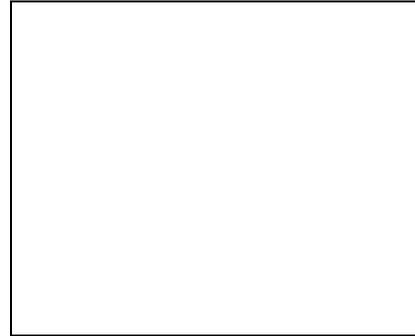


**Town of Fairhaven
Board of Public Works Meeting
June 16, 2014**

Present

Michael Ristuccia, Commissioner
Robert Hobson, Commissioner
Kathleen Sturtevant, Commissioner
Brian Wotton, Commissioner
G. Steven Riley, Commissioner
Vincent Furtado, BPW Superintendent
Kathy Tripp, Administrative Assistant
Robert Espindola
Edward Fortin, Water Superintendent
Jon Gregory, Tata & Howard



I. Call to Order

Mr. Ristuccia called the meeting to order at 6:00 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. June 2, 2014

Ms. Sturtevant motioned to approve the minutes of the June 2, 2014 meeting. Mr. Wotton seconded. Vote unanimous.

B. June 2, 2014 – Executive Session

Ms. Sturtevant motioned to approve the executive session minutes of June 2, 2014. Mr. Hobson seconded. Vote unanimous.

IV. Appointments

A. Robert Espindola – Re: Flower Donation Project for the Bike Path

Mr. Espindola – I would like to talk to you about the possibility of transplanting flowers on the bike path. In the fall, a group of several women had planted some bulbs along the bike path. They thought it would be nice. The idea was that a lot of people will thin out their gardens in the fall. At no cost to the Town we would like to organize a group to plant along the bike path along the embankments where you don't trim or behind fence areas. I spoke with a number of people and they are interested to do this. Adopt section of bike path. We would like to ask you if that would be okay to do something like that?

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Mr. Furtado – I will defer to the Board. The only issue would be about the maintenance of that moving forward.

Mr. Riley – I think it would be great for the bike path. Suggest that maybe Mr. Furtado and Mr. Charbonneau walk with them first and make sure they are in the right spot.

Mr. Wotton – I'm good with it. I would be actually willing to help.

Mr. Hobson – Good idea. But you people keep throwing more things on us.

Mr. Espindola – I'm not here on behalf of the Selectmen. It would be zero maintenance for the BPW.

Mr. Hobson – I'm all for it. You want us to cut Oxford and Rogers then we need more employees. I would like to get with the Selectmen about the recycle center. I've talked about this for the last three meetings and nothing has happened.

Mr. Ristuccia – At this point the message has been delivered. A couple of things I would like to ask. My question is who is going to maintain it, the same folks?

Mr. Espindola – Yes the people. Wildflowers are what are envisioned. When you trim if they are in the way just trim those down. That is understood.

Ms. Sturtevant motioned to allow the group to do the flower project in the designated areas agree to with Mr. Charbonneau and Mr. Furtado. Mr. Wotton seconded. Vote unanimous.

B. Jon Gregory, Tata & Howard – Re: Water Rate Study

Mr. Furtado – In your packets is the rate study from Tata & Howard. If you look at page 4, table #2 this was Tata and Howard's projected costs of the Water Department Budget. Taking into account what things are going to cost, inflation, etc. Page 6 is budget costs with water projects that are bonded and the revenue that we would need and what we need to do just to break even. Look at page 8; the very bottom line, it shows that we are \$87,000 in the hole in 2015 if we left everything the way it is. There are x number of things we could do. If you look at page 9 in the middle in bold is the flat rate; \$3.90 for 100 cubic feet of water. If we decided to leave things the way they are, this is what the projection would be. The tier structure is what DEP recommends. There are three different rates. We have a breakdown of who falls into what category. Bottom line is that we need to do something.

Mr. Riley – We have been working on this for 2 ½ years and I think as we go forward with the state mandating restrictions on our water supply, we know water is going to cost more. There are three objectives. The best is for those who conserve, elderly and the town overall in the long run.

Mr. Gregory – My objective here is to answer any questions. We do have the tier rate structure. There is a base charge for that as well. As we discussed a few minutes ago, DEP is pushing for the tier rate structure. As you increase your usage you are being charged a higher rate.

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Mr. Furtado – Marion and Mattapoissett already charge this tier rate.

Mr. Ristuccia – The summer residents they will fall into the 1st category.

Mr. Fortin - Not really.

Mr. Riley – Can you give us some sample bills and how that bill may look?

Mr. Wotton – Add a 4th category. The elderly 0-500 category. Use under that decrease the base charge.

Discussion continued on the water rates.

V. Items for Action

A. Worldwide Industries - Boston Hill Water Tank Payment

Mr. Fortin – This is for a reduction in the retainage withheld from Worldwide, \$29,558.73. We will still hold 1 ½%. There was damage to the SCADA system.

Mr. Hobson motioned to pay \$29,558.73 to Worldwide for the Boston Hill Water Tank. Mr. Riley seconded. Vote unanimous.

C. Proposal for Evaluation of Dams

Mr. Furtado – What you have in your packet is a proposal from ESS. There were a number of folks that used to work for Fuss & O’Neil before. In 2007 we hired Fuss & O’Neil to do a dam study. I met with numerous people on site, people from the Fish & Wildlife, Shellfish, Conservation, Division of Marine Fisheries and others. They all said to remove the dam that got breached. This proposal is to get rid of the dam that was breached and make a fish passage. They will find that more attractive. What I was hoping for that sometimes with some of the grants that we applied for we were able to hire folks to do the reports. They are asking us for \$4,600 to prepare the report and prepare the grant. It’s going to come out of the water budget. Those dams used to be part of our water system. The grant application is due tomorrow.

Mr. Hobson – Does he have the money in his account?

Mr. Fortin – I am working on that now. If not I will have to go for a transfer. I’m pretty sure we can. There are two other projects I am waiting for to address that need to come out of this year’s budget. This is something that we have to do.

Mr. Wotton – It needs to be fixed. I look at it every day.

Mr. Wotton motioned to approve \$4,600 to the ESS group for the grant work. Mr. Hobson seconded. Vote unanimous.

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B. Emergency Planning Committee

Mr. Ristuccia – Vinnie, you're our man.

Mr. Furtado – They are asking for me or a Board member.

Mr. Wotton – I would be willing to meet if I knew when it was.

Mr. Riley motioned to table until the next meeting. Ms. Sturtevant seconded. Vote unanimous.

VI. Board Members, Superintendent – Old Business / New Business

Mr. Furtado– You folks are the Park Commissioners. The Town Charter makes you in charge of what goes on in the parks. In 2010 you formed a subcommittee to set rates. One of the responsibilities you allowed was to have Warren from the Recreation, who works under the selectmen to set some rates. Pretty much someone makes a request like yoga in the park; Kathy gets a hold of Warren to check the schedule. Lately, there have been some folks who want to use the park. On the agenda next week with selectmen we can talk about this and recycling. Kathy and I sat down with Warren. He put this together where he worked in the past, application to use the parks. Right now, there is basically no charge. Public works charges for lighting. We only charge \$10. We need to bump it up to \$25. They don't pay for anything. There would be different fees; one for mostly Fairhaven residents, mostly but not Fairhaven a little bit more. You folks here, just to look at right now. The Recreation Department you folks have the voting authority on who uses the parks. I would like you to look at. This is going to be brought up. This is the first crack at putting something together. The second page is the rules. You would have to vote on this. You could allow Warren to be the permit issuer.

Mr. Riley – Fifty people and he charges each person. The revenue from that they get the park for free.

Mr. Furtado - There are some folks who want to use the park for a clinic. We think you should charge. Road work; we are finishing up North Street. We are redoing the triple chip seal on Wayne Street. Weybridge will be done the last week in June and then Dogwood the second week of July. The berm went in today on Briercliffe. In the future, since I work for the Board, John and I and the crew bent over backwards, and despite any past position he may have held in the past, he should come before the board. The bridge has been burned by me and especially by my staff.

Mr. Riley – Any headway on the Chapter 90 money to do some work on the Town Beach Parking Lot? Minimal do chip seal.

Mr. Furtado – The issue is more with conservation. Conservation wasn't too happy.

Mr. Ristuccia – I was looking at some areas and I asked Conservation what do you have for Town owned property wetlands that have been filled? The parking lot at the town beach is one of the properties. Conservation would feel as though they would want that to be removed and recreated as wetlands.

Mr. Riley – Mill Road Pumping Station; we are looking to cut costs. Why don't we just stop the utilities?

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Mr. Furtado – We have to keep the gas on.

Mr. Riley – The other ones don't serve any purpose. The River Road building; any use for that building? Why can't we sell it back to Mattapoissett?

Ms. Sturtevant – When the school department gave up Oxford and Rogers. When was that?

Mr. Riley – Last summer.

Ms. Sturtevant – Because my thought is they want us to maintain the lawns over there. We didn't get any money. At Town meeting we should have held their budget.

Mr. Furtado – Jeff said they don't have any money.

Ms. Sturtevant – We shouldn't have to maintain that burden.

Mr. Furtado – In the next couple of weeks we will be moving chairs from the portables into the gym.

Mr. Ristuccia – After Town Meeting they talked about these expenses.

Mr. Riley – My question is that the School Committee knew eight months ago they were cutting the grass.

Mr. Furtado – A couple of weeks ago, we cut the back and they cut the front.

Mr. Riley – We are using our fuel for the lawnmowers and staff.

Mr. Ristuccia – On the causeway to West Island I noticed they were taking samples.

Mr. Hobson – It's for the fish pier. The State is going to pay.

Mr. Furtado - Sometime in the last couple of weeks I went to a meeting held by the State in reference to the bridge inspection report for the causeway. Tata & Howard did an assessment for us. Chapter 90 money, the water pipe runs on the north side of the bridge. We are going to have to provide water by another means if that pipe is breached during the construction.

Superintendent Report for June 16, 2014:

- Continue with ABC contract finalization
- Received approval to proceed with Weybridge
- 2 employee disciplinary actions

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- Met with BC re: exit meeting
- Sent correspondence and invoice to resident at 5 Taber St – leak that needs to be repaired
- Emailed Fincom re: Park Dept (overhead) Door - Highway will take care of this matter next fiscal year (due to parts and logistics)
- Met with Ann Richard re: RFP (Kathy will put together the package) for \$60k CPC \$\$ (from Town meeting) that BPW will sponsor re: skate park at Livesey
- Met with ESS at Mill Rd dam to conduct a site walk to prepare for grant application assistance
- BPW submitted 4 grant applications – 2 for nitrogen removal at plant using in-house modifications and two for drainage repairs at Calumet, Sedgewick, Jerusalem, Briercliffe
- Work on dam grant application
- Meet with DEP Boston representatives re: digester issues and how that correlated to future nitrogen permit
- Represented Fairhaven in Sea level Rise seminar and how this rise will affect water and sewer infrastructure
- Met with Tata and Howard re: water rate report in preparation for their appearing before the Board on Monday

VI. Set Date for the Next Meeting

R motioned to meet June 30, 2014 at 6:00 p.m. Mr. Wotton seconded. Vote unanimous.

VIII. Adjourn

Ms. Sturtevant motioned to adjourn at 8:08 p.m. Mr. Hobson seconded. Vote unanimous.

Respectfully submitted,

Kathy A. Tripp
Administrative Assistant

Minutes approved on June 30, 2014.