

**Town of Fairhaven  
Board of Public Works Meeting  
June 30, 2014**

Present

Michael Ristuccia, Commissioner  
Robert Hobson, Commissioner  
Brian Wotton, Commissioner  
G. Steven Riley, Commissioner  
Vincent Furtado, BPW Superintendent  
Kim Nogueira, Head Clerk  
Linda Schick, Sewer Superintendent  
Robert Gomes, Sewer Department Employee



Ms. Sturtevant was not in attendance.

**I. Call to Order**

Mr. Ristuccia called the meeting to order at 6:00 p.m.

**II. Routine Matters**

**A. Signing of Departmental Bills**

**III. Approval of Minutes**

**A. June 16, 2014**

Mr. Hobson motioned to approve the minutes of the June 16, 2014 meeting. Mr. Wotton seconded. Vote unanimous.

**B. June 23, 2014**

Mr. Hobson motioned to approve the minutes of the June 23, 2014 meeting. Mr. Wotton seconded. Vote unanimous.

Mr. Wotton motioned to enter into executive session at 6:00 p.m. to discuss a personnel matter. Mr. Hobson seconded. Roll call taken: Mr. Ristuccia, Mr. Hobson, Mr. Wotton and Mr. Riley in favor.

Open session resumed at 6:35 p.m.

**IV. Appointments**

**A. Robert Gomes, Sewer Dept – Hours of Work**

Mr. Gomes – I would like to keep working the flex time schedule from 7a.m. to 3:30 p.m.

Ms. Schick – This has worked out well over the last six months. He comes in and gets thing going.

Mr. Wotton – Are you looking for another 6 months?

Mr. Hobson – This guy came in and took over running the digester and has done an excellent job.  
Mr. Riley – I agree, but only two guys can be on flex time. We need to stick to the guidelines.

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Mr. Wotton motioned to approve Mr. Gomes' request to work flex time from 7 a.m. to 3:30 p.m. for another 6 month period. Mr. Riley seconded. Vote unanimous.

**B. Michael Ristuccia – Wetlands Replication**

Mr. Ristuccia – I would like to turn the meeting over to Mr. Hobson so I can address the Board as a resident.

Mr. Hobson – What is the location of the property?

Mr. Ristuccia – It is 20 Bass Creek Road. I am looking for permission to replicate approximately 600± yards of wetlands at the Long Road site.

Mr. Hobson – Have you been to conservation yet?

Mr. Ristuccia – Not yet, I was waiting to speak with this board.

Mr. Riley – I don't have an issue, it has been done in the past.

Mr. Riley motioned to allow Michael Ristuccia to replicate 600 ± yards of wetlands from 20 Bass Creek Road at the Long Road site. Mr. Wotton seconded. In favor - 3- Mr. Hobson, Mr. Wotton, Mr. Riley.

Mr. Hobson turned the meeting back over to Mr. Ristuccia.

**V. Items for Action**

**A. BETA Group – Sign Inventory & MUTCD Compliance Plan**

Mr. Furtado – The Federal Highway Administration is requiring municipalities to maintain signs. BETA has submitted a proposal to the Town to conduct an inventory of existing signs and provide a Capital Improvement Plan to meet the MUTCD guidelines. The lump sum amount is \$19,000. We have been approved to use Chapter 90 funds for this project.

Mr. Riley motioned to sign the Sign Inventory & MUTCD Compliance Plan contract with BETA Group for \$19,000 to be paid from Chapter 90 monies. Mr. Hobson seconded. Vote unanimous.

**B. Recycle Center**

Mr. Furtado- As requested by this Board I have been working on a Recycle Center model that we could present to the Selectmen. The property on Alden Road is 4 acres, we could use the back 2 acres to set up the recycle center and have access to it from Bridge Street. We would now accept footwear, cell phones, backpacks, ink cartridges, cardboard, chipboard, boxboard, hardback books, etc. I have the footprint of the site and will superimpose the rolloffs. I will set up the proposal in a brief 2 page format to show the Board of Selectmen how we could generate enough revenue to make this a feasible site.

Mr. Ristuccia – I think you did a great job on this proposal. We need to go to the Selectmen a strong proposal. We should include a vehicle to pick up items for a fee.

Mr. Hobson – I have been pushing for a larger recycle center for years. This looks good.

Mr. Riley – We should look into accepting fluorescent lamps. There are a lot of commercial properties that have nowhere to dispose of them. I also think we should use low grade rolloffs to make it easier for residents to dump items.

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Mr. Wotton - Other towns charge to pick up items, we should do the same. The current recycle center is only ½ acre. We could get by with 1 acre.

Mr. Hobson – I would like all 4 acres but 2 is a good start.

Mr. Ristuccia – I think 2 acres is a reasonable request.

Mr. Furtado – I will incorporate the Board's recommendations and finish the proposal for a 2 acre recycle center.

**C. Tata & Howard – Emergency Response Plan Update**

Mr. Furtado – Tata & Howard has submitted the Emergency Response Plan Agreement for the Board's signature. Tata & Howard would update the existing Water Department Emergency Response Plan for a fee of \$5,000.00 which would be paid from encumbered monies.

Mr. Riley motioned to sign the Emergency Response Plan Update Agreement with Tata & Howard for \$5,000.00 to be paid from encumbered monies. Mr. Wotton seconded. Vote unanimous.

**VI. Board Members, Superintendent – Old Business / New Business**

Mr. Furtado – Tata & Howard will be at the next meeting to discuss water rates. We need to increase the rates or we will be around \$80,000 short. Last time we increased the rates we had a water ban in effect. I have put together a packet so you have time to review it for the next meeting.

Mr. Ristuccia – I want to task this Board to come up with some ideas on how to generate revenue without increasing the water rates. I want the residents to know that we take this seriously.

Mr. Hobson – We need the revenue to run the department. We are all taxpayers.

Mr. Furtado – The property on Taber Street has not repaired his water service leak and was to be shut off on June 27<sup>th</sup>. The Water Department wanted the Board to take a vote to shut off the service.

Mr. Hobson motioned to shut off the water service at 5 Taber Street on Tuesday, July 1, 2014.  
Mr. Wotton seconded. In favor - 3 - Mr. Ristuccia, Mr. Hobson, Mr. Wotton. Abstained - 1 - Mr. Riley.

Mr. Wotton – A business owner and resident complained to me they had to wait 2 weeks for a Superintendent that was on vacation. That is not acceptable. There needs to be a second in command.

Mr. Furtado – Absolutely, I agree.

Mr. Wotton – There is a tree on Bridge Street at Mill Road that needs to be trimmed back, there was an accident there last week. Also the guys did a great job cutting brush on the Mill Road overpass, impeccable work.

Mr. Riley – Is the Mill Road property going to be decommissioned? I know Mattapoisett was interested.  
Mr. Furtado – I will ask tomorrow.

Mr. Hobson – Homecoming was a nice day and the guys did a good job. Can we post another notice to see if anyone is interested in pesticide training. It makes for sense to spray it instead of always having to cut it.

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Mr. Furtado – I was the only one who passed the exam the last time around.

Mr. Ristuccia – What is the status of the Bike Crossing at Sconticut Neck Road? It is very dangerous.

Mr. Wotton – We applied for a grant, maybe we could install some hi-vis dividers.

Mr. Furtado – I will check into that.

Superintendent Report for June 30, 2014:

- Asphalt berm installed at Briercliffe Road to prevent beach erosion
- Move furniture from Rogers School Portables to prepare for demolition
- Road reconstruction on North Street continues
- Attend court for A.W. Martin case – payment review
- Chip sealed Wayne Street (redone due to the winter) and parts of Shaw/Gellette Road
- Work on Park Department application for field use and fees
- Signed settlement agreement with MASS DOT for payback of Howland Road - \$170k/year – 3 years
- Send 5 Taber Street water leak shut-off notice
- Bid opening for BPW Office Doors
- Receive notice that Sewer Department was received approval on step 1 of 2 for nitrogen removal grant – need to get approval of step 2 for release of funds to modify existing tanks
- Beach opening; lifeguard incident
- Prepare for Homecoming
- Attend West Island meeting with Selectboard
- Attend Finance Committee meeting for two items – Park Department transfer electricity transfer (approved) and Highway transfer for Loader repair (denied)
- Work on recycling center model
- Send NOI to Conservation for work on Shore Drive
- Work on water rates with Tata and Howard

**VII. Set Date for the Next Meeting**

Mr. Hobson motioned to meet July 7, 2014 at 6:00 p.m. Mr. Riley seconded. Vote unanimous.

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**VIII. Adjourn**

Mr. Wotton motioned to adjourn at 7:50 p.m. Mr. Hobson seconded. Vote unanimous.

Respectfully submitted,

Kim Nogueira  
Head Clerk

Minutes approved on August 11, 2014.