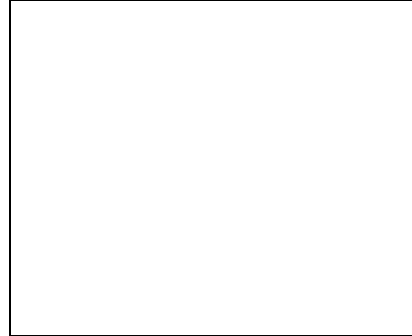


**Town of Fairhaven  
Board of Public Works Meeting  
April 25, 2011**

Present

Geoffrey Haworth, Commissioner  
Robert Hobson, Commissioner  
Kathleen Sturtevant, Commissioner  
G. Steven Riley, Commissioner  
Daniel Freitas, Commissioner  
William Fitzgerald, Jr., Superintendent  
Kathy Tripp, Administrative Assistant  
John Charbonneau, Highway Superintendent  
West Island Beach Applicants:  
Gregory Davis  
Michelle Grenier  
Heather Hollins  
Timothy Hopp  
Chelsea Skipwith  
Victoria Wood  
Kaitlyn Farrell  
Katherine Scieszka  
HMEO Applicants:  
Jonathan Bowers  
Michael Cordeira  
Steve Block, NOAA  
Chris Feeney, Louis Berger Group  
Alfred Raphael, Riverside Cemetery  
John Medeiros, Riverside Cemetery  
Andrew Dyer, Dyer Construction  
Scott Franklin, Franklin Bros.  
Neighborhood News  
The Advocate



**I. Call to Order**

Mr. Haworth called the meeting to order at 6:30 p.m.

**II. Routine Matters**

**A. Signing of Departmental Bills**

**III. Approval of Minutes**

**A. April 11, 2011**

Ms. Sturtevant motioned to approve the minutes of the April 11, 2011 meeting. Mr. Hobson seconded. Vote unanimous.

**IV. Appointments**

**A. West Island Beach Applicants - Lifeguards**

**1. Gregory Davis**

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Mr. Davis – I currently work for the Town of Fairhaven as a teacher at the high school. I was a lifeguard in 2005. I left there and went to work for the Bay Club in Mattapoisett until last year. I would like to be the gate attendant or a lifeguard.

Mr. Hobson – You worked here before?

Mr. Davis – Yes.

Mr. Hobson – You teach for the Town of Fairhaven?

Mr. Davis – Yes.

Mr. Hobson – Your certifications up to date?

Mr. Davis – My CPR is not up to date. I will have it recertified.

Ms. Sturtevant – Can you fill me in on any issues when you worked there? What were the responsibilities?

Mr. Davis – For the lifeguards most importantly were the swimming lessons. There was trash detail; the ladder was tough bringing down. There was seaweed duty. Most important was governing the water, no floatation devices.

Mr. Riley – I have to reclude myself, he teaches my son.

Mr. Freitas – Do you have a vehicle?

Mr. Davis – Yes.

Mr. Haworth – Why do you want to work here?

Mr. Davis – When I left here I worked as a lifeguard in Mattapoisett. My first choice would be gate attendant. I'm a little bit older than the lifeguards now. I like the Town of Fairhaven. That's where I want to be.

Mr. Fitzgerald – How were tasks deployed when you worked here before?

Mr. Davis – It was based on seniority. We would bring the big guard chair down. On a busy day we would sit 30-40 yards away from one another. Four guards on July 4<sup>th</sup>.

**2. Michelle Grenier**

Ms. Grenier – I am currently a student at UMass Amherst studying English. I've been on the swim team my whole life. For the last three years I've taught kids.

Ms. Sturtevant – Last year we had major issues. I would go down there once a week. I went with Mr. Fitzgerald. Things weren't getting done. I had complaints from different neighbors whose kids had swimming lessons. The bath houses weren't clean, sitting in cars.

Ms. Grenier – I would be willing to do what you want me to do.

Mr. Riley – All set.

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Mr. Freitas – People who were there last year. To be honest, we wanted to get rid of everybody. I'm willing to give a second chance. If you're not doing your job, then you're out.

Mr. Hobson – The Town is liable for what happens down there.

Mr. Haworth – For the most part, everything's been said. Last year was very disappointing.

Ms. Tripp – Radios and phones, texting. You have to be paying attention.

Ms. Sturtevant – I pods was another complaint I had.

**3. Heather Hollins**

Ms. Hollins – I have worked there for the last three seasons. I worked at the YMCA for four years. I teach swimming lessons. I am at BCC right now studying human services. I love this job. The issues can be resolved. A lot of it is my fault. I take responsibility for the lack of responsibility.

Mr. Riley – Thank you for taking ownership. Last year we asked you if you could handle your friends. It became a problem. It was a bad experience. It's a very good learning experience for you.

Mr. Freitas – You said you understood what went wrong.

Ms. Hobson – I'm not going to put up with what happened last year. This is a life saving thing.

Ms. Sturtevant – You heard what I had to say. I respect you for owning up to it and stepping up to the plate.

Ms. Hollins – I'm not pushing any blame, but for the past three years I was only doing what I learned. We're not under safety regulations.

Ms. Tripp – Heather gave me a list of items that we need to purchase.

Mr. Haworth – Your task as head lifeguard is very clear and you know what went wrong last year.

**4. Chelsea Skipwith**

Ms. Skipwith – I'm twenty-two. I worked there last year. Currently I'm at the YMCA. I've worked in New Bedford and Fall River for six years. I'm highly respected. I teach swimming lessons at all levels. I'm well grounded.

Mr. Freitas – You know what is expected.

Mr. Hobson – You are a Fairhaven resident and you worked here last year.

Ms. Skipwith – I am older. I should have known better.

**5. Victoria Wood**

Ms. Wood – I am nineteen. I live in Acushnet and attend UMass Dartmouth. I am a freshman with math as my major. I have been a lifeguard since I was sixteen years old at the New Bedford Y and Camp Massasoit. I've worked at West Island for the last two years.

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Mr. Hobson – We weren't too happy what went on last year. You will need to abide by new rules. We are going to be a lot tougher this year.

Ms. Sturtevant – She was fully aware what went on. That day I went down with the Superintendent we talked about what was going on. People have to know what it's all about.

Mr. Riley – It's a good and bad learning experience. The three strike rule is in effect. The first issue, you will be dismissed.

Mr. Freitas – Last year was really bad. If rehired and there's any grumblings, we'll replace anybody there that we can. It's a fun summer job, but there is real responsibility.

Mr. Haworth – As the Assistant Head Lifeguard, it falls on your shoulders. There was issue after issue. Last year we were ready to dismiss everyone. When Heather wasn't there, you were in charge.

Mr. Fitzgerald – What do you think went wrong last year?

Ms. Wood – For me, the last two years were exactly the same. We replaced Linda and Alyssa. To me and Heather, we basically did the same things. It was irresponsible of us not to realize it.

**B. West Island Beach Applicants - Gate Attendants**

**1. Kaitlyn Farrell**

Ms. Farrell – I live down the Neck. I go to Worcester State. After school I am a volunteer at the Occupational Health Club. I tutor and am dependable.

Ms. Sturtevant – Were you there last year?

Ms. Farrell – No, I'm new.

Ms. Sturtevant – There were issues last year when people weren't paying. Trust me, we'll test you.

Mr. Riley – That is revenue to the Town. Have you ever handled money before?

Ms. Farrell – I worked at the zoo. I collected money for pony rides and worked at the kiosk.

Mr. Freitas – If there are any problems we are not going to tolerate it. There will be no phones. Just the head lifeguard. No iPods. We'll try to get you portable radios. You represent the Town. If you are goofing off we are going to hear about it.

Mr. Hobson – Do you have medical training? If you are interested the Police and Fire should look into CPR.

Mr. Haworth – It's important that you understand the position.

**2. Katherine Scieszka**

Ms. Scieszka – I've been a gate attendant since 2005. It's fantastic. Last may I graduated from college and now I work at Normandin Middle School. The beach is a great place.

Ms. Sturtevant – I've been down there many times when Katherine is working. I not had any complaints.

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Mr. Riley – Since 2005 is an asset. I've had no complaints about you.

Mr. Freitas – I have no problem with Katherine.

Mr. Hobson – She has quite a bit of experience.

Mr. Fitzgerald – The part I struggle with is that you know a lot of people. When I went thru the parking lot there were very few stickers on the cars.

Ms. Scieszka – Sometimes they show it to me and I ask them to leave it on their dash.

**B. HMEO Applicants**

**1. Jonathan Bowers**

Mr. Freitas – Good job on getting your Class B. We should hire him.

Mr. Hobson – I'm glad to see you applied.

Ms. Sturtevant – Do you plan on staying permanently or temporary?

Mr. Bowers – Long term. I want to get my hydraulic license and Class A.

Mr. Haworth – I discussed you with the water department employees and they said you were very enthusiastic. What has been your biggest challenge?

Mr. Bowers – Getting along with different people and their personalities.

Mr. Charbonneau – I have no issues with Mr. Bowers. He worked for me in the park department.

Mr. Haworth – Mr. Fortin had good things to say too.

**2. Lonnie DeTerra**

Mr. DeTerra was not in attendance.

**3. Michael Cordeira**

Mr. Cordeira – I grew up in Fairhaven on Sconticut Neck. I've been in construction for thirty years. I've done several tasks from running crews, worked on the Big Dig for ten years, various places, Martha's Vineyard, New Hampshire, Boston. I need a change. I've had enough of traveling. It would be a great asset to work for the Town.

Mr. Freitas – I interviewed Mr. Cordeira. The three people we interviewed, they were all rated up there. We will be a couple of jobs opening up in the future. It's a hard choice. He comes highly recommended.

Mr. Hobson – I know his work ethic. I know he know quite a bit about construction. He has a lot of potential.

Ms. Sturtevant – He has a lot of knowledge and a lot of experience.

Mr. Riley – Your work history is consistent. Why are you considering the employment market, the traveling?

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Mr. Cordeira – It's not the gas. They pay for that.

Mr. Hobson – It's a Tuesday to Saturday shift.

Mr. Haworth – I will say he has the best driver history record and he has tons of experience.

Mr. Charbonneau – My only concern is the money.

Mr. Cordeira – I'm hitting my thirty year mark. This would offset my pension.

Mr. Hobson – Bowers and Cordeira as my second choice.

Ms. Sturtevant – Bowers, Cordeira.

Mr. Riley – Bowers, Cordeira

Mr. Freitas – Bowers, Cordeira. All three were very good candidates.

Mr. Haworth – Bowers, Cordeira would be my first consideration.

Mr. Charbonneau – Mr. Bowers and then Mr. Cordeira. Mr. DeTerra's driving record is little to be desired.

Mr. Hobson motioned to hire Jonathan Bowers as the HMEO in the Highway Department. Ms. Sturtevant seconded. Vote unanimous.

Mr. Haworth – Gate Attendant.

Ms. Sturtevant – Katherine and Kaitlyn. I would prefer Greg as a lifeguard.

Mr. Freitas – Katherine and Kaitlyn.

Mr. Hobson – I agree.

Mr. Freitas motioned to hire Katherine Scieszka and Kaitlyn Farrell as the West Island Beach Gate Attendants. Ms. Sturtevant seconded. Vote unanimous.

**V. Items for Action**

**A. WES Construction – Payment Application #14**

Mr. Fitzgerald – The resident engineer has signed off.

Mr. Riley motioned to approve payment to WES Construction in the amount of \$240,350.00 for the Digester. Ms. Sturtevant seconded. Vote unanimous.

**IV. Appointments (Cont.)**

**A. West Island Beach Applicants – Lifeguards**

**6. Timothy Hopp**

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Mr. Hopp – I live in the center and are close to a lot of people. I recently got my lifeguard certification. I'm a good kid.

Mr. Freitas – The lifeguard job requires a CPR card. You've had training?

Mr. Hopp – I work at the New Bedford Y right now.

Ms. Sturtevant – You weren't here at the beginning of the meeting, but last year we had problems. This year there will be zero tolerance for not doing your job. There will be no gathering; three lifeguards, three different stations. We talked about walkie talkies. There will be no tolerance for goofing off.

Mr. Riley – I have to reclude myself. He is a friend of my son.

Mr. Haworth – Lives are in your hands. How long have you been lifeguarding?

Mr. Hopp – One month and a half.

Mr. Fitzgerald – You understand we have very strict standard.

Mr. Haworth – We have five positions with six candidates.

Mr. Riley – Two candidates I cannot vote on. The remaining four I can vote on. There needs to be some sort of change, fresh faces. I can only vote on Michelle, Chelsea and Victoria.

Mr. Freitas – The top five, Greg, Michelle, Heather, Tim and Chelsea. Heather knows she's on notice.

Mr. Hobson – I agree with the rest of the Board. We need to make a couple of changes. Greg Davis as head lifeguard; Hopp, Heather, Chelsea and Michelle.

Ms. Sturtevant – I agree; the same. Mr. Davis would be my first choice. I also would agree Mr. Davis for head lifeguard because he has worked here before.

Mr. Haworth – Basically, there's enough to weigh in on.

Ms. Sturtevant motioned to hire Greg Davis, Michelle Grenier, Heather Hollins, Timothy Hopp and Chelsea Skipwith as lifeguards. Mr. Hobson seconded. Vote 4-0 in favor with Mr. Riley abstaining.

Ms. Sturtevant motioned that if for some reason or another one of them does take the job the offer will be given to the other person. Vote 4-0 in favor with Mr. Riley abstaining.

Mr. Riley – Heather would be my first choice as head lifeguard. She took ownership. She knows what's at stake.

Mr. Freitas – Heather, there will be zero tolerance. I would appoint Mr. Davis to the assistant position.

Mr. Hobson – Mr. Davis as head.

Ms. Sturtevant – Mr. Davis as head.

Mr. Haworth – I do think that Heather had issues down there. She took ownership. I would give it to her this year. Give her the opportunity. Mr. Davis wanted the gate attendant's position. Make him the assistant.

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Mr. Freitas motioned to appoint Heather Hollins as the head lifeguard and Greg Davis the assistant if he wants it. Mr. Riley seconded. Vote unanimous.

The Board took recess at 7:55 p.m.

The meeting resumed at 8:05 p.m.

**D. Steve Block, NOAA – Re: Marsh Island**

Mr. Block – I am here on behalf of NOAA and the New Bedford Harbor Trustee Council. I would like to give you a brief update on West Island. The project is substantially complete. There is final paving for the parking lot and a final site visit next week.

Mr. Riley – Parking Lot?

Mr. Block – Tie into the apron. Marsh Island; we met with the Board last year. We are going to replace 100,000 cy of fill on twelve acres of saltmarsh. This is a draft starting point with an agreement and we have a draft agreement with the cemetery.

Mr. Haworth – Anything about repairs to the sewer pipe?

Mr. Riley – The contractor will have to be approved by the Town Sewer Department.

Mr. Freitas – Whoever the contractor is has to come off of our list. I would suggest a Fairhaven contractor preferably to bid on that.

Mr. Raphael – You can't just have local contractors. This isn't a small diameter pipe. It's a large pipe and it could be wet with a lot of water. I would have him submit some names where they have done that type of work too. They will need portable pumps. It's required to notify DEP within four hours of any disruption and its pumped overboard. The video should be taken at the lowest flow time; 2:30 to 4:30 a.m. You should get a copy of the video as soon as it's done.

Mr. Block – We don't know our construction schedule yet.

Mr. Hobson – Are you all set with the cemetery?

Mr. Block – Not yet. We have a draft legal agreement.

Mr. Fitzgerald – There is some culvert replacement encroached on by the marina. Mr. Roth and Mr. Osuch said it's not public works land. There was an easement for the sewer.

Mr. Haworth – Send the residents a notice as a courtesy note before work begins.

Mr. Feeney – We did a traffic count. It was determined we didn't need a detail officer. We sent notices out to both chiefs.

Mr. Block – They didn't respond and we didn't do a follow up.

**E. Andrew Dyer, Dyer Construction – Re: New Drainlayer**

Mr. Dyer – I've been in business thirty years. I was a drainlayer at one time in this Town. I have eight employees and numerous pieces of equipment.



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Mr. Hobson – You have all the proper insurance. No problem.

Mr. Sturtevant – Everything is in order.

Mr. Haworth – Just to let you know that you're insurance expires in six days. Do you have a job planned?

Mr. Dyer – 14 Crescent Drive. I've talked to Mr. Fortin about it. I have to bullet for the water under some trees.

Mr. Riley motioned to approve Dyer Construction as an approve drainlayer. Ms. Sturtevant seconded. Vote unanimous.

**F. Scott Franklin – Franklin Bros., - New Driveway Contractor**

Mr. Franklin – I've worked in this Town for a long time. I've done work in New Bedford and Dartmouth. I have a project now at the corner of Fort and Church Street. There is a curb cut I have to do.

Ms. Sturtevant – Your paperwork is in order.

Mr. Riley – Not an issue, but your paperwork is a little outdated. I have no problem on a one job basis. You only have one current letter of reference.

Ms. Freitas – We had Mr. Franklin at West Island. He comes highly recommended. I have no problem. I've seen his work.

Mr. Hobson – I've seen him on road jobs a long time ago.

Mr. Haworth – You have old references.

Mr. Fitzgerald – When he worked for us before there were property issues that were relative to some as-built plans.

Mr. Freitas motioned to approve Franklin Bros., Inc. as a Driveway, Sidewalk and Curbing contractor. Ms. Sturtevant seconded. Vote unanimous.

**V. Items for Action (Cont.)**

**B. Request to use Fort Phoenix for Wedding – April 25, 2011**

Ms. Sturtevant read the letter.

Mr. Hobson motioned to approve the request to use Fort Phoenix for a wedding on April 25, 2011 with the standard stipulations. Ms. Sturtevant seconded. Vote unanimous.

**C. BPW Protocol for Staff in absence of BPW Superintendent**

Ms. Tripp – With the absence of Mr. Fitzgerald, I would like a procedure in place on what needs to be done. The Superintendents should be the ones notified for anything to do with the projects. I don't feel that I should be one contacting engineers and contractors. I don't want any important information not passed along to the right person and something gets lost along the way. I will take care of the office and give direction when needed. Do you want the Superintendent's at the Board meetings or just when something on the agenda that pertains to them?

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Mr. Haworth – I would like the Superintendents and Ms. Tripp at Town Meeting.

Ms. Sturtevant – I think, Board Meetings; probably the Superintendents should be in if it's something to do with their department.

Mr. Riley – I think the office should be Kathy. If something comes up we can get an email to the Board. That's been past practice. The Superintendents, they work busy days. I would say have two at one meeting and two at the next.

Mr. Freitas – I agree that Kathy can handle the daily stuff. Right now, the major project, Linda and Rene should come to these meetings. Their plate is full. Anything come up, send us an email.

Mr. Hobson – I agree. They should be at Town Meeting. We need their knowledge. They should be here until there is a replacement.

Mr. Freitas – I can't be at Town Meeting. I have to work.

Mr. Haworth – The Digester Project; we really need to make sure we are up to snuff. There are many issues going on there. As chairman, I will be there to help her.

Mr. Fitzgerald – Design of projects, who and what projects, when the Superintendents need a decision on that day to day stuff, what do they do? Mr. Bosworth had been in charge of that. Geoff can email the rest of the Board.

Mr. Haworth – We can copy you on all events.

**VI. Superintendent – Information and Updates**

Mr. Fitzgerald – The State denied the last pavement design on Howland Road. I will send a letter to appeal that.

Mr. Haworth – I had Ms. Tripp send a letter to the engineer about this and the overruns by certified mail.

**VII. Board Members – Old Business / New Business**

Mr. Riley – I would like to thank Bill for his time here and best of luck in the future.

Mr. Freitas – I talked to Kathy about the trucks that were sold at auction. There is one truck around Town that was sold and it still has the Town seal on it. I'm just afraid if something happens with that truck, then we are going to get blamed for it. I received an email about the pump station on Camel Street. As an operator, I can't see why we don't have spare parts for pumps.

Mr. Hobson – I talked to Mr. Tripp from Sedgewick Road about a drain line the Town put in and we promised to put back some trees.

Ms. Tripp – He has a sewer easement thru his property. You can't trees on top of sewer pipe.

Mr. Freitas – Send somebody there.

Mr. Hobson – Wilbur's Point; needs some stone dust down the end.

Mr. Haworth – Street sweeper?

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Ms. Tripp – It's in the sound end of Town.

Mr. Haworth – I would also like to thank Mr. Fitzgerald. I wish you the best.

**VIII. Set Date for the Next Meeting**

Mr. Haworth motioned to hold the next meetings on May 2, 2011 at the Town Hall with the Selectmen, time to be determined, May 4, 2011 at 6:30 p.m. at the Hastings Middle School for the Precinct Meeting and May 7, 2011 at 8:15 a.m. for Town Meeting. Mr. Hobson seconded. Vote unanimous.

Mr. Riley motioned to hold the next regular Board Meeting on May 16, 2011 at 6:30 p.m. Ms. Sturtevant seconded. Vote unanimous.

**IX. Executive Session and Adjourn**

Mr. Haworth motioned to adjourn the open meeting and enter into executive session at 8:58 p.m. to discuss collective bargaining with the unions and contract negotiations. Mr. Hobson seconded. Vote unanimous.

Roll call taken: Mr. Haworth, Mr. Hobson, Ms. Sturtevant, Mr. Riley and Mr. Freitas in favor.

Respectfully submitted,

Kathy A. Tripp  
Administrative Assistant