, it stops leaking. Major family problem. If we go in and fix the leak put a lien on the property and when the house gets sold we will collect our money.

Mr. Ristuccia – This was the letter that was sent to the folks on February 17th. If after ninety days we will begin procedures to shut the water off. Leave it on for twenty-one more days or shut it off.

Mr. Freitas – I remember the Diamond Street problem. It was very touch and go; insurance problems. The homeowner could have said you ruined something. I’m not against shutting off the water. I am against using the BPW as a private business to get it done. Ninety days is too long. My opinion sort of on the hook now for three months and when the ninety day hits we shut it off.

Mr. Ristuccia – This thing is leaking a huge amount of water. Their bill is going crazy.

Mr. Furtado – The water is not going thru the meter.

**Town of Fairhaven
Board of Public Works Meeting
April 13, 2015**

Mr. Ristuccia - It's filling up in their basement. Health hazard it needs to be shut off. I don't think because we told them ninety days we can shut it off now.

Mr. Freitas – Send them a registered letter that in two weeks if it's not fixed, we will shut it off.

Mr. Ristuccia –Send them another certified letter that it needs to be fixed in forty-eight hours. It's a hazard and it's out of control. If there is no communication from the homeowner to contact us to get this resolved shut the water off. At the next meeting can we talk about the rules?

Mr. Freitas motioned to shut the water off at 160 Sconticut Neck Road after forty-eight hours from receiving a new letter and not to turn it on until it's fixed. Mr. Wotton seconded. Vote unanimous.

Mr. Ristuccia – Also, send a copy of the letter to the Health Department.

VII. Board Members, Superintendent – Old Business / New Business

Superintendent's Report for April 13, 2015:

From Last Meeting

- Recycle Center Hours
- Bike path construction costs requested
- Sewer tie in list with Tom Crotty

New Items

- Finalize water and sewer 5 year projection grids
- Attend Capital Planning meeting
- Meet with Travelers Insurance – now that Town may be out of insurance “pool”, Travelers may covers us for Workman's Comp
- Hydrant Replacement Pre-Construction meeting – Gravity Construction will replace 30 hydrants throughout Town
- Numerous issues with ABC cart delivery – daily – all that should be remaining for delivery are the seasonal homes – but still missing at some properties – list is being dwindled down – slowly
- Attend BBAC round table MS4 (stormwater permit) meeting – Buzzards Bay project is offering grant \$\$ to conduct required sampling – Fairhaven will take part and receive sampling assistance
- Met with Engineer at Causeway Bridge – awaiting on proposal for repair and/or replace

**Town of Fairhaven
Board of Public Works Meeting
April 13, 2015**

- Go to Finance Committee as part of Capital Planning Committee
- Assist with various Articles
- Attend Pesticide class in Plymouth for required license credits
- Attend Norfolk, Bristol, Middlesex County seminar on forthcoming stormwater permit
- Appeared before Finance Committee – received needed water reserve transfer for overtime, sewer reserve transfer for Washington St repair and Highway transfer from general fund for snow and ice materials, overtime, vehicle maintenance and gas/electric – all winter related issues
- Sewer Department is coordinating model runs to assess various scenarios concerning POTW's nitrogen discharge
- Attend Department Head Economic meeting – Town meeting budget finalized

Mr. Furtado – I've submitted my report. Any questions?

Mr. Hobson– On the sewer tie-in list, anything going on with that with Town Counsel?

Mr. Furtado – It's at his office. There were conflicts with a number of waivers that the Board of Health had given that we weren't aware of. I will be going to Housing Court for the people that haven't tied in.

Mr. Wotton – ABC and the cart delivery. Some people still do not have their carts?

Mr. Furtado – Probably yes. When we started the program in February, I stopped the seasonal residents. ABC utilized a subcontractor to deliver. It was a mess on West Island. I drove around and I marked down where there was a barrel that was dropped off. You could tell the homeowners weren't there so I had our guys drag in the backyard. We stopped the seasonal folks. They should be the only ones. ABC provided us a list with some conflicts they had marked the property had receive carts. Every single day we get calls that I don't have my cart. Can I switch them, that sort of thing? I would say it's 95% done except for the seasonal. They don't have the new garbage trucks yet.

Mr. Wotton – I had somebody wanting a second recycle bin. I want to give them the proper information.

Mr. Furtado – Yes, recycle only. Truly, the Board of Health is responsible for recycling but I will send the correspondence to ABC and Pat.

Mr. Wotton – Small businesses that have office buildings?

Mr. Furtado – If we never went to the carts they should have been using barrels.

**Town of Fairhaven
Board of Public Works Meeting
April 13, 2015**

Mr. Wotton – That’s a gray area.

Mr. Furtado – The way the contract reads we will continue to supply whoever used barrels before that they will get carts.

Mr. Wotton – Last thing, dirt roads are we re-grading them?

Mr. Furtado – A few at Wilbur’s Point.

Mr. Wotton – We spend too much money on these roads.

Mr. Freitas – Curbside recycling schedule. What days?

Mr. Furtado – It still is every other week.

Mr. Freitas – Junior High, sand in the parking lot.

Ms. Tripp – We are scheduled to sweep during school vacation week.

Mr. Hobson – We put some park benches at Fort Phoenix on Green Street. It needs some stain.

Ms. Tripp – That was the Council on Aging.

Mr. Hobson– Other issue, the Tree Department, they are bringing their equipment here now?

Mr. Furtado – Yes. Last Monday there was an election in Town. The old tree warden is out. The new one has not contacted us but his two employees work out the logistics. Can we store it here? It is a Town vehicle. I said yes until we iron it out. But Dr. Bowcock, I don’t know what his plan is. We have his emergency contact information.

Mr. Hobson – Recycle TV’s that are dropped off, you have to get a sticker for \$20 to drop the TV off?

Mr. Ristuccia – The stickers is what gives you access.

Ms. Tripp – You can take it to Best Buy for free.

Mr. Hobson – Average guy pays \$20 to get rid of a TV and another \$20 for a sticker?

Mr. Wotton – I absolutely agree with Hoppy 100%. Grass a different issue. If that person doesn’t do that now that customer is being turned away. My opinion is if he is a Town resident you should have access to drop off a refrigerator or TV and just pay for that.

Mr. Ristuccia – Put it on the next agenda.

Mr. Hobson – Sewer Department with the union guys and getting their license?

**Town of Fairhaven
Board of Public Works Meeting
April 13, 2015**

Mr. Furtado – The union hasn't been able to come on a Monday night. I've sent a few emails. Right now we have the ability to open up the language for the Grade 4 license. They have to take the test three times a year. The thought was that they are going to study. It costs money. We have the right to open up the language.

Mr. Ristuccia – We can't do what it is what we want to do without negotiating with the union. Let's make an appointment to meet with them. Weeks' notice.

Mr. Hobson – We need a committee to find another recycling center.

Mr. Furtado – Every time we bring something up we get shot down. One option would be to join to Mattapoisett.

Mr. Ristuccia – The bike crossing at Sconticut Neck. That went to somebody to see if we could use Chapter 90 funds.

Mr. Furtado – Yes we can.

Mr. Ristuccia – The weather is warm and they are out riding bikes.

Mr. Furtado – I requested from Mr. Osuch to use the \$2,000 in engineering account if not we can use Chapter 90 money. I requested of SRPEDD who did a study for us and they came up with three suggestions. They suggested out of the 3 option 1 and I took that and sent that to Bay State Engineering construction costs and that's where it stands right now. They did traffic counts for us for the chicane on Oliver Street and Greenman Pederson for the Phoenix Bike Path.

Mr. Wotton – Just want to let everybody know that my brother and myself will hold a second annual spring cleanup on April 25th from 9:00 to noon. Some prizes and gloves will be provided. Support from the Board to remove the garbage. We will meet at the Rec center.

Mr. Ristuccia – I received my first phone call from someone I didn't know. Tony Martinho is building the apartments at 90 Bridge Street. Water and sewer, they put all new lines in and cut and capped each one except for one. The man is ready right now to cut and cap the last one but we will be resurfacing the road so why can't when we repave the road, why can't he rip it out then? He needs to have the Water Department sign off but they won't because they are not completely done. Spend extra money for police detail. Is it fair to ask for this?

Ms. Tripp – He was in the office today. I'm pretty sure that the water has been signed off.

Mr. Ristuccia - Indirect costs, have we written that check?

Mr. Furtado – There is no actual check. That won't happen until next fiscal year. That is for FY16.

**Town of Fairhaven
Board of Public Works Meeting
April 13, 2015**

Mr. Ristuccia – I'm still not comfortable with giving them a half a million dollars. I want to know what we get for that.

Mr. Freitas – When we have people work they have to punch in for the Highway. We are being asked to keep track of hours on projects.

Mr. Furtado – All I can say is an auditor comes to Town and this is approved by the auditor. Accounts payable and payroll.

Mr. Freitas – Standpoint at the rate payers. Last time the BPW took the blame and people still don't understand. I'd like to see where we could ask for a rough estimate of what they are doing for us.

Ms. Tripp – The Town Accountant will gladly meet with you to explain the formula or you can ask Mr. Osuch to come to a meeting to explain it.

Mr. Ristuccia – Who is the Town Accountant?

Mr. Freitas – Anne Carreiro.

Mr. Ristuccia – The DPW is being manhandled by whoever it is who makes up the numbers. Take away the insurance there is no way that they are spending a ½ million to take care of public works things. Talk about this at the next meeting.

VIII. Set Date for the Next Meeting

Mr. Ristuccia motioned to hold the next meeting on May 4, 2015 at 6:00 p.m. Mr. Wotton seconded. Vote unanimous.

IV. Adjourn

Mr. Freitas motioned to adjourn at 7:18 p.m. Mr. Wotton seconded. Vote unanimous.

Respectfully submitted,

Kathy A. Tripp
Administrative Assistant

Minutes approved on May 4, 2015.