

**Town of Fairhaven
Board of Public Works Meeting
December 3, 2012**

Present

G. Steven Riley, Commissioner
Robert Hobson, Commissioner
Kathleen Sturtevant, Commissioner
Geoffrey Haworth, Commissioner
Daniel Freitas, Commissioner
Vincent Furtado, BPW Superintendent
Kathy Tripp, Administrative Assistant
Linda Schick, Sewer Superintendent
Edward Fortin, Water Superintendent
Michael Cordeira, Highway Department
Daryl Snell, Highway Department
Douglas Pinard, Sewer Department
Albert Martin, Highway Department
Richard Riccio III, Field Engineering



I. Call to Order

Mr. Riley called the meeting to order at 6:00 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. November 19, 2012

Mr. Hobson motioned to approve the minutes of the November 19, 2012 meeting. Ms. Sturtevant seconded. Vote unanimous.

IV. Appointments

A. Employee Recognition

Michael Cordeira, Matthew Manzone, Douglas Pinard, Daryl Snell, Daniel Snell

Mr. Riley – We had five employees with upgrades and I appreciate your effort; Michael Cordeira, Matthew Manzone, Doug Pinard, Daniel Snell and Daryl Snell. Three of you upgraded and received the hoisting license and Mr. Manzone received his wastewater grade 5 license and Mr. Pinard received the wastewater grade 7 license which is very hard to get.

Mr. Hobson – I would like to thank you for doing it. I hope the other employees do the same thing. It's no more money but it's good you did it.

Ms. Sturtevant – I would also like to commend you for your licenses.

Mr. Haworth – It's great that you are continuing your education. It's only to better yourself. It is a slight hourly increase. If you receive your Class A it's another increase. Continue to get your certifications. Doug, the grade 7 license is invaluable.

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Mr. Freitas – Everything has been said. That a boy. Keep up the good work. It's a moral boost. Thanks.

Mr. Riley – This is a start of a process that we want to continue with the staff.

Mr. Furtado – You should be proud. We appreciate what you do.

Mr. Hobson – Especially the Highway Department. They are the best department. I've been here seven years and the new employees are doing an outstanding job; real good reliable people. The Highway Department has made a major improvement.

Mr. Freitas – I've been here awhile and this is the first time the employees have been recognized this way. Put a copy of this in their file.

Mr. Martin – These guys who got their hydraulic license benefits the Town. When we do road work they are able to load their trucks themselves and haul material back. It is a little extra pay.

Mr. Snell – I would like to thank the Board. I appreciate it.

Mr. Cordeira – I do have my Class A.

V. Items for Action

A. Road Opening (Closing Date – December 14th)

Mr. Riley – It's recommended that we set the date on December 14th, Friday. When is Keating closing?

Ms. Tripp – John spoke with them. Tentatively it is set for the 14th but they are backlogged so they may be open later weather permitting. We just need a date to tell the contractors.

Mr. Freitas motioned to set the date for December 14th for road openings but weather permitting may open later with the approval of Mr. Furtado and Mr. Charbonneau. Ms. Sturtevant seconded. Vote unanimous.

D. Holidays; December 24th and December 31st

Mr. Furtado – The clerical contract reads that if Christmas and New Years falls on a Tuesday they receive Monday as a full day off. That being said, the Selectmen decided to close Town Hall. The BPW have asked for the same.

Mr. Riley – This happened four years ago.

Ms. Tripp – The last time the holiday was on the Thursday and you gave them Friday off.

Mr. Haworth – I have no problem with the Town Hall. The last time we told you to get it in your contract.

Mr. Freitas – Honestly, the last two times it was a problem with one department. That was strike two. Everybody should be aware that whatever happens they need to be around. I'm for it, but make sure there are no problems.

Mr. Hobson – I agree with Mr. Freitas. Everybody else in Town should get it too.

Ms. Sturtevant – Same thing, they have to be on standby. I agree, put it in your contract.

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Mr. Riley – I do remember telling you to put it in your contract. That slipped thru the cracks. I personally don't agree with it.

Mr. Freitas – Last time they split the guys into two groups. Some did Christmas and some did New Years.

Mr. Haworth motioned to grant December 24th and December 31st as a day off with the following stipulations: 1 - Minimum amount of employees in each department; 2 – Everyone must be available for emergencies and 3 – Straight time pay for all hours between 8:00 and 12:00 and this does not set a precedent for the future. Ms. Sturtevant seconded. Vote unanimous.

IV. Appointments (Continued)

B. Richard Riccio, Field Engineering – Re: Bridge Street Sewer Extension

Mr. Riccio – I have met with the Sewer Superintendent and Mr. Furtado. We are proposing a low pressure service to Joe Augusts' property to the vacant lot and the house. We have addressed the comments. There is a five year moratorium on Bridge Street so you are requiring a curb to curb overlay. We will be doing the overlay after that. We aren't in any rush. We are asking the Board for a waiver and just do a patch in the middle of the road.

Ms. Tripp – The five year's will be up on June 23, 2013.

Mr. Riley – It's not just the five years. Mr. Charbonneau wants flowable fill and paved curb to curb. About a year and one-half ago someone came in to extend sewer down Sunset Beach Road and we told him he had to pave the road curb to curb or on the dirt part do chip seal or go all the way with tar.

Mr. Hobson – I don't see a big problem with it.

Mr. Riccio – We would do flowable fill anyway. The sewer would be in the middle of the road.

Mr. Hobson – How many feet is it?

Mr. Riley – 580'.

Mr. Hobson – Can you put it down the side of the road?

Mr. Riley – No.

Ms. Sturtevant – It should be curb to curb. Other people have come in and we've told them the same thing. Are you going to leave other stubs?

Mr. Riccio – Yes.

Mr. Haworth – The 2" line will serve how many services?

Ms. Schick – A couple more, up to five. It depends on the length.

Mr. Haworth – Curb to curb unless it was a dead end street. Bridge Street is way too heavily travelled.

Mr. Freitas – I've got to concur. We don't get enough money to do what we do. That street has to last 30-35 years.

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V. Items for Action (Continued)

C. Tata & Howard, Amendment to Agreement – Cement Lining Project

Mr. Fortin – We want to close out this account. We had additional inspection fees for some of the drain lines on side streets.

Mr. Freitas motioned to amend Tata & Howard's agreement in the amount of \$6,000. Mr. Haworth seconded. Vote unanimous.

B. Recycle Fees – 2013

Mr. Riley – Kathy went ahead and put information in our packet about the costs and expenses for 2010, 2011 and 2012. In 2010 we were up \$1,100, 2011 down \$11,847 and in 2012 we are down \$4,758. We have to take into contractual increases.

Ms. Tripp – The big bill in 2011 is the chipping of the brush. Mattapoissett charges \$5-10 per load for brush and Marion does not even accept it. You have to take it to a private facility and pay \$20 per load. Both of their recycle centers are huge.

Mr. Hobson – Our recycle center is the worst I've ever seen. It's muddy. We don't have enough room. Why can't we use Bridge Street? We need an upgrade.

Mr. Furtado – You have the operating costs for the recycle center.

Mr. Hobson – Residents pay \$15 and seniors \$5. I would go for an increase of \$5 each.

Mr. Riley – If you raise the resident permit \$5 we could bring in an additional \$4,500 per year. If we did just that we would almost break even. As far as the other items, we charge 50% less than Mattapoissett.

Ms. Sturtevant – I agree. Boost the resident to \$20. Mattapoissett charges \$25 for one item.

Mr. Haworth – There were 908 resident permits given out this year. If we charged \$25 like Mattapoissett we could generate \$22,700. A.W. Martin, the scrap metal went way down. We need to run it like a business, minimum of \$5. Raise the rates of the white goods.

Mr. Freitas – Set the rate for the white goods like Mattapoissett pays. Their residents pay \$25 and do not accept brush.

Mr. Riley – I agree with the Board. Raise it to \$20 and maybe next year to \$25.

Mr. Furtado – I concur. Raise the resident from \$15 to \$20.

Mr. Haworth – Next year look at charging for brush.

Mr. Hobson motioned to charge \$20 for the Recycle Resident Fee and \$20 for the Freon items, televisions, printers, etc. and propane tanks for 2013. Mr. Haworth seconded. Vote unanimous.

VI. Board Members, Superintendent – Old Business / New Business

Mr. Freitas – I received a call from someone about a conversation he had with a Town employee. I just want to remind them that they are public servants and we are here to serve. Don't answer it's not your

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job, not my responsibility. Help them out and give them the phone number. It bothers me to hear stuff like that. Hopefully, it won't happen again.

Mr. Haworth – The Town looks good; the leaves, sweeping, catch basins are open. I would like to stress on what Dan just brought up. Town employees are allowed to go to places like Dunkin Donuts; that's part of their break policy, lunch or breaks.

Mr. Hobson – I'm not too happy about that report. The Selectmen hired somebody and they said to get rid of the Board of Public Works. We do this for free. The Selectmen get paid.

Mr. Riley – I did get a copy. One of their suggestions was to do monthly reads on water bills. That would be very expensive. There are some very interesting things in it. There are three articles for tomorrow's Town meeting. The Board of Selectmen is supporting the \$6,000 transfer from capital outlay to the vehicle maintenance account.

Mr. Furtado – We have three articles; the sewer union, the digester for the settlement for WES and \$6,000 that was a mistake in capital outlay. The Finance Committee is opposed to the \$6,000. What's the pleasure of the Board?

Mr. Freitas – In six months we may be short. The trucks take a beating.

Mr. Riley – My thought process is that Mr. Furtado, as a manager, is forecasting a possible deficit. Next June 30th we'll be back to the Town for it anyway.

Mr. Furtado – The D.O.R. report had thirty-four points. They did recommend getting rid of the Board of Public Works. The Town is a little big disjointed.

VII. Set Date for the Next Meeting

Mr. Haworth motioned to hold the next meeting on December 17, 2012 at 6:00 p.m. Mr. Freitas seconded. Vote unanimous.

VIII. Adjourn

Ms. Sturtevant motioned to adjourn at 7:13 p.m. Mr. Freitas seconded. Vote unanimous.

Respectfully submitted,

Kathy A. Tripp
Administrative Assistant

Minutes approved December 17, 2012