



Fairhaven Board of Selectmen

June 26, 2017 Meeting Minutes

Present: Chairman Robert Espindola, Vice Chairman Daniel Freitas, Clerk Charles Murphy, Town Administrator Mark Rees, and Administrative Assistant Anne O'Brien.

Mr. Espindola called the meeting to order in the West Island Community Center at 6:32 p.m. The meeting was recorded by Cable Access.

NATALIE HEMINGWAY

The Chairman held a moment of silence for Natalie Hemingway, who passed away the week prior. The Board offered its condolences to Ms. Hemingway's family.

MINUTES

- Mr. Freitas motioned to approve the minutes of the **May 6, 2017** meeting, **open** session. Mr. Murphy seconded. Vote was unanimous. (3-0).
- Mr. Freitas motioned to approve the minutes of the **June 5, 2017** meeting, **open** session. Mr. Murphy seconded. Vote was unanimous. (3-0).

TOWN ADMINISTRATOR'S REPORT

In his report, Mr. Rees updated the Board to several activities, including:

- The consolidation of the IT departments between the School Department and the Town departments is now underway with a ticketing system for work requests.
- Insurance quotes are in and premiums have been set for the upcoming year. For the most part, rates have gone down, except for worker's compensation.
- The Fire Department offered CPR training to Town Hall offices. Mr. Rees offered his thanks to the Fire Department, particularly FF/Paramedic Wayne Oliveira.
- The ICMA has given an award to the Town of Dartmouth and the Town of Fairhaven for community partnership. Mr. Rees will be present at the annual ICMA meeting to accept on the Town's behalf.
- The Master Plan documents are on the Town's website. Mr. Rees encouraged the public to review these documents and give feedback.
- Mr. Rees held a meeting with Anne Silvia, Mr. Murphy and Lindsay Gordon to discuss the possibility of becoming an "Age Friendly Community". Ms. Silvia and Ms. Gordon will follow up on this effort with a focus group.
- The Human Resources Director position has been posted. The closing date for applications is July 13.

- There was a small electrical fire in the Planning and Economic Development office the week prior. The Fire Department and Wiring Inspector both advise the Town to put together a plan to address the dated wiring at Town Hall, and to provide fire protocol and prevention training to employees.

SELECTMEN LIAISON REPORTS

Under Selectmen Liaison reports:

- Mr. Freitas reported that the Marine Resources Committee discussed reorganization, and plan on addressing the Taylor Seafood aquaculture license at the next meeting, along with a discussion on pier and wharf needs. Mr. Freitas also met with the Rogers Study Committee to discuss a possible proposal on the school's use.
- Mr. Murphy reported that the Commission on Disability met and that there was a new member of said commission; additionally, the Commission on Disability is pleased to report that the Town Hall is fully accessible with new meeting posting methods. Mr. Murphy said that he had just returned from Lagoa, Portugal, where the mayor officially signed a friendship agreement, making Lagoa and Fairhaven sister communities.
- Mr. Espindola provided his update in writing. See Attachment A.

MELANSON AND HEATH FY16 AUDIT/MOODY'S BOND RATING

At 6:53 p.m., the Board met with Frank Byron of Melanson and Heath to discuss the Town's FY16 audit. See Attachment B for the management letter. Mr. Byron said that the town was in a "very strong financial position" with "free cash indicators" being about 22 percent of the total operating budget.

Mr. Rees noted that the auditors described it as a "clean audit", which is uncommon, and commended Wendy Graves and her staff for their policies and procedures that resulted in such an excellent audit. The Town also received a letter from Moody's Bond Rating (Attachment C) that kept the Town at a rating of Aa2.

ANTONE MEDEIROS – TREE WARDEN

At 7:20 p.m., the Board met with Antone Medeiros and his family, to thank him for his thirty years of service as the Town's Tree Warden. See Attachment D for the proclamation read to Mr. Medeiros.

CONNOR WOTTON DONATION

The Board received \$100 in donations from Connor Wotton to the Animal Shelter. Mr. Wotton had his seventh birthday party and asked partygoers to give money to the shelter in lieu of gifts. The Board met with Mr. Wotton to thank him for his generosity. Mr. Freitas motioned to accept the donation. Mr. Murphy seconded. Vote was unanimous. (3-0).

The Board also asked for a letter of thanks to be issued to Mr. Wotton for his files.

EMERGENCY PREPAREDNESS

At 7:33 p.m. the Board held a meeting to review the Emergency Preparedness protocol for Town departments. A copy of this manual is on file at the Selectmen's Office.

The Fire Chief, Police Chief, Board of Public Works Superintendent, Tree Warden, Harbormaster, EMA, Council on Aging Director, and Housing Authority director were all present to discuss any changes.

Mr. Rees added that there will be an appropriation for a feasibility study to be conducted, on the inclusion of an animal-friendly emergency shelter at the Recreation Center.

INDIAN ROCK CONSERVATION RESTRICTION

At 7:55 p.m., the Board met with Mark Rasmussen, president of the Buzzard's Bay Coalition, to discuss a requested conservation restriction at Indian Rock (the Carvalho farm) off Nasketucket Bay.

After some discussion, Mr. Freitas motioned to sign the conservation restriction for the Indian Rock, contingent upon the approval of the Conservation Commission. Mr. Rees will hold the signed document in his possession until the Conservation Commission approval is achieved. Mr. Murphy seconded. Vote was unanimous. (3-0).

TOWN ADMINISTRATOR CONTRACT AMENDMENT

The Board reviewed an amendment for Mr. Rees' contract as Town Administrator. The amended contract provides a three (3) percent retroactive increase to July 1, 2016, a one-year renewal of a car allowance, and a provision to allow Mr. Rees to receive the same COLA increases as the rest of the non-union staff. See attachment E. Mr. Freitas motioned to approve the contract extension and authorize the chairman to sign. Mr. Murphy seconded. Vote was unanimous. (3-0).

HISTORICAL COMMISSION

The Board reviewed a letter (Attachment F) from the Historical Commission chairman, David Despres, saying that the Historical Commission voted unanimously to recommend the appointment of Anne O'Brien to a position as a full member. Mr. Freitas motioned to appoint Ms. O'Brien to the Historical Commission with a three year term. Mr. Murphy seconded. Vote was unanimous. (3-0).

PIZZERIA BRICK – MUSIC LICENSE

The Board reviewed an application for a restricted music license from Pizzeria Brick. See Attachment G. Mr. Freitas motioned to approve the license. Mr. Murphy seconded. Vote was unanimous. (3-0).

COSTA MASONRY

The Board was informed that the Town Hall handicap ramp was repaired by Costa Masonry, who donated both the labor and materials, which Building Commissioner Wayne Fostin estimated to have saved the Town \$6,000. Mr. Freitas motioned to send a thank you letter to Costa Masonry for their generosity. Mr. Murphy seconded. Vote was unanimous. (3-0).

END OF FISCAL YEAR RESERVE FUND TRANSFERS

See Attachment H.

Mr. Rees said that State law gives the Board of Selectmen the ability to transfer between lines. After deliberation, the Board took the following votes:

- Mr. Freitas motioned to transfer \$19,454.65 from Group Insurance to Town Hall Operating Expenses for building repairs. Mr. Murphy seconded. Vote was unanimous. (3-0).
- Mr. Freitas motioned to transfer \$10,000 from Police – Operating Expenses (gas) to Police – Salary and Wages. Mr. Murphy seconded. Vote was unanimous. (3-0).
- Mr. Freitas motioned to transfer \$14,000 from Tree Department – Salary and Wages to Tree Department – Purchase of Services. Mr. Murphy seconded. Vote was unanimous. (3-0).
- Mr. Freitas motioned to transfer \$5,000 from Fire Department – Salary and Wages to Fire Department – Operating Expenses (for equipment repairs). Mr. Murphy seconded. Vote was unanimous. (3-0).
- Mr. Freitas motioned to transfer \$1,500 from Town Clerk – Salary and Wages to Town Clerk – Operating Expenses (Purchase of Services).

COLA INCREASE – NON-UNION

Mr. Rees informed the Board that he would be authorizing a two (2) percent COLA increase for non-union employees as of July 1, 2017. Mr. Freitas motioned to recommend the Town Administrator's compensation package. Mr. Murphy seconded. Vote was unanimous. (3-0).

DETERRA 61A – 279 MILL ROAD

The Board reviewed a 61A right of first refusal for the DeTerra Revocable Trust for 279 Mill Road. Mr. Rees said that he had sent out a memo to Town departments who could potentially be interested in the land. The only department to respond was the Planning Board, who said they would not be interested in the land. Mr. Rees recommended not exercising the Town's right of first refusal. Mr. Freitas motioned to not exercise the right of first refusal on this parcel (see Attachment I). Mr. Murphy seconded. Vote was unanimous. (3-0).

DUSSAULTS – TAX AGREEMENT

The Board reviewed a tax agreement draft, as negotiated between Mr. Freitas, Nicole Dussault and Mr. Rees for Spring Street Garage/Dussault Auto Sales, for the payment of taxes in arrears. The Dussaults have requested a revision that will delete the reference to default in 2016. The Dussaults owe \$31,942 through FY17. The agreement reflects a payment of \$1,010 per month, with the requirement that current taxes must be paid on top of the \$1,010 per month. If the Dussaults miss a payment, they automatically forfeit their right to a hearing and they vacate their business licenses.

Mr. Freitas motioned to approve and sign the agreement. Mr. Murphy seconded. Vote was unanimous. (3-0).

NORTH WIND TURBINE

Mr. Rees shared recent correspondence from Fairhaven Wind LLC regarding the repair schedule for the north wind turbine. See Attachment J. Mr. Rees said that based on recent emails, the north turbine could be operational as soon as June 27.

OTHER BUSINESS

Under Other Business:

- Mr. Murphy thanked Allen Days for remembering to honor Macy Joseph's memory in the Father's Day Road Race.

At 8:32 p.m. Mr. Freitas motioned to adjourn. Mr. Murphy seconded. Vote was unanimous. (3-0).

Respectfully,

Anne O'Brien
Administrative Assistant
Minutes approved 07/10/2017

Documents appended:

- A. Board liaison update from Robert Espindola
- B. Auditors Management Letter from Melanson and Heath for FY16
- C. Moody's Bond Rating Letter for FY16
- D. Antone Medeiros proclamation
- E. Town Administrator contract amendment
- F. Letter from Historical Commission chair re: appointment
- G. Restricted music license – application for Pizzeria Brick
- H. End of Year transfer documents
- I. 61A Right of First Refusal – DeTerra – 279 Mill Road
- J. Letter from Fairhaven Wind re: North Turbine Operation

Bob Espindola Committees / Commissions / Special Projects

Update 6-26-2017

Library Trustees

Anne's first meeting and had impact right away. May want to compare benefits they offer employees to Town. In the past Jeffrey Osuch helped with that.

SRTA

- See attached Pilot for "**New Bedford to Wareham Connection**" route – Continuation depends on Ridership and currently not high enough.
- GATRA (Greater Attlbororo Transit) applied for funding for this service last year and received half of their request.
- It is running it three days a week and we expect to be able to afford it **until September or October**. It varies based on the ridership, if it builds enough, we might be able to make it into November too.
- **GATRA has applied for more funding**, hoping to be able to extend to **5 days a week**.

Economic Development

- Grant status – Mark and Bill Roth working on RFP for consultants **hope to have the proposals in within the next two to three weeks**.
- New Board structure – applications deadline has passed. We will have an agenda item on our **Board of Selectmen July 10th meeting to interview the applicants** and then we will set up the next Economic Development Committee meeting.
- I am working to set up a **meeting with Mark Rees, Town Counsel, myself and representatives of Mass. Development and the EPA** to determine what options might be available with the **Atlas Tack property**.

Cable Advisory Committee

- **Contract renewal** process underway. Meeting with Attorney Solomon ongoing.
- **Signal Quality issues** have surfaced at Sea Mist condominium – David Drown Blvd. Reviewing possible signal test by third party technician.
- Barbara Acksen and Bobby Brusco are nearing finalized **Policies and Procedures document** to guide Public Access programming.
- **Looking to schedule an "Open House" sometime in July / August** to show people all the work that has been going on in Town Hall, and to kick going live with Public Access for the first time in nine (9) years.

(Notes from Bobby Brusco)

- * **Expenditures: \$73,000 Projected: another \$75,000 - \$100,000** (for operational two station play out, satellite studios, operational studio space) Van \$24K / Logo Wrap \$3,500.
- **Electrical and Air Conditioning not included**
- Social Media Integration, Vlog, Website (fairhaventv.com) Video for (Sister City). **Fathers Day Road Race video has 4k views. Live streamed 46 events.**
- Info@fairhaventv.com new email address.
- Nothing finalized yet in terms of timing, but looking to work with either "Wix or "Google" to set up training sessions that people from the community and even small business can attend to learn how to build their own web site, etc.

Wellness Committee

- Subway Luncheon at Town Hall - Most participation at the 2nd Health Fair.
- Another Step Challenge in July.
- Upcoming Classes (Zumba Mondays and Wednesdays, 5-6 at the REC Center).
- **Kickball (Fairhaven vs. Acushnet Challenge (BOS / TA's) ?**
- CPC Project in progress – Warren Renshausen is heading up the effort.
- HR Position to have Wellness responsibility ?
- Fairhaven Wellness program was asked to provide a panelist at the **“Worksite Wellness Council of Mass”**. event in September at Gillette.
 - Linda Shick, who has been a key player in our Wellness program, asked if **I would be that panelist. Discussion about “the Role of Incentives”**.
 - Governor Baker will be keynote.

The screenshot shows the homepage of the Worksite Wellness Council of Massachusetts. The header includes navigation links: Home, About, Join, Events, Awards, Resources, and Blog. A search bar is located in the top right. The main content area features a large banner for the 2017 WWCMA Annual Conference, which is held at Gillette Stadium on September 19. The banner includes the text "Establishing a Culture of Health: Supportive Wellness Strategies to Measure, Engage and Inspire" and a photo of people raising their hands. To the right of the banner is a "SIGN IN" section with a "Sign in securely" button and a link for those who haven't registered yet. Below the sign-in section are two columns: "CALENDAR" and "LATEST NEWS". The calendar lists two events: a WWCMA Networking Event on 6/27/2017 and a Webinar on 7/18/2017. The latest news section includes two items: a news item from 5/11/2017 about Governor Charlie Baker and Ted Mitchell of Wellesley to keynote the 2017 WWCMA Annual Conference, and a news item from 11/11/2016 about the announcement of winners for the 2nd Annual Employer Wellness award.

Fairhaven Bikeway Committee

1. May add a Fall or winter Clean up similar to the one on Earth Day weekend.
2. Study of Complete Streets – possible CPC Funding request in the fall.
3. Authorized spending to repair Fix It station at Arsene
4. Future Bike repair workshop this summer – date TBD



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and Board of Selectmen
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Additional Offices:
Nashua, NH
Manchester, NH
Greenfield, MA
Ellsworth, ME

Dear Mr. Rees and Board Members:

We have audited the financial statements of the Town of Fairhaven, Massachusetts as of and for the year ended June 30, 2016 (except for the Fairhaven Contributory Retirement System which is as of and for the year ended December 31, 2015) and have issued our report thereon dated March 23, 2017. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter, our responsibility, as described by professional standards, is to form and express opinions about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Town solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our findings regarding other matters noted during our audit in a separate letter to you dated March 23, 2017.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team and others in our Firm have complied with all relevant ethical requirements regarding independence. Safeguards that have been applied to eliminate threats to independence or reduce them to an acceptable level include annual certification by all Firm staff of independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Town is included in the notes to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended June 30, 2016. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

- Estimated lives and depreciation methods for depreciable assets.
- Collectability of receivables.
- Net OPEB obligation.
- Net pension liability.
- Estimated liability for potential tax refunds.

Management's estimates of the above are based on various criteria. We evaluated the key factors and assumptions used to develop these estimates and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. We noted no particularly sensitive disclosures affecting the Town's financial statements.

Identified or Suspected Fraud

We have not identified or obtained information that indicates that fraud may have occurred.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

As an added service to the Town, we assisted in compiling the government-wide financial statements, including consolidating various funds into governmental activities, converting to the accrual basis of accounting, and recording all long-term assets, long-term liabilities, and net position classifications. This consolidation and conversion process was based on information from the Town's accounting records.

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. Management has corrected all identified misstatements.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole or applicable opinion units.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the Town's financial statements or the auditors' report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the letter dated March 23, 2017.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with the Town, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Town's auditors.

Other Information in Documents Containing Audited Financial Statements

Pursuant to professional standards, our responsibility as auditors for other information in documents containing the Town's audited financial statements does not extend beyond the financial information identified in the audit report, and we are not required to perform any procedures to corroborate such other information. However, in accordance with such standards, we have read the information (if applicable) and considered whether such information, or the manner of its presentation, was materially inconsistent with the presentation in the financial statements.

Our responsibility also includes communicating to you any information which we believe is a material misstatement of fact. Nothing came to our attention that caused us to believe that such information, or its manner of presentation, is materially inconsistent with the information, or manner of its presentation, appearing in the financial statements.

This report is intended solely for the information and use of the governing body and management of the Town and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

Melanson Heath

March 23, 2017

ISSUER COMMENT

6 June 2017

RATING

General Obligation (or GO Related) ¹

Aa2 No Outlook

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Town of Fairhaven, MA

Annual Comment on Fairhaven

Issuer Profile

The Town of Fairhaven is located in Bristol County in southeastern Massachusetts, approximately 45 miles south of Boston. Bristol County has a population of 554,194 and a population density of 1,002 people per square mile. The county's per capita personal income is \$44,827 (1st quartile) and the November 2016 unemployment rate was 3.1% (1st quartile).

² The largest industry sectors that drive the local economy are health services, retail trade, and manufacturing.

Credit Overview

The credit position for Fairhaven is very strong, and its Aa2 rating slightly exceeds the median rating of Aa3 for US cities. Notable credit factors include a robust financial position, and a strong socioeconomic profile with a sizable tax base. Other key credit factors reflect a moderate pension liability with an affordable debt burden.

Finances: The financial position of the town is very healthy and is relatively favorable in comparison to the assigned rating of Aa2. Massachusetts local governments tend to have financial ratios lower than US medians because they generally derive a majority of revenues from stable property taxes and their financials typically incorporate school operations which are predictable. Despite this, Fairhaven's net cash balance as a percent of revenues (33.8%) is consistent with the US median and grew materially from 2013 to 2016. In addition, the available fund balance as a percent of operating revenues (28.0%) is on par with other Moody's-rated cities nationwide.

Economy and Tax Base: Fairhaven has a very strong economy and tax base, which are aligned with town's Aa2 rating. The total full value (\$1.9 billion) is consistent with the US median despite contracting slightly modestly from 2013 to 2016. In addition, the full value per capita (\$121,507) is stronger than the US median. Lastly, the median family income is a healthy 116.3% of the US level.

Debt and Pensions: Fairhaven has small debt and pension burdens. The town's net direct debt to full value (0.8%) is under the US median. Additionally, the Moody's-adjusted net pension liability to operating revenues (1.1x) favorably is slightly below the US median.

Management and Governance: Balanced financial operations indicate sound financial management. In this situation, Fairhaven's reserves improved annually whereas the tax base generally declined.

Massachusetts cities have an Institutional Framework score ³ of Aa, which is high compared to the nation. Institutional Framework scores measure a sector's legal ability to

increase revenues and decrease expenditures. Massachusetts cities major revenue source, property taxes, are subject to the Proposition 2 1/2 cap which can be overridden with voter approval only. However, the cap of 2.5% still allows for moderate revenue-raising ability. Unpredictable revenue fluctuations tend to be minor, or under 5% annually. Across the sector, fixed and mandated costs are generally greater than 25% of expenditures. However, Massachusetts has public sector unions, which can limit the ability to cut expenditures. Unpredictable expenditure fluctuations tend to be minor, under 5% annually.

Sector Trends - Massachusetts Cities

Massachusetts cities will generally benefit from an expanding state economy. The vibrant expansion throughout the greater Boston region will continue to bolster most of the state, resulting in favorable employment trends relative to the nation as a whole. We expect the operating environment of cities to be favorable due to the growing residential and commercial real estate markets which will boost property tax revenues. However, Massachusetts cities will remain somewhat challenged by relatively low housing affordability and very high costs of doing business.

EXHIBIT 1

Key Indicators ⁴ ⁵

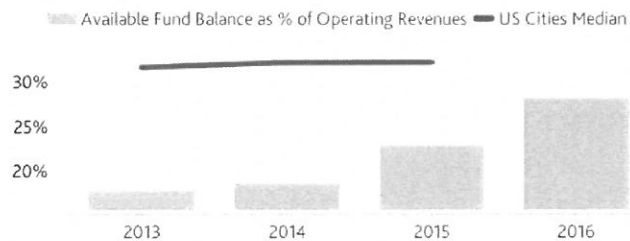
Fairhaven, MA

| | 2013 | 2014 | 2015 | 2016 | US Median | Credit Trend |
|---|-----------|-----------|-----------|-----------|-----------|--------------|
| Economy / Tax Base | | | | | | |
| Total Full Value | \$2,034M | \$2,034M | \$1,947M | \$1,947M | \$1,722M | Stable |
| Full Value Per Capita | \$127,517 | \$127,366 | \$121,507 | \$121,507 | \$85,195 | Stable |
| Median Family Income (% of US Median) | 120.1% | 116.5% | 116.3% | 116.3% | 115.2% | Stable |
| Finances | | | | | | |
| Available Fund Balance as % of Operating Revenues | 17.8% | 18.6% | 22.8% | 28.0% | 32.1% | Improved |
| Net Cash Balance as % of Operating Revenues | 21.7% | 21.5% | 27.4% | 33.8% | 34.4% | Improved |
| Debt / Pensions | | | | | | |
| Net Direct Debt / Full Value | 0.96% | 0.93% | 0.92% | 0.79% | 1.2% | Stable |
| Net Direct Debt / Operating Revenues | 0.43x | 0.39x | 0.40x | 0.34x | 0.94x | Stable |
| Moody's-adjusted Net Pension Liability (3-yr average) to Full Value | 2.7% | 2.5% | 2.6% | 2.7% | 1.7% | Stable |
| Moody's-adjusted Net Pension Liability (3-yr average) to Operating Revenues | 1.18x | 1.04x | 1.13x | 1.13x | 1.35x | Stable |

Source: Moody's Investors Service

EXHIBIT 2

Available fund balance as a percent of operating revenues increased from 2013 to 2016

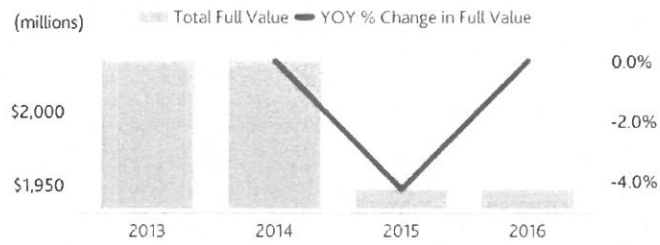


Source: Issuer financial statements; Moody's Investors Service

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on www.moody.com for the most updated credit rating action information and rating history.

EXHIBIT 3

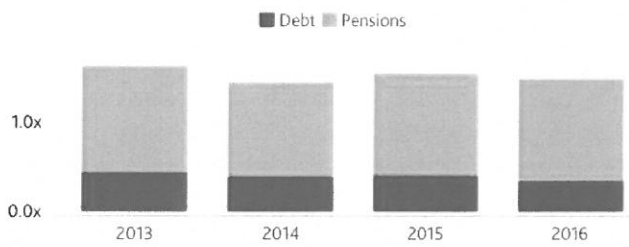
Full value of the property tax base decreased between 2013 and 2016



Source: Issuer financial statements; Government data sources; Offering statements; Moody's Investors Service

EXHIBIT 4

Moody's-adjusted net pension liability to operating revenues decreased from 2013 to 2016



Source: Issuer financial statements; Government data sources; Offering statements; Moody's Investors Service

Endnotes

- 1 The rating referenced in this report is the government's General Obligation (GO) rating or its highest public rating that is GO-related. A GO bond is generally a security backed by the full faith and credit pledge and total taxing power of the local government. See [Local Government GO Pledges Vary Across States](#) for more details. GO-related ratings include issuer ratings, which are GO-equivalent ratings for governments that do not issue GO debt. GO-related ratings also include ratings on other securities that are notched or otherwise related to what the government's GO rating would be, such as annual appropriation, lease revenue, non-ad valorem, and moral obligation debt. The referenced ratings reflect the government's underlying credit quality without regard to state guarantee or enhancement programs or bond insurance.
- 2 The per capita personal income data and unemployment data for all counties in the US census are allocated to quartiles. The quartiles are ordered from strongest-to-weakest from a credit perspective: the highest per capita personal income quartile is first quartile, and the lowest unemployment rate is first quartile. The first quartile consists of the top 25% of observations in the dataset, the second quartile consists of the next 25%, and so on. The median per capita personal income for US counties is \$46,049 for 2014. The median unemployment rate for US counties is 5.1 % for June 2016.
- 3 The institutional framework score measures a municipality's legal ability to match revenues with expenditures based on its constitutionally and legislatively conferred powers and responsibilities. See [US Local Government General Obligation Debt \(January 2014\)](#) for more details.
- 4 For definitions of the metrics in the Key Indicators Table, US Local Government General Obligation Methodology and Scorecard User Guide (July 2014) . The population figure used in the Full Value Per Capita ratio is the most recently available, most often sourced from either the US Census or the American Community Survey.

Similarly, the Median Family Income data reported as of 2012 and later is always the most recently available data and is sourced from the American Community Survey. The Median Family Income data prior to 2012 is sourced from the 2010 US Census. The Full Value figure used in the Net Direct Debt and Moody's-adjusted Net Pension Liability (3-year average ANPL) ratios is matched to the same year as audited financial data, or if not available, lags by one or two years.

Certain state-specific rules also apply to Full Value. For example, in California and Washington, assessed value is the best available proxy for Full Value. Certain state specific rules also apply to individual data points and ratios. Moody's makes adjustments to New Jersey local governments' reported financial statements to make it more comparable to GAAP.

Additionally, Moody's ANPLs reflect analyst adjustments, if any, for pension contribution support from non-operating funds and self-supporting enterprises. Many local government pension liabilities are associated with its participation in the statewide multiple-employer cost-sharing plans. Metrics represented as N/A indicate the data were not available at the time of publication.

- 5 The medians come from our most recently published local government medians report, [Medians – Growing Tax Bases and Stable Fund Balances Support Sector's Stability \(March 2016\)](#) . The medians conform to our US Local Government General Obligation Debt rating methodology published in January 2014.

As such, the medians presented here are based on the key metrics outlined in the methodology and the associated scorecard. The appendix of this report provides additional metrics broken out by sector, rating category, and population. We use data from a variety of sources to calculate the medians, many of which have differing reporting schedules. Whenever possible, we calculated these medians using available data for fiscal year 2014.

However, there are some exceptions. Population data is based on the 2010 Census and Median Family Income is derived from the 2012 American Community Survey. Medians for some rating levels are based on relatively small sample sizes. These medians, therefore, may be subject to potentially substantial year-over-year variation. Our ratings reflect our forward looking opinion derived from forecasts of financial performance and qualitative factors, as opposed to strictly historical quantitative data used for the medians.

Our expectation of future performance combined with the relative importance of certain metrics on individual local government ratings account for the range of values that can be found within each rating category. Median data for prior years published in this report may not match last year's publication due to data refinement and changes in the sample sets used, as well as rating changes, initial ratings, and rating withdrawals.

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REPORT NUMBER 1072680



Town of Fairhaven
Massachusetts
Office of the Selectmen

Whereas: Antone Medeiros, Jr. grew up in Fairhaven and was a graduate of Fairhaven High School. He played basketball and played drums in his own band during that time; and

Whereas: Antone Medeiros, Jr. spent 66 years as an employee of A. Medeiros Contractor and 38 years as a call firefighter and 25 years as the Tree Warden for the Town of Fairhaven. He is also a Town Meeting member; and

Whereas: Antone Medeiros, Jr. enjoys spending time with his family. He has been married to his wife Janice for 55 years. They have two children, Christine and Antone III, 3 grandchildren, Molly, Ashley, and Rob, and a great-grandchild named Logan James. He also enjoys digging for quahogs, playing Bocce, and vacationing in Aruba; and

Whereas: Antone Medeiros, Jr. is a member of the Knights of Columbus and a member of the Board of Trustees for Riverside Cemetery. He has also coached girls' softball and youth basketball in the community.

Now, therefore, We, Robert J. Espindola, Daniel Freitas, and Charles K. Murphy, Sr., the Board of Selectmen of the Town of Fairhaven, honor Antone "Tony" Medeiros, and thank him for all of his hard work and dedication to his family, friends, and the people of Fairhaven. We, the Board of Selectmen, declare Monday, June 26, 2017 as **ANTONE MEDEIROS, JR. APPRECIATION DAY** in the Town of Fairhaven.

Given under our hands and seal on this day,
the 26th of June in the year two thousand and seventeen.

Robert J. Espindola

Daniel Freitas

Charles K. Murphy, Sr.

First Addendum
To
Employment Agreement Between
The Town of Fairhaven
And
Mark H. Rees
Dated January 4, 2016

Section IV, Salary, Section A:

Delete: "On or before April 1, 2016 the Board shall negotiate with the Town Administrator the compensation of the Town Administrator for the remainder of the term of this agreement, subject to appropriation by Town Meeting." and replace with: "Retroactive to July 1, 2016 the annual base salary of the Town Administrator shall be \$145,000. Upon the completion of the fall 2016 special town meeting or December 1st, whichever comes earlier, the annual base salary of the Town Administrator shall be \$150,000 retroactive to July 1, 2016. On or before April 1st of 2017 and each succeeding year of this agreement, the Board shall negotiate with the Town Administrator the compensation of the Town Administrator for the fiscal year beginning on July 1st."

Section VIII, Deferred Compensation:

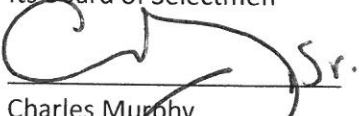
Delete in its entirety.

Section XI, Expenses, Section B:

Delete in its entirety and replace with the following: "For the period from July 1, 2016 to June 30, 2017 the Town Administrator shall receive a car allowance of \$450 per month providing that while using his personal vehicle on official town business he shall affix to his car removable magnets that displays Fairhaven's Town Seal. This section will be renegotiated for subsequent fiscal years of this agreement."

IN WITNESS WHEREOF, The Town of Fairhaven, Massachusetts, has caused this addendum to be signed and executed in its behalf by its Board of Selectmen and duly attested by its Town Clerk, and the Town Administrator has signed and executed this Addendum, both in duplicate

TOWN OF FAIRHAVEN
Acting by and through
Its Board of Selectmen


Charles Murphy
Chair, Board of Selectmen

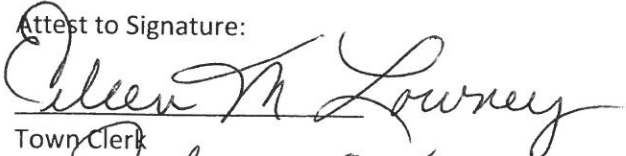
DATE: 7/11/16

TOWN ADMINISTRATOR


Mark H. Rees

DATE: 7/11/16

Attest to Signature:


Town Clerk
DATE: July 12, 2016

Second Amendment
To
Employment Agreement Between
The Town of Fairhaven
And
Mark H. Rees
Dated January 4, 2016

DRAFT

Section IV, Salary, Section A

Delete: "On or before April 1st of 2017 and each succeeding year of this agreement, the Board shall negotiate with the Town Administrator the compensation of the Town Administrator for the fiscal year beginning July 1st" and replace with: "Retroactive to July 1, 2016 and during the remaining term of this agreement, the Town Administrator's salary shall be increased annually in increments equal to that received by the non-unionized employees of the Town, subject to an appropriation by an Annual or Special Town Meeting."

Section XI, Expenses, Section B

Delete: "For the period of July 1, 2016 to June 30, 2017" and replace with ""For the period of July 1, 2017 to June 30, 2018"

IN WITNESS WHEREOF, The Town of Fairhaven, Massachusetts, has caused this addendum to be signed and executed in its behalf by its Board of Selectmen and duly attested by its Town Clerk, and the Town Administrator has signed and executed this addendum, both in duplicate.

TOWN OF FAIRHAVEN
Acting by and through
Its Board of Selectmen

TOWN ADMINISTRATOR

Robert Espindola
Chair, Board of Selectmen

Mark H. Rees

DATE: _____

DATE: _____

Attest to Signature:

Eileen M. Lowney, Town Clerk
DATE: _____

Office of the Select Board
40 Center Street
Fairhaven Ma 02719

June 7, 2017

Dear Sirs,

With the resignation of Historical Commission member Deb Charpentier, an opening for a full/regular member exists. A motion was made at the HC meeting of this evening, June 7, 2017, to propose associate member Anne O'Brien for full/regular membership. The motion passed unanimously. Please appoint her at your earliest convenience.

Respectfully,

A handwritten signature in black ink, consisting of a stylized 'D' followed by a horizontal line that tapers to the right.

David Despres
Chair

SELECTMEN'S MEETING
AGENDA ITEM ONLY
Request
For

A Restricted Music License
(Live Music on Weekdays Only)

Between the hours of: 8:00 AM-12:00 Mid Night (Saturday)
8:00 AM-1:00 AM (Monday-Friday)

From:

PIZZERIA BRICK, INC.
213 Huttleston Avenue
Fairhaven, MA 02719

WC-OK
Liab.-OK
Tips-OK
Taxes-OK
Bldg.-Not required
Health-Not required



TOWN OF FAIRHAVEN

APPLICATION TO CONDUCT CERTAIN AMUSEMENTS

Under Chapter 140 – Section 183 A

Date: 6-14-17

2017 JUN 17 P 3:24
BOARD OF SELECTMEN

To the Board of Selectmen:

The undersigned hereby makes application for a license to maintain

Live Entertainment

as a

part of his/her usual business at X 213 HULLSTON AVE FAIRHAVEN MA

to be exercised on week-days only.

FEE:

\$7.50 each year for each Juke Box and/or Restricted Music

\$30.00 each year for each Pinball Machine, Video Games, Electronic Games

Signature

X John F. Gryn

Residence

18 ELSWICK ST, DARTMOUTH MA
02747

Firm Name: X Pizzeria Brick Inc.

WC-OK
Heat-OK
Tip-OK
Take-OK

Paid

Attachment H

[Subsection (b) as amended by 2016, 218, Sec. 76 effective November 7, 2016. For text effective until November 7, 2016, see above.]

(b) A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity established under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation.

(c) No approval other than that expressly provided in this section shall be required for any transfer under this section.

TOWN OF FAIRHAVEN
FY 17 BUDGET TRANSFER REQUEST AS OF 6-5-17

Available Balances:

| | | |
|---------------------------|-------------------|--|
| Reserve Fund Transfer | 35,545.35 | |
| Group Insurance | 250,000.00 | |
| Available Balances | 285,545.35 | |

Budget Request:

| | | |
|---|------------------|---|
| Town Hall (\$50,000.00 repairs) | 55,000.00 | |
| Police (salary \$15,000.00) | 10,000.00 | (per Police Chief, available funds in Gas category) |
| Tree (purchase of services, estimated) | 14,000.00 | (per Tree Warden, available funds in Salary category) |
| Fire repairs (purchase of services, estimated) * | 5,000.00 | (per Fire Chief, available funds in Salary category) |
| Town Clerk (purchase of service category, estimated) | 1,500.00 | |
| Amount requested | 85,500.00 | |

TOWN OF FAIRHAVEN
FY 17 BUDGET TRANSFER REQUEST AS OF 6-5-17

| | Transfer IN | Transfer OUT | REFERENCE |
|--|--------------------|---------------------|------------------|
| Town Hall -Operating Expenses (Bldg Repairs) | 55,000.00 | | A |
| Reserve Fund | | 35,545.35 | |
| Group Insurance | | 19,454.65 | |
| Police -Salary & Wages | 10,000.00 | | B |
| Police -Operating Expenses (Gas) | | 10,000.00 | |
| Tree- Operating Expenses (Purchase of Services) | 14,000.00 | | C |
| Tree-Salary & Wages | | 14,000.00 | |
| Fire-Operating Expenses (Equipment Repairs) | 5,000.00 | | D |
| Fire-Salary & Wages | | 5,000.00 | |
| Town Clerk/Elections-Operating Expenses (Purchase of Services) | 1,500.00 | | E |
| Town Clerk/Elections-Salary & Wages | | 1,500.00 | |
| Total | 85,500.00 | 85,500.00 | |

(A)

Good Morning Mark

I would say the repairs would be closer to the \$50,000 budget. The copper roof needs to be completely re-soldered, if it is possible at all. IT looks like expansion joints were not done properly causing the metal to overstress the joints. I would like to get a coppersmith in first to determine if we can save it. The metal looks in good condition so I think we can.

The slate roof can be repaired as well, this is much simpler and missing slates can be installed to effectively seal the roof.

Our fees would be approximately \$5,000.00

Joseph M. Booth AIA
Principal

JMBA+Architects

Tel 508 999-6220
Cell 508 243-6049
Direct 774-206-8002
E-mail: jbooth@jmba-architects.com

JMBA+Architects
47 N 2nd Street
4th Floor
New Bedford, MA 02740
www.jmba-architects.com

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-----Original Message-----

From: Mark Rees [mailto:mrees@fairhaven-ma.gov]
Sent: Monday, May 15, 2017 9:35 AM
To: Bill Roth <billr@fairhaven-ma.gov>; Joe Booth <jbooth@jmba-architects.com>
Cc: Wayne Fostin <wayne@fairhaven-ma.gov>
Subject: RE: Town Hall Roof- Preliminary Report

Joe and Bill, I am sending this email from the perspective of being the chief procurement officer for the town. I believe the roof work needs to comply with MGL Chapter 149- Building Construction Contracts and am estimating that the work would cost between \$10,000 to \$50,000. Please let me know if you disagree with either of these assumptions. Assuming we are in agreement, Ch. 149 requires "Use of written scope of work statement to solicit written responses from no fewer than 3 person who customarily perform such work". Joe, could you produce this scope of work statement and if so, how much would it cost. Thanks

Mark

-----Original Message-----

From: Bill Roth
Sent: Friday, May 12, 2017 10:53 AM
To: Mark Rees <mrees@fairhaven-ma.gov>



Fairhaven Town Hall
Emergency Roof Repair Study

Prepared for:
Fairhaven Planning Department

Prepared by:
JMBA+Architects 47 N. 2nd St, 4th Flr
New Bedford, MA 02740

JMBA+Architects was requested to review potential leaking condition of the east elevation of the Historic Town Hall, located in Fairhaven, MA.

On April 5, 2017, an interior inspection of the areas in question was conducted. Evidence of leakage was found in the Selectmen's Office at the curved bay ceiling. A review of these areas found a line of water staining beneath the upper wall of the Auditorium.



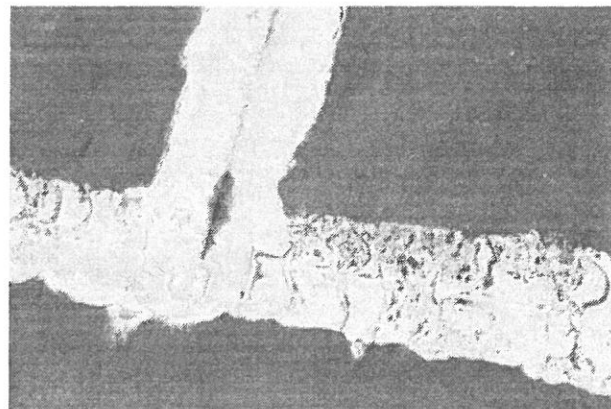
We also found damage to the Auditorium Walls on the east side and requested the use of the Town's Fire Department Ladder truck to inspect the slate roof.

On April 13, 2017, JMBA+ visited the site of the Fairhaven Town Hall, to inspect the condition of the slate and copper roofs on the East elevation. Working with the Fairhaven Fire Department we were able to visually assess the roof of the bay in the Selectmen's Office and the upper slate roof over the second floor Auditorium.

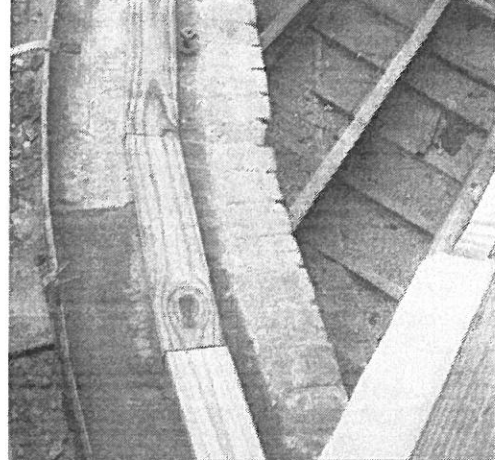
We also examined the masonry and terracotta details to determine the extent of damage to the masonry.

Bay Roof

The roof which was replaced in 2006/2007, has developed several hairline cracks in the soldered joints of this flat seam copper roof. The joints, as seen in the photograph to the right have developed stress cracks and have evidence of leakage. The joints, designed as expansion control joints have similar defects in most of the joints. This could account for the damage seen in the Selectmen's Office at the outside wall, but not at the inner area as seen in the photograph above.

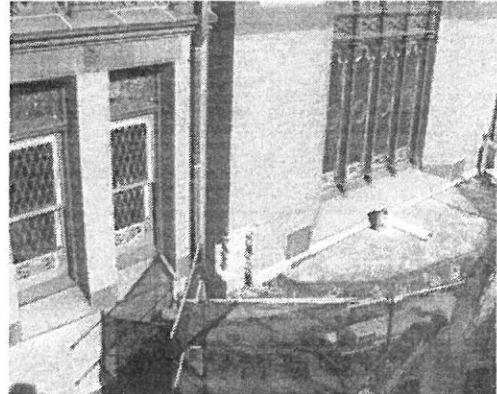


A review of our records from the roof restoration project in 2007 found that the original roof framing was replaced with new pressure treated framing. This framing was independent of the ceiling framing as seen in the photograph to the right. The new framing was tied into the existing top of the bay wall with a new sill plate.

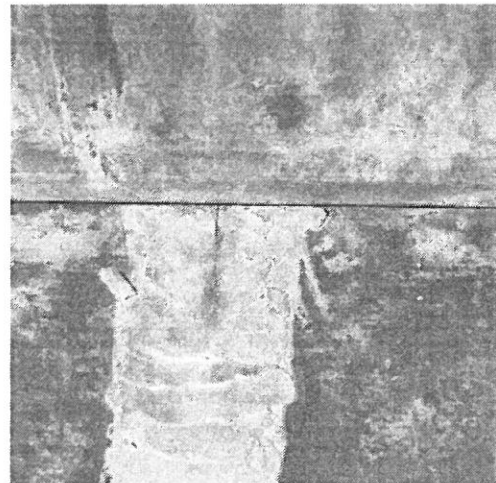


A layer of Ice and Water Shield waterproof membrane was placed over the entire roof deck, seen in the photograph below right.

Prior to the installation of the new 20 oz. copper roofing. A layer of saturated felt paper should have been installed below the copper to prevent the waterproof membrane from adhering to the copper. In order for the copper to move, a system of independent clips was installed to fasten the roof to the deck. These clips would allow the copper to expand and contract with the weather. If either the felt paper, or clips were not properly installed it could account for the current roof joint condition.

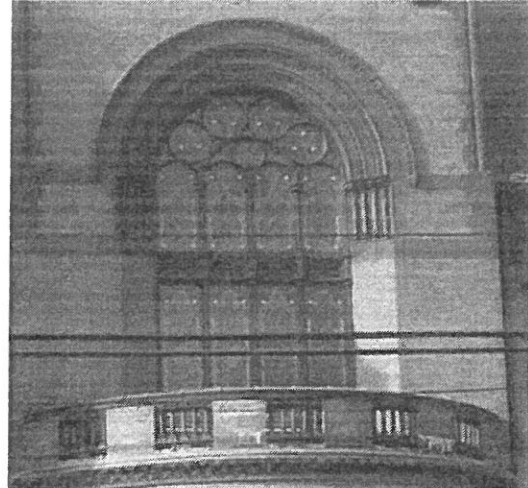


We recommend having a panel removed to inspect the condition under the copper roof. these joints reviewed by a copper roofing contractor and repaired as required. The copper has patinaed to a gray color as seen in the photograph to the right while the joint failure seems to be rampant. We counted approximately 36 to 40 cracks in the roof. Ironically the Ice and Water Shield, should have prevented the leakage from the roof.

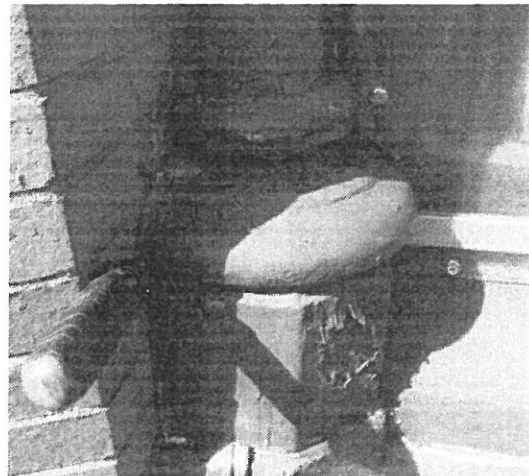


East Window Wall of Auditorium

We inspected the condition of the wood window wall seen in the photograph to the right. The window frame is original carved wood which was restored in 1996. The sealants at the perimeter of the frame were removed and replaced at that time with a urethane sealant material designed to work with the extreme movement for the dissimilar materials. We found the material, although still pliable, had separated from the brick masonry of the perimeter opening.



This sealant is an integral component in keeping the moisture out of the building. As seen in the photograph below right, the sealant was separated from the brick in multiple locations. Evident from the ice pick that was easily slipped into the failed joint. This joint failure could account for the water damage to the selectmen's office ceiling. Also, noticeable in the photograph is the failure of the paint on the original wood.



The Lexan sheets that were placed over the stained and leaded glass exterior are in excellent condition and continue to preserve the windows behind. The windows, which were last painted in 1996, require repainting.

There are several areas of the wood which will also need restoration with a similar system as used 21 years ago. It has certainly proven its effectiveness. As seen in the right photo, the capital of the decorative pilaster has broken. We found a piece of this carved head on the roof deck, which we left there for future repair. The decorative panels seen to the right of the pilaster are also in need of repair, painting and sealing.

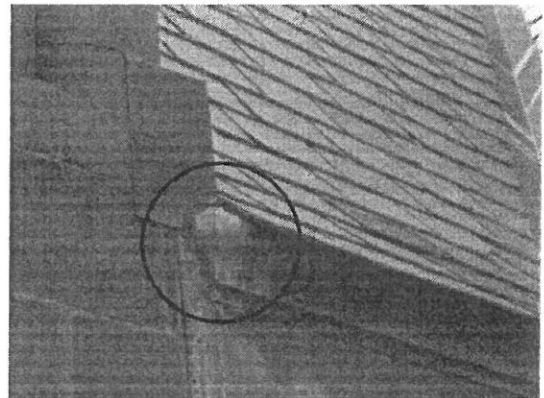


Upper Slate Roof and Flashings

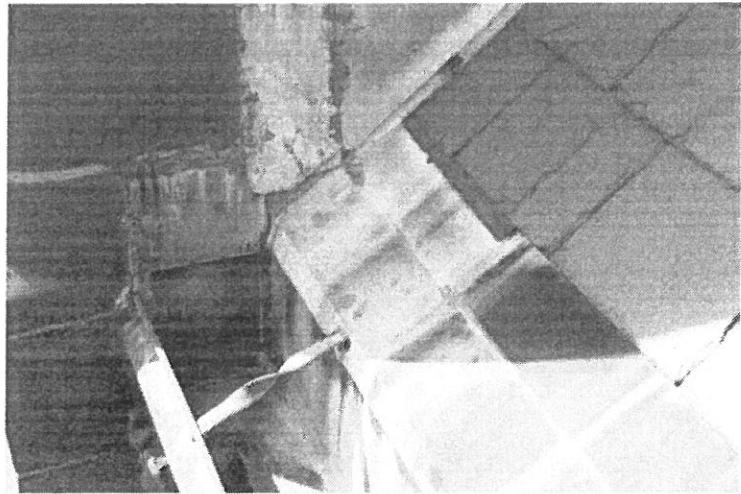


We found several areas of the roof which will require repair. Many of the slate tiles have moved and need refastening; in some cases, the slates are missing. These areas, noted in the two highlighted ovals above could account for the damage currently seen in the auditorium. The valley flashing seen in the picture above was replaced in 2000 and should not be a problem. Many slates were refastened at that time, but the extreme pitch of the roof and 100 year old age could account for the noted damage. We counted approximately 50 slate tile that appeared to be raised above the surface of the roof. This is indicative of the nails that hold the slate in place withdrawing from the wood sheathing below.

We also found original copper detailing that have cracked. Seen to the right the curved return of the roof eave has a joint the required soldering. The copper does not appear to be deteriorated and , in our opinion, can be repaired. We also found other areas of the original copper that will need to be repaired as well.



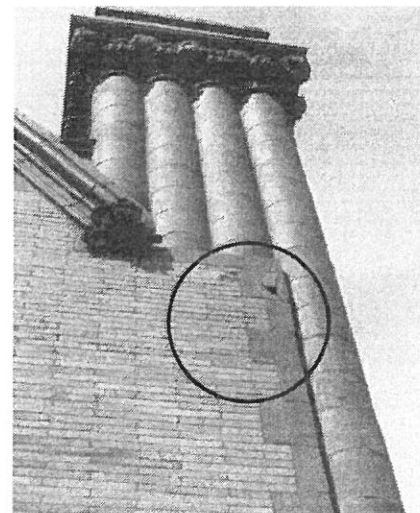
The copper gutters could not be closely inspected due to the limitation of the fire ladder truck we used to inspect the roof, but in general they appeared to be intact. A more detailed analysis of these gutters would be needed to verify that they are not deteriorated. What was visible appeared to be in excellent condition, as seen in the photograph to the right.



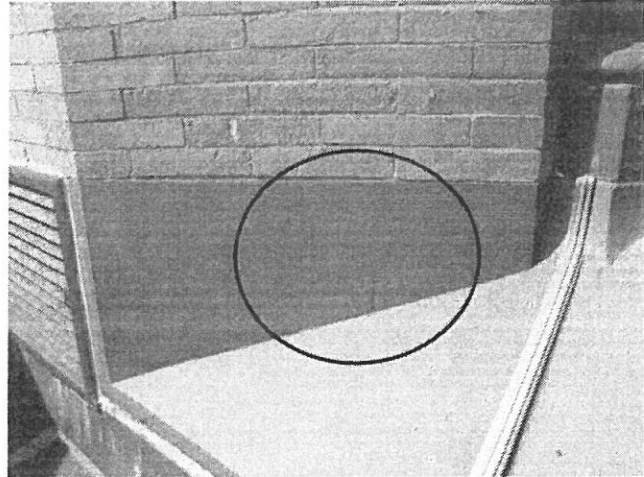
Brick and Terracotta Masonry

Several areas of the masonry have developed hairline cracks, and in some cases have failed completely. Although limited the terracotta stone seen at the right has cracked and loosened. This stone is in jeopardy of falling and needs to be removed, and reset immediately. The brickwork adjacent to the terracotta is also failing with the face of the brick spalling off the building.

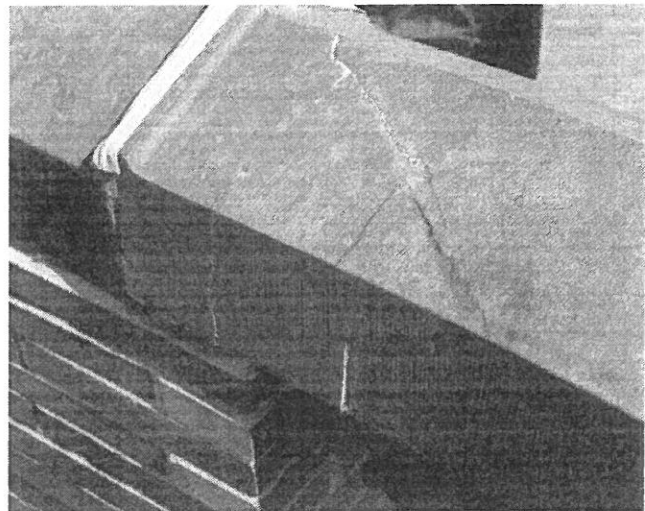
In a previous restoration project, additional roman brick were purchased to allow this unique brick to be repaired. The brick is no longer available. The terracotta can be repaired with modern restoration material which we have used on the building in the past 21 years. It can be colored to match the terracotta creating an obscure repair.



In the picture to the right the terracotta has developed a hairline crack, which will cause a similar problem as seen in the photo above. It is also at the base of the wall and far more significant due to the weight of the material above. An integral part of the window sill, if allowed to continue it will cause costly damage to the terracotta sill. Simple restoration repairs can arrest the deterioration. Also seen in the picture are the lead keys, the gray line to the right of the circle. These provide a protective barrier to the joint in the terracotta. In our experience, these are a cause of leakage and need to be repaired. In past restorations, we have had these carefully removed, new urethane sealant installed below and the lead key reinstalled as a decorative element rather than a waterproofing means.



The cap stone in the curved wall see at the right and developed several cracks. These appear to be advanced and require immediate repair to preserve the stone. The joint directly below the stone was also found to be cracked and should be repaired.





Recommendations

In our opinion many of the problems discovered should be considered emergency repairs. The failure of the copper roof is of grave concern, although replaced 10 years ago this roof should have lasted another 10 years without any significant damage. The type of copper, integrity of the soldered joints and condition under the copper bring into question the quality of the roof installed in 2007.

The slate roof can be easily repaired by installing new slat at the areas where the slate is missing. A more detailed inspection of the slate will be required to determine if the roof requires removal and reinstallation. In the case of a roof with an extreme pitch the weight of the slate can in time cause the nails to fail. For the most part this is the original roof installed in 1906. Repairs of the valleys, ridges were done in 1996, the area which have been repaired are in good condition. The remainder of the roof is suspect.

We, therefore, recommend the following:

1. Engage a copper roofing specialist to remove a roofing panel and determine the condition of the soldered joints and membrane beneath the copper.
2. Determine the gauge of copper used in the roofing project.
3. Once the cause of the joint failure is determined, make corrective repairs to the roof and substrate.
4. Re-solder the joints to make them watertight.
5. At the arched window, remove the perimeter sealant at the brick and install a new urethane sealant bed.
6. At the slate roof, repair the missing slate to prevent water infiltration to the interior of the building.

B

Mark Rees

From: Anne Carreiro
Sent: Thursday, June 08, 2017 2:34 PM
To: Mark Rees
Subject: FW: Year end budget

From: Myers, Michael [mailto:chief@fairhavenpolice.org]
Sent: Monday, June 5, 2017 12:13 PM
To: Mark Rees <mrees@fairhaven-ma.gov>; Anne Carreiro <amc@fairhaven-ma.gov>
Subject: Year end budget

Mr. Rees and Mrs. Carreiro,

As you may be aware our department experienced an immediate and unexpected retirement of Dispatcher Michael Sullivan. As a result of his unexpected retirement we had to pay him a cash out of approximately \$15,000. This was obviously not expected or budgeted in this Fiscal year's budget. In reviewing my budget I expect to come very close to meeting my payroll expenditure. However to give ourselves some leeway I would request transferring \$10,000 from my gasoline line item to payroll to cover this unexpected cash out. I currently have \$13,628 in my gasoline account. I have averaged approximately \$3,100 per month in gasoline expenditure. Transferring the \$10,000 would still leave \$3,628 in the gasoline account for the month of June. If you have any questions please feel free to contact me.

Michael J. Myers
Chief of Police
Fairhaven Police Department
1 Bryant Lane
Fairhaven, Ma 02719
508-997-7421 Work
508-997-3147 Fax
chief@fairhavenpolice.org

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C

Mark Rees

From: Brian Bowcock <brian.bowcock@gmail.com>
Sent: Wednesday, June 07, 2017 3:27 PM
To: Mark Rees
Cc: Anne Carreiro; Anne O'Brien
Subject: Transfer request

Greetings;

due to unforeseen circumstances the tree department truck has been under repair and it is anticipated that the repair project will be finished in 2 weeks. That was the latest estimate I received this afternoon from Cues In Connecticut. During this fiscal year the truck required new tires in order to pass Vehicle safety inspection and this was not an anticipated expense. Also, there has been other hydraulic work performed that was not anticipated. The result is there will be a shortage in my budget purchase of service category. It is estimated that the shortage will be approximately \$4500.

Since we have a substantial amount of revenue allocated to the salary account and the salaries have not been used I am requesting that we transfer \$14,000 from salary account to purchase of service category in order to cover any shortfall that may arise from the estimated repair and to also allow me to purchase some safety equipment and chainsaws that need replacement.

I am available to answer any questions and I thank you in advance for your consideration.

Respectfully yours;
Dr. Brian K Bowcock
Tree Warden
Town of Fairhaven, Ma 02719

Mark Rees

From: Brian Bowcock <brian.bowcock@gmail.com>
Sent: Thursday, June 08, 2017 3:44 PM
To: Mark Rees; Anne Carreiro; Anne O'Brien
Subject: Transfer request

Greetings Mark;

in response to your inquiry. My budget at the present time is \$4499.25 short in the purchase of service category. This was primarily due to some hydraulic work that was done approximately 6 months ago and 6 new tires had to be bought to bring the truck up to vehicle safety standards and pass inspection. So as of today I am \$4500 short in the purchase of service category.

As you are well aware there has been a reserve fund transfer to cover the cost of repair to the tree department truck. \$35,000. At this time we have an estimate for repair, but I thought it was wise to move unused salary into the purchase of service account with the anticipation there could be a significant cost overrun and no funds available to cover any cost overruns.

This past Sunday I spent 6 hours clearing a tree from power lines and a road in order to make the road passable and to accommodate the power companies. I used every saw that I had. Two of the saws were usable, but dangerous. However, every saw was used because every saw was needed to accomplish the task. I think it is imperative that the equipment be safe and I propose purchasing new saws with modern safety features.

I do not intend to spend any money unnecessarily and no money will be spent before properly allocated. If this transfer is approved and there are no significant cost overruns during the repair of the boom on the tree department truck most of the appropriated funds will return to the general fund on July 1, 2017. I hope this answers any questions that may have arisen. I have discussed this matter with our town accountant. If I can answer any further questions please contact me.

Respectfully yours;
Dr. Brian K Bowcock
Tree Warden
Town of Fairhaven
telephone number 508-997-3600
cell number 774-263-2811



TOWN OF FAIRHAVEN

MASSACHUSETTS

FIRE DEPARTMENT / EMERGENCY MEDICAL SERVICE

146 Washington Street, Fairhaven, MA 02719


Emergency # 911



TIMOTHY P. FRANCIS
Chief of Department

Tel: (508) 994-1428
Fax: (508) 994-1515
Email: tfrancis@fairhaven-ma.gov

TO: Mark Rees
Town Administrator

FROM: Timothy Francis 
Fire Chief

DATE: June 8, 2017

RE: Transfer request from Salaries

I am submitting a \$5,000 transfer request from Salaries to Repair & Maintenance of Vehicles for the following reasons. In the past week, since requesting a previous transfer we have had emergency repairs to Medic 1, Medic 2, and Engine 3. There are additional pending repairs to Medic 1, which we do not have an estimate for yet but could be upwards of \$1,000. In addition, we have recently had our aerial inspection on Ladder 1 and are awaiting any estimates of required repairs.

In looking at our line item and our Purchase of Services account as a whole, I estimate that this category will not have funding for these repairs and any additional repairs or maintenance that we may need through the remainder of the fiscal year.

I am requesting the transfer from the Salaries account as I have estimated that we will have a surplus remaining that will be enough to fund this transfer. The main reason for the surplus is due to the change in the Local 555 contract regarding sick day buyback. Since it was changed from 100 days to 120 days no one will be eligible for a buyback this fiscal year, and funding for this buyback was in our original FY17 budget request. In addition, after a resignation of a firefighter in March 2017 we were without a replacement until May and therefore did not have to pay out a weekly salary.

Without knowing exactly what future ~~problems we may~~ have with our apparatus, but having enough experience to be able to estimate, I feel that \$5,000.00 transferred to Repair & Maintenance of Vehicles should be enough to bring us through the end of the fiscal year.

(E)

GENERAL CODE

Estimate

TO: Ms. Eileen M. Lowney
elowney@fairhaven-ma.gov

FROM: Donna Post
dpost@generalcode.com

CLIENT: Town of Fairhaven, MA
(FA1596)

DATE: 6/6/2017

PHONE: (508) 979-4025

*per Mark
\$1500.00
6/6/17*

DESCRIPTION: Supplement No. 16 Price Estimate

Thank you for sending the legislation for the next Code supplement. Upon review, we estimate that the cost to codify Article 7 from the 11-23-2009 Special Town Meeting; Articles 16, 33, 40, 49, 50 and 51 from the 5-6-2017 Annual Town Meeting; the Board of Health amendments adopted on 7-8-2015 and 5-16-2017; the Board of Selectmen amendments adopted 7-11-2016 and 8-8-2016; Chapter 406, Acts of 2014; and Chapter 277, Acts of 2016, including revisions to the Table of Contents, Disposition List and Index, will be between \$2,700 and \$2,810, which includes shipping and handling of 25 sets of supplemental pages.

We also received Article 11 from the 5-3-2014 Special Town Meeting and Article 53 from the 5-6-2017 Annual Town Meeting. These articles do not need to be codified, but they will be included on the Disposition List at the end of the Code.

We understand that the articles adopted at the 5-6-2017 Annual Town Meeting have not yet been approved by the Attorney General. Please notify us as soon as approval has been received.

*** An invoice will be sent upon receipt of authorization to proceed. ***

To authorize the supplement, sign this ESTIMATE and FAX (585-328-8189) or EMAIL (ezsupp@generalcode.com) it back to us. We look forward to hearing from you shortly.

I authorize General Code to proceed with the supplement as outlined above. This order is subject to General Code's Codification Terms and Conditions, which are available at www.generalcode.com/TCdocs.

Signature _____ Date _____

*AMT remaining w account \$1,532.00
AMT needed \$2,810.00
DIFF \$1,278.00 ~ \$1,500*

The Antone Deterra Jr., and Carol A. Deterra Revocable Trust
279 Mill Rd
Fairhaven, MA 02719

June 14, 2017

Charles Murphy Sr., Chairman
Fairhaven Board of Selectmen
40 Center St.
Fairhaven, MA 02719

RE: Removal of property from M.G.L. c61A classification and notice of intent to convert.

Dear Chairman Murphy,

We own approximately 49.6 acres of land located at 279 Rd., Fairhaven, Massachusetts (the "Property"), further described in the attached Assessor's Maps 39 Lot 032, 38-005 and 38-006. We previously provided notice to the Town of Fairhaven of our intention to remove 9.51+/- acres of the Property (the "Premises") from its current M.G.L. c61A classification.

As a result of discussions that Clean Energy Collective, LLC has had with the Fairhaven Planning Board concerning their Special Permit application for the solar project, we have decided to increase the land area we intend to remove from the 61A classification from 9.51+/- acres to 10.18 +/- acres. Attached is a plan showing the revised solar Lease Area on our property. If you have any questions regarding this change, please contact Clean Energy Collective, LLC.

Our point of contact at Clean Energy Collective is:

Gregory B. Carey
Community Solar Manager
Clean Energy Collective
146 West Boylston Dr.
Worcester, MA 01660
Telephone: 617-834-8567

Thank you for your attention to this matter and please direct any further questions to my attention at the address above.

Sincerely,

The Antone DeTerra Jr. and Carol A. DeTerra Revocable Trust
The Antone DeTerra Jr., and Carol A. DeTerra Revocable Trust

Cc: Town Administrator
Planning Board
Conservation Commission
Commissioner of the Department of Conservation and Recreation
Board of Assessors

Enclosure



June 15, 2017

Mr. Mark H. Rees
Town Administrator
Town of Fairhaven
40 Center Street
Fairhaven, MA 02719

Dear Mr. Rees:

On Monday we received your letter of June 7th regarding the extended downtime for the North wind turbine. I can assure you that we are as (or likely more) frustrated with the response time and the reoccurrence of the issue that caused the original converter failure. The following reviews what has occurred and provides the very latest update regarding the anticipated restart of the North turbine.

As you know, there was a contained fire in the converter of the North turbine on April 6th. This occurred after several days of troubleshooting the causes for blown fuses, which led to replacing two contactors in the converter. When the technicians restarted the North turbine after the repair work, a fire occurred severely damaging the converter. Fortunately, since repairs were being conducted, the technicians were on site observing the restart and the fire was quickly contained.

While the project has spare converters in inventory, those had been switched out by the previous operator so there was uncertainty about the status of the converters and they could not be tested in the field to confirm reliability.

The converters are manufactured by AMSC. We already had our previous operator send one to AMSC's repair shop in Wisconsin for review and repair if needed. After the incident in the North turbine, we immediately contacted AMSC regarding the status of that converter and learned that our former operator had not followed up with paperwork with AMSC so AMSC had not investigated any issues with the converter at the repair shop. Of course, the investigation and repair were immediately authorized and we also reminded AMSC that last year we had upgraded the converters in all of the turbines with new hardware and software, so that any repairs needed to incorporate those items. When we previously performed the upgrade, it took 4.5 months for AMSC to provide the hardware from the time of the purchase order until it was shipped so we were concerned about substantial delays.

Upon examination by AMSC, it was determined that the converter in Wisconsin needed the upgraded hardware as well as another component. All of this had to be built and shipped from Romania. (We've had some serious discussions with AMSC about their lack of spare parts at their repair shop in Wisconsin.) Parts were shipped late in the week of April 24 but did not

arrive in Wisconsin until May 8th due to being stuck in customs. AMSC completed its repairs and testing and shipped the converter to Boston on Friday, May 12th and it arrived the following Monday.

That week was spent installing the converter and it was expected to be ready to go on line by the end of the week. On May 17, our office alerted Pat Fowle, Fairhaven Board of Health, of the planned restart and Sumul Shah wrote to Bob Espindola (cc to you) regarding the expected restart. Unfortunately, during the restart on May 19th, the converter again experienced an electrical surge, damaging the converter and meaning that the North turbine could not operate.

Needless to say, we started the whole process over again with increased urgency expressed to AMSC which agreed to send likely parts to its Wisconsin repair shop even before one of our other spare converters arrived for inspection. (Given this problem and the lead time for repairs, we have sent two spare converters to AMSC for review and the MWRA which also has a Sinovel wind turbine decided to send its spare converter to AMSC for review and upgrade.)

On Monday, AMSC informed us that our first converter would be ready to be shipped back from Wisconsin to Boston this coming Friday and our plan was to reinstall the converter commencing Monday. Unfortunately, within the last two hours, while AMSC confirmed it has the parts, AMSC has also pushed back the shipping date until next Tuesday, June 20th. The converter is now scheduled to be sent overnight to Boston to arrive on Wednesday and our operator will immediately commence the reinstall which we anticipate will take a couple of days.

To prevent another issue on restart, our operator has been reviewing the situation with AMSC, including all appropriate switch settings, and expects to be in contact with AMSC during the reinstall and restart process.

I hope this addresses your inquiry, the steps we have taken to be responsive regarding the repair (including pushing AMSC to be more responsive) and the anticipated restart of the North turbine. We are hoping to report a successful restart late next week or early the following week and will certainly plan to let you know one way or the other.

Please let us know if you have any additional questions.

Sincerely,
Fairhaven Wind LLC
by its manager,
Palmer Management Corporation



Gordon L. Deane
President

