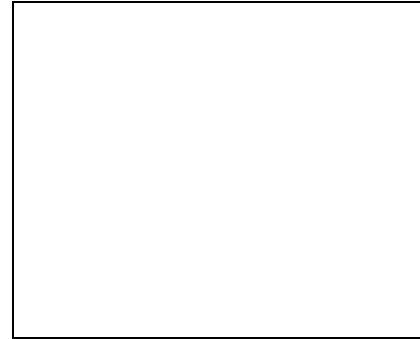


**Town of Fairhaven  
Board of Public Works Meeting  
April 7, 2014**

Present

G. Steven Riley, Commissioner  
Robert Hobson, Commissioner  
Kathleen Sturtevant, Commissioner  
Michael Ristuccia, Commissioner  
Brian Wotton, Commissioner  
Vincent Furtado, BPW Superintendent  
Kathy Tripp, Administrative Assistant



**I. Call to Order**

Mr. Riley called the meeting to order at 5:55 p.m.

**II. Routine Matters**

**A. Signing of Departmental Bills**

**III. Approval of Minutes**

**A. March 24, 2014**

Mr. Hobson motioned to approve the minutes of March 24, 2014. Mr. Wotton seconded. Vote unanimous.

**IV. Appointments**

**A. Ann Richard – Re: Request to use Livesey Park**

Ms. Richard – I am requesting to use the park on Saturday, May 10<sup>th</sup>. We've done this twice now in the past. There was a new request form and also a \$25 fee. I am requesting that the fee be waived. We are a group of kids that want to have an event for the new skate park. A grant you have supported for the CPC money. That is my request.

Mr. Wotton – I'm for the kids.

Ms. Sturtevant – I went last year. It was great to get the kids involved.

Mr. Hobson – It's a good cause and I want to thank you for arranging it on your own time.

Mr. Riley – When the kids were here the first time they were all excited. I appreciate your hard work.

Mr. Wotton motioned to approve the use of Livesey Park on May 10<sup>th</sup> and waiver the fee. Ms. Sturtevant seconded. Vote unanimous.

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Mr. Riley motioned to enter into executive session to discuss the Solid Waste Contract with ABC Disposal and to reconvene in open session at its conclusion at 6:00 p.m. Mr. Wotton seconded. Vote unanimous.

Mr. Riley – I will have to reclude myself because the company I work for does business with them. At 6:00 p.m.

Roll call taken: Mr. Riley, Mr. Hobson, Ms. Sturtevant, Mr. Ristuccia and Mr. Wotton in favor.

Open session reconvened at 6:16 p.m.

**V. Items for Action**

**A. Unaccepted Street Discontinuance – Charles & Laura Streets**

Mr. Riley –The Planning Boards is looking for an answer.

Ms. Tripp – There is a sewer easement on Laura Street that you can't build anything on.

Mr. Furtado – You can approve it with those stipulations.

Mr. Wotton motioned to approve the discontinuance of Charles and Laura Streets. Ms. Sturtevant seconded. Vote unanimous.

**B. Fay, Spofford & Thorndike, Amendment to Agreement**

**Taber & South Street – Phase 2; \$83,200**

Mr. Riley – This is an agreement with Fay, Spofford for an Amendment for Phase 2 in the amount of \$83,200.

Mr. Furtado – This is a combination of the Phase 2 Improvements for Taber and South Street Pumping Stations and 2a and 2b. This is combining Phase 2 based on retained earnings for this year. It's cheaper for us to amend the current agreement. Nothing changed other than combining the two.

Ms. Sturtevant motioned to approve Amendment #2 with Fay, Spofford & Thorndike in the amount of \$83,200 for the Taber and South Street Improvements. Mr. Wotton seconded. Vote unanimous.

Mr. Ristuccia left the meeting.

**C. Nuwater, Inc. – Pay Requisition; \$97,185.00**

Mr. Riley – Invoice for Nuwater for \$97,185. It's been signed and notarized.

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Mr. Furtado – Nuwater they are currently working on Taber, South and the rehab of the aeration basins at the Treatment Plant.

Mr. Hobson motioned to pay Nuwater \$97,185.00. Mr. Wotton seconded. Vote unanimous.

**VI. Board Members, Superintendent – Old Business / New Business**

Superintendent's Report for April 7, 2014:

From Last Meeting

- Wrote contractor/owner policy for engineering fees
- Garbage can covers at Fort Phoenix are \$600 per cover

New Items

- Follow up with GNVTHS re: status of lifeguard stands
- Met with Town Accountant and Finance Director re: FY15 Sewer and Water committed versus collected anticipated revenues
- Received excerpt from the recent bridge inspection report revealing that West Island Causeway has deteriorating utility pipe and supports on north side of the bridge. Full bridge inspection report is forthcoming.
- Work on grant application for drain repairs on Calumet and Sedgewick
- Attend meeting for 14 Main Street – Steamship Authority to demolish some existing structures and build a new maintenance building
- Attend GSC for Board
- Met with FST re: Logistics of amending current Agreement
- Kathy and I met with Eban Howland re: particulars of rubbish contract for bid
- Rain event on March 30
- BPW will be on Conservation agenda on April 7<sup>th</sup> re: repair of drain in easement on Lauren Francis' property

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- Forwarded the Selectmen the final draft of the independent review (BPW Contracted this with Town Engineering funds) re: Chicane on Oliver Street
- Spoke with Town Counsel re: Sewer Use Ordinance Article – it is his suggestion to withdraw the Article because under GL c83 sec 13 the BPW has authority to enact these provisions by way of regulation. It is not necessary to have the town meeting adopt them as a by-law. In fact as a regulation under that statute the fine for violation is substantially higher than the \$300 limit for town by-law violations. And as a regulation the BPW can amend them from time to time without town meeting having to vote on the amendments. As such, Tom will review what is proposed and provide comment. Then the Board will vote to adopt.
- The Mill Road dam has been breached (most likely washed out at least in part by this past weekend's storm event). From reading a report, it is my understanding that this dam was created in order to hold back water so that process water could be provided to the Town and to protect from downstream flooding. I have inquired about various grant opportunities to that would allow monies for an assessment of the dam as to what is needed for repair, the engineering of such, and then the actual contracted repair.

Mr. Furtado – Does anyone have any questions of what I submitted?

Mr. Wotton - \$600 for those covers?

Mr. Furtado – Herb Smart is the curator at Fort Phoenix. Mike brought it up and we inquired. He would check and ask other state parks but if we were to purchase them they were \$600 a piece.

Mr. Furtado – One thing I want to bring up is water demand notices. We sat down a couple of weeks ago and with the Town Hall. Jeff mentioned that everything that is billed is not collected. When bills are not paid a demand notice goes out. If you don't pay it then it becomes a lien on the taxes. We get paid first. What's happening is that some of that money is not received in that fiscal year. Just as nothing more than a thought since the committed money is not the collected money how would the Board feel about shutting people's water off. Demands give people a period of time. Due April 30<sup>th</sup>, with the demand you have until May 31 to pay it. Sixty days lapsed and not paid we shut your water off. The projections are we are going to be short money. We raised the rates last May and that billing we had a water ban. The jury is still out on what we are going to collect.

Mr. Riley – How many people do we have that don't pay?

Mr. Furtado – Typically about 20%.

Mr. Hobson– We only bill every six months. Where does the interest go?

Ms. Tripp – I believe back into the enterprise.

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Mr. Furtado – We have been looking at the tier structure. I would recommend that. Three tiers on how much water you use. Also automatic readers cost about \$1 million. That would be money well spent.

Kathy and I have been getting prices for the uniform and we'd like to go with CINTAS. Coyne gave us a quote that was about \$1.00 more per man per week. CINTAS belongs to the U.S. Communities. They have a nationwide contract.

I also put together this contractor / owner agreement. We talked about this last time. If you are okay with it we will make it so.

Mr. Wotton motioned to accept the contract for engineering services. Mr. Hobson seconded. Vote unanimous.

Mr. Furtado – I removed the sewer use ordinance article from the Special Town Meeting. Town Counsel suggested that rather than hash it out at Town Meeting you folks could adopt the regulations. That was his advice. He is looking at it right now.

Mr. Hobson – I had a few calls from people on Hamlet Street. They have been having problems for twenty to thirty years with the same pipe. The pipe doesn't handle the water and it goes in people's yards. Charbonneau said the reason this happens all the time is that the pipe is too small. He could fix it but it would cost about \$8,000. School Street ditch between 15 and 11, I had calls on that today. Heavy rain it clogs up because there is so much junk that goes to Ash Street.

Mr. Riley – Heading into spring has the Highway started their schedule for repairs?

Ms. Tripp – They have picked up the broken blacktop curbing. The contractor will do the repairs in warmer weather.

Mr. Riley – I saw in your notes on the lifeguard stands.

Mr. Furtado – I sent an email to the carpentry department. I don't know where it stands.

Mr. Riley – The State inspected the West Island Causeway. Vinnie has to go to a meeting on the bridge. There are structural repairs that need to take place.

Mr. Furtado – We gave it to the Water Department engineer.

**VIII. Set Date for the Next Meeting**

Mr. Hobson motioned to hold the next meeting on April 22, 2014 at 6:00 p.m. Ms. Sturtevant seconded. Vote unanimous.

**X. Adjourn**

Mr. Wotton motioned to adjourn at 6:54 p.m. Ms. Sturtevant seconded. Vote unanimous.

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Respectfully submitted,

Kathy A. Tripp  
Administrative Assistant

Minutes approved on April 22, 2014