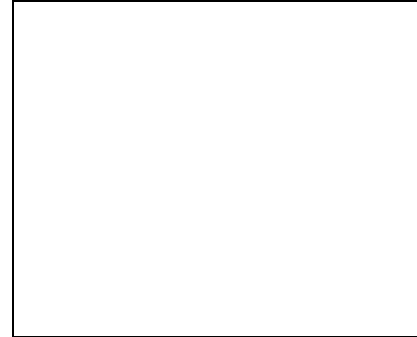


**Town of Fairhaven  
Board of Public Works Meeting  
July 25, 2011**

Present

Geoffrey Haworth, Commissioner  
Robert Hobson, Commissioner  
G. Steven Riley, Commissioner  
Daniel Freitas, Commissioner  
Kathy Tripp, Administrative Assistant  
Mitchell Rusinoski, Highway Department  
Richard Francis, Nicolosi Excavation  
Nancy Durfee, SRPEDD  
John Medeiros, Resident  
Vincent Furtado



**I. Call to Order**

Mr. Haworth called the meeting to order at 6:34 p.m.

**II. Routine Matters**

**A. Signing of Departmental Bills**

**III. Approval of Minutes**

**A. June 20, 2011, June 27, 2011, July 5, 2011, July 11, 2011**

Mr. Riley motioned to approve the minutes of the June 20, 2011, June 27, 2011, July 5, 2011 and July 11, 2011 meetings. Mr. Freitas seconded. Vote unanimous.

**B. Executive Sessions – June 20, 2011 (a), June 27, 2011 (b), July 11, 2011 (a)**

Mr. Freitas motioned to approve the executive session minutes from June 20, 2011 (a), June 27, 2011 (b) and July 11, 2011 (a). Mr. Riley seconded. Vote unanimous.

Mr. Haworth motioned to adjourn the open session and enter into executive session at 6:35 p.m. to discuss contract negotiations for BPW Superintendent and to reconvene the open session at its conclusion. Mr. Hobson seconded. Vote unanimous.

Roll call taken: Mr. Haworth, Mr. Hobson, Mr. Riley and Mr. Freitas in favor.

**IV. Appointments**

**A. Mitchell Rusinoski – Interview for Working Foreman Motor Equipment Repairman**

Mr. Rusinoski – I have been doing this now for one and one-half years. I have no problems. We are shorthanded.

Mr. Hobson – You've been second in command for a long time. You have a letter from the Police and I spoke to the Fire Department. Mr. Charbonneau recommends you. Other people go to schools to get licenses. You should look into getting that in your contract. You are a good candidate for the job.

Mr. Riley – Do you have any plans for the facility to make it more efficient?

Mr. Rusinoski – I would like to run it more like a dealership.

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Mr. Riley – What are your expectations for the staff, tools, cleaning?

Mr. Rusinoski – We are a little shorthanded. I would like to update the tools. Update and learn a little bit more.

Mr. Riley – Cleaning?

Mr. Rusinoski – Keep it as clean as possible.

Mr. Riley – Like a dealership?

Mr. Rusinoski – On Fridays, stop and clean it up.

Mr. Freitas – I'd like to see tool shadow. Someone who knows what's out and where.

Mr. Rusinoski – Sometimes we do truck searches.

Mr. Freitas – How many people do you think you need?

Mr. Rusinoski – Two minimum, three would be better; a foreman and two guys.

Mr. Haworth – Hoisting license; you have the 2B. Are you going to get the 4E?

Mr. Rusinoski – If I need it, I'll get it. This was brought up before. We work on that vehicle. We don't operate it.

Mr. Hobson – I would like to see the garage swept every night.

Mr. Haworth – You are requesting the top pay?

Ms. Tripp – He has been paid at the maximum step. That has always been the practice.

Mr. Riley – He's been doing it for eighteen months and been paid for it.

Mr. Haworth – I would like him to get the 4E license or remove it from the job description.

Mr. Riley – I think you should have it.

Mr. Haworth – I would give you six months to get the 4E.

Mr. Freitas motioned to appoint Mitchell Rusinoski to the Working Foreman Motor Equipment Repairman's position at the top step and to get the Hoisting 4E license within six months. Mr. Riley seconded. Vote unanimous.

**B. Richard Francis, Foreman – Nicolosi Excavation; Drainlayer Renewal**

Mr. Francis – My name is Richard Francis. I am the foreman for the company. Mr. Nicolosi is away on vacation.

Mr. Haworth – You company background?

Mr. Francis – I've worked for them for four years. We do work in Westport, Rochester, Marion and Mattapoisett. We've obtained more equipment since we worked here the last time.

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Mr. Riley – He has his three letters of reference and the insurance.

Mr. Hobson motioned to approve Nicolosi Excavation as an approve drainlayer. Mr. Riley seconded. Vote unanimous.

**C. Nancy Durfee, SRPEDD, John Medeiros, Resident  
Re: River Walkway Project**

Ms. Durfee – This is the Acushnet River Walk Trail. New Bedford applied for grant funding and asked Acushnet and Fairhaven to join in.

Ms. Durfee and Mr. Medeiros explained the project to the Board and what would be involved.

Mr. Freitas – How long is it?

Ms. Durfee – Eight miles. There is federal money, an enhancement grant. TIP money. It will probably take ten years.

Mr. Hobson – I think it's a great idea. Can you ride a bike?

Ms. Durfee – Yes, it's a bike and walking path.

Mr. Riley – It's a wonderful idea. I don't see why we can't work with you.

Mr. Haworth – It's an excellent idea. My concern is maintenance issues.

Mr. Medeiros – The car show; they did a super job cleaning up.

**D. Vincent Furtado, Employment Agreement – Executive Session**

Mr. Haworth motioned to adjourn the open session at 7:37 p.m. and enter into executive session to discuss an employment agreement with Vincent Furtado and to reconvene the open session at its conclusion. Mr. Hobson seconded. Vote unanimous.

Roll call taken: Mr. Haworth, Mr. Hobson, Mr. Riley and Mr. Freitas in favor.

The open meeting resumed at 8:20 p.m.

**V. Items for Action**

**A. Brown and Caldwell – Amendments 3A & 3B**

Passed over.

**B. Bay State Contracting – Payment Requisition #1**

Mr. Riley motioned to approve payment requisition #1 to Bay State Contracting in the amount of \$19,267.90. Mr. Riley seconded. Vote 3-0 in favor. Mr. Hobson was not present.

**C. Turkey Trot – November 24, 2011**

Mr. Freitas motioned to approve the Turkey Trot beginning at Cushman Park on November 24, 2011. Mr. Riley seconded. Vote unanimous.

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**D. Synagro Contract – Sign Agreement (approved 6-27-11)**

The Board signed the agreement.

**E. Pavao Construction – Sign Agreement for Middle/Main (approved 5-16-11)**

The Board signed the Agreement

**F. Time Frame for Contractors that have not renewed License to come before BPW.**

Ms. Tripp – We have contractors that do not renew their license at the beginning of the year. The fee is \$100. I'm looking for you to set a time frame for when they would have to come before the Board to be interviewed again. I would recommend that they come before you again if it's been more than two years.

Mr. Freitas motioned that contractors who have been inactive for more than two years must appear before the Board of Public Works. Mr. Hobson seconded. Vote unanimous.

**G. Linda Schick – Request to carry over 4 Days Vacation**

Ms. Tripp – I believe her anniversary date is the beginning of August.

Mr. Riley – At some point in time we have to say they have to take these days in a certain amount of time. When we are fully staffed they should take their vacation.

Mr. Riley motioned to approve Linda Schick to carry over four day's vacation. Mr. Hobson seconded. Vote unanimous.

**VI. Board Members, Administrative Assistant - Old Business / New Business**

Mr. Riley – The east side of Howland Road is done. The west side is almost done. The new beach trailer at West Island yet?

Ms. Tripp – No. They just had training on it today.

Mr. Riley – It's going to stay at West Island?

Ms. Tripp – No, I was told it was going to be hauled back here every day.

Mr. Freitas – There are spotlights on it and the next door neighbor keeps an eye on it.

Mr. Riley motioned to have the beach trailer parked at the West Island Treatment Plant. Mr. Freitas seconded. Vote unanimous.

Mr. Freitas – Vivvy's on Howland Road; the west side sidewalks going to be the same as the east side?

Mr. Haworth – Yes.

Mr. Freitas – We need to answer the lady on Parker Street that keeps getting water in her basement. It's been brought up before. It's from that subdivision off of Howland Road.

Ms. Tripp – Jordan Lane. I talked to her and her ex-husband a while ago. John wanted her to wait until Howland was finished to see if she was still having a problem.

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Mr. Freitas – The guy on West Island with the drain on Balsam Street?

Mr. Haworth – There was a permitting issue. Check with John.

Mr. Hobson – We hired a new mechanic. Post his job. Causeway Road; there are a lot of weeds. Can the summer help cut those at the curb? The union grievance between the sewer and the union; why don't those jobs just get posted within the departments first before they go out for bid for other departments? That needs to be negotiated in their contracts.

Mr. Haworth – The Fun Fair in North Fairhaven there was an electrical issue. The meter was vandalized and was non functional. We had to push it back. Call Nstar. Have John look at the School Department portable building at Livesey. They have the meter protected.

Ms. Tripp – I reported that to Nstar this morning.

Mr. Haworth – West Island Beach, anything we can do to clean the beach?

Mr. Riley – We wanted to buy a York rake. We were shot down. One time the City of New Bedford let us borrow their beach cleaner.

Mr. Haworth – We spent \$36,000 for a bathroom. The seaweed is deep and there's trash.

Mr. Riley – We don't have the equipment. Is the trailer there?

Ms. Tripp – Not yet. The guys had training this morning. There is still an issue with power. We need to get a generator.

Mr. Riley – I thought we were running electric to it?

Ms. Tripp – I think there is an issue with that.

Mr. Haworth – Don't buy a generator. There is one in the Superintendent's office.

**VII. Set Date for the Next Meeting**

Mr. Riley motioned to hold the next meeting on August 8, 2011 at 6:30 p.m. Mr. Hobson seconded. Vote unanimous.

**VIII. Adjourn and Executive Session**

Mr. Haworth motioned to adjourn the open session at 9:03 p.m. and enter into executive session to discuss the Digester and Union issues and not to reconvene the open session. Mr. Riley seconded. Vote unanimous.

Roll call taken: Mr. Haworth, Mr. Hobson, Mr. Riley and Mr. Freitas in favor.

Respectfully submitted,

Kathy A. Tripp  
Administrative Assistant