

**Town of Fairhaven
Board of Public Works Meeting
November 19, 2012**

Present

G. Steven Riley, Commissioner
Robert Hobson, Commissioner
Kathleen Sturtevant, Commissioner
Geoffrey Haworth, Commissioner
Daniel Freitas, Commissioner
Vincent Furtado, BPW Superintendent
Linda Schick, Sewer Superintendent
Kim Nogueira, Head Clerk



I. Call to Order

Mr. Riley called the meeting to order at 6:00 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. October 29, 2012

Ms. Sturtevant motioned to approve the minutes of the October 29, 2012 meeting. Mr. Hobson seconded. Vote unanimous.

VI. Appointments

A. Attorney Emile Morad - Re: Sunset Beach Sewer Extension

Mr. Riley – Attorney Morad is not here yet so we will go to the next scheduled appointment.

B. Linda Schick, Sewer Superintendent – Re: Digester Update

Mr. Riley - Linda is here to update the Board on the digester project.

Ms. Schick – We are making progress. The generator ran all weekend and we are producing 25% gas. The flows are still low. We don't have enough solids to run the generator. We are going to monitor the levels over the next few weeks and regroup.

Mr. Haworth – What is the status of the punch list?

Ms. Schick - We still have not received as built plans.

Mr. Riley – We can deduct the items that are not completed. What is the time frame to comply?

Ms. Schick – They are past deadline now. We can send a letter giving them one more week.

Mr. Freitas – Have we received grease yet?

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Mr. Furtado – We had two loads scheduled but decided to hold off until the level indicator is working correctly.

Mr. Freitas – Have you had any odor complaints?

Ms. Schick – There was one from John Street a few weeks back but was not related to the digester.

Mr. Riley – I would like to commend Ms. Schick on earning an award from the Water Environment Federation.

A. Attorney Emile Morad - Re: Sunset Beach Sewer Extension

Mr. Riley – It is 6:10 p.m. and Attorney Morad is not here yet.

Mr. Freitas motioned to table discussion of the Sunset Beach Sewer Extension. Ms. Sturtevant seconded. Vote unanimous.

V. Items for Action

A. CDM Smith – Amendment #2

Mr. Furtado – This amendment would allow us to continue using CDM as a consultant for the digester. This amendment would increase by \$28,500.00 for a total contract amount of \$63,500.

Mr. Riley – How much longer will they be needed?

Mr. Furtado – Maybe 6 months.

Mr. Freitas – I thought the Board discussed being done with this firm. Where would the additional funds come from?

Mr. Furtado – It would be prudent for the Town to retain their services over the tweaking period. The funds are earmarked within the digester budget. This amendment does not commit but allows if needed.

Mr. Haworth – CDM has done a fine job and \$63,500 is a fair price.

Mr. Haworth motioned to approve CDM Smith Amendment #2 in the amount of \$28,500.00. Mr. Hobson seconded. Vote unanimous.

B. Recycle Fees - 2013

Mr. Riley – The fees have remained the same since 2010. Revenue from permit sales is down from 2011. An increase from \$15.00 to \$20.00 for a resident permit would bring in another \$4,500.00.

Mr. Hobson – I would like to keep the permit cost at \$15.00. Mattapoisett and Dartmouth have a nice facility. Our recycle center is not properly equipped. We should visit those sites to get ideas to upgrade our recycle center.

Ms. Sturtevant – We should keep the rates the same. I see things dumped on the side of the road all the time. If you increase the fee it may cause more dumping.

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Mr. Haworth – It is hard to make a decision without knowing what operating costs are. I would like to hold this fee since real estate taxes will be increasing.

Mr. Freitas – We need more information before we can justify an increase. What monies were collected at the recycle center, what were the expenses?

Mr. Riley – We could leave the fees the same for now and revisit this in January.

Ms. Sturtevant motioned to table setting Recycle Fees for 2013 and to allow residents to use their 2012 permits until February 1, 2013. Mr. Hobson seconded. Vote unanimous.

C. GCG Associates – Washburn Avenue Engineering Agreement

Ms. Sturtevant motioned to approve the Engineering Agreement for Washburn Avenue with GCG Associates in the amount of \$7,625.00. Mr. Freitas seconded. Vote unanimous.

D. Pavao Construction – Payment #1 Fort Street Roadway Improvement Project

Ms. Sturtevant motioned to approve Pavao Construction Payment # 1 for Fort Street in the amount of \$63,957.80. Mr. Freitas seconded. Vote unanimous.

VI. Board Members, Superintendent – Old Business / New Business

Mr. Hobson – For the past three weeks hydrants on West Island have been running and flooding some yards.

Mr. Furtado – The water temperature was very high so they have been flushing the hydrants to get the hot water out of the system.

Mr. Hobson – The flood lights at Hoppy's Landing have been out since the storm. I told the Shellfish Warden about it.

Mr. Furtado – I will check with John and provide assistance if needed.

Mr. Riley – I would like to recognize Joshua Souza and Jonathan Bowers for completing the NEWWA Drinking Water Operator Exam Prep, Grade D1 Course. I would also like to invite all employees who have upgraded licenses or received new licenses in 2012 at the next Board Meeting.

Mr. Freitas – Have we sent any of the sewer employees for the Grade 5 course yet?

Mr. Furtado – Not yet, we are still getting prices. I could do the course myself. I have only been approached by one of the four employees.

Mr. Freitas – They need to get trained either way. Look into what courses are available.

Mr. Haworth – I run along Fort Street every day and am concerned with the poor condition the contractor is leaving the site overnight. The holes are only filled with dirt and not plated and that is not safe.

Mr. Furtado – We will contact the engineer on site. The Water Department has a shut down scheduled for 10:00 pm tonight to repair a leak at the tee on Scoticut Neck Road at Jameson Street. We anticipate that residents from 38 Scoticut Neck Road to Little Bay Road including side streets will be without water. A reverse 911 call was initiated and it was also announced on the local radio station.

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Superintendent's Report for November 19, 2012:

From Last meeting

- Extended recycling hours and days for storm debris
- Sent letter of appreciation to Highway Employees for their work at Pease Park
- Sent letter of support to Bike Path Committee for grant application
- Sent letter to Brad Souza in response to his emails

New Items

- Highway Department assisted Tree Warden with storm cleanup
- Water tie in completed at new Wood School
- Highway Dept. electric savings from solar panels on BPW roof should have been going into Sewer Retained Earnings and not the General Fund per DEP.
- Tree Box filter project in North Fairhaven should be completed by the 19th
- Attended Selectmen's meeting and they approved all 3 of our articles
- Attended Finance Committee meeting. Fincom approved 2/3 of our Articles – not approving the Highway transfer request of \$6000 from Capital Outlay to Vehicle Maintenance
- Numerous Digester meetings with WES, BC and CDM.. Linda will appear to give an update
- KLS Engineering has completed the design for the optical speed bar installation along New Boston Road. The Town put down the markings and painted the lines. KLS Engineering will be back in a month or so to put down speed monitors and compare this road's speed with data they had previously
- Assisted with preparations for Veteran's Day Parade
- Had a Superintendent Meeting to discuss budgets and upcoming Articles for May's Town meeting
- Building Department sent a letter to the homeowner in reference to removal of hedges due to the lack of visibility to access road
- Go to Mass Highway with John C and Mike Kennefick (Tom Crotty's office)...Go through files to copy applicable ones to support Town's claim against Tibbetts re: Howland Rd.
- DEP is in the process of procuring spare Evergreen Solar panels in case of breakage or other reason and we will be forwarded one.
- Preconstruction Meeting re: Washburn Ave.

VII. Set Date for the Next Meeting

Mr. Freitas motioned to hold the next meeting on December 3, 2012 at 6:00 p.m. Ms. Sturtevant seconded. Vote unanimous.

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VIII. Adjourn

Ms. Sturtevant motioned to adjourn at 6:50 p.m. Mr. Freitas seconded. Vote unanimous.

Respectfully submitted,

Kim Nogueira
Head Clerk

Minutes approved December 3, 2012.