

# Fairhaven Board of Selectmen April 10, 2017 Meeting Minutes

**Present**: Chairman Charles K. Murphy, Vice Chairman Robert J. Espindola, Clerk Daniel Freitas, Town Administrator Mark Rees and Administrative Assistant Anne O'Brien.

Mr. Murphy called the meeting to order in the Town Hall East Room at 6:34 p.m. The meeting was audio recorded by the Selectmen's Office and video recorded by the Government Access channel.

#### COOKE PARK

At his own request, Al Benac was recognized by the Chairman to briefly discuss Cooke Park. Because the topic was not on the agenda, Chairman Murphy said that the Board would not be able to deliberate on the matter, but could listen to Mr. Benac. Mr. Benac brought up concerns regarding the park. Mr. Benac said that he had evidence that the park was a burial site and that he would like the landscaping altered to its original state. He will follow up with Mr. Rees and the Board of Public Works at a later date.

### TOWN ADMINISTRATOR'S REPORT

Mr. Rees informed the public that the Finance Committee has voted to support all collective bargaining agreements reached so far (Police, Fire, Dispatchers, Clerical, Highway unions). The Finance Committee also supports a three (3) percent FY17 increase for non-union employees.

## REORGANIZATION OF THE BOARD

Mr. Rees assumed the role of moderator for the reorganization of the Board of Selectmen. At 6:45 p.m., Mr. Rees asked for nominations for the Chairman. Mr. Murphy nominated Mr. Espindola for Chairman. Mr. Freitas seconded. Mr. Rees asked for any addition nominations for Chairman. There were none. Vote to name Mr. Espindola the Chairman was unanimous. (3-0). Mr. Espindola took over the meeting as the new Chairman.

Mr. Espindola asked for nominations for the role of Vice Chairman. Mr. Murphy nominated Mr. Freitas for Vice Chairman. Mr. Espindola seconded. Mr. Espindola asked for any other nomination for Vice Chairman – there were none. Vote to name Mr. Freitas the Vice Chairman was unanimous. (3-0).

Mr. Freitas nominated Mr. Murphy to the position of Clerk. Mr. Espindola seconded. There were no other nominations. Vote to name Mr. Murphy the Clerk was unanimous. (3-0).

#### **BOARD LIAISON APPOINTMENTS**

After some discussion, Mr. Freitas motioned the following Board liaison appointments:

- Robert Espindola Millicent Library Board of Trustees; Southeastern Regional Transit Board (SRTA); Cable Advisory Committee; SRPEDD alternate; Economic Development Committee
- Daniel Freitas Bristol County Advisory Board; Historical Commission; Marine Resources Committee; Local Emergency Planning Committee; Rogers Study Committee; Opiate Task Force
- Charles K. Murphy, Sr. Fair Housing Coordinator; Fire Apparatus Study Committee; Sister City Committee
- Anne O'Brien Green Fairhaven

Mr. Murphy seconded. Vote was unanimous. (3-0).

### OPIATE PARTNERSHIP - SEVEN HILLS

At 7:05 p.m., the Board met with Health Agent Patricia Fowle and Board of Health member Peter DeTerra to discuss a recently forged partnership between the Town of Fairhaven and Seven Hills Foundation of Dartmouth, MA, with the common goal of addressing the area opiate addiction crisis. Ms. Fowle gave an overview to the services provided by Seven Hills, which she described as being a "full-service" program that assists the Police and Fire departments, follows up after drug overdose events, and aids with syringe disposal.

The Board thanked Ms. Fowle and Mr. DeTerra for the presentation, and board members voiced their support for the ongoing partnership with Seven Hills. Mr. Freitas said that he would like to be considered for any liaison efforts required as a part of the opiate task force.

## HANDICAP PARKING REQUEST

The Board reviewed a letter/application from 6 Maple Avenue for a handicap parking spot. The application was reviewed and approved by the Police Department/Safety Officer. Mr. Murphy motioned to approve the application. Mr. Freitas seconded. Vote was unanimous. (3-0).

#### SRPEDD APPOINTMENT

Per request of Southeastern Regional Planning and Economic Development District (SRPEDD), Mr. Freitas motioned to re-appoint Director of Planning and Economic Development, William Roth, to be the Board representative for the SRPEDD board, with Mark Rees serving as alternate. Mr. Murphy seconded. Vote was unanimous. (3-0).

#### TOWN EMPLOYEE INSURANCE RATES

Mr. Rees said that he had recently met with the Town's health insurance advisor and Blue Cross/Blue Shield representatives, and that based on that meeting, he felt the Board should consider a two (2) percent health insurance rate increase for all subscribers. Mr. Murphy recused himself from the discussion, citing his relationship as a Town health insurance subscriber.

Mr. Freitas said that he felt there was an adequate balance in the health insurance trust fund, and that he was not certain he wanted to support raising the rates at this time. Mr. Rees offered to follow up at a later meeting with an analysis of the trust fund and projected rates. Mr. Freitas motioned to table the topic to a later meeting. Mr. Murphy seconded. Vote was unanimous. (3-0).

#### **FY18 BUDGET**

In order to reach a consensus budget with the Finance Committee, the Board decided to name a Board liaison to attend the next Finance Committee meeting and adjust budget recommendations as willed by the Board of Selectmen. Mr. Freitas motioned to name Mr. Espindola as the liaison to the Finance Committee. Mr. Murphy seconded. Vote was unanimous. (3-0).

After some discussion regarding the hiring of equipment to clear the Bike Path, Mr. Freitas motioned to rescind a recommendation for \$20,000 from the BPW – Highway Department line for FY18. Mr. Murphy seconded. Vote was unanimous. (3-0).

Mr. Freitas motioned to approve the updated FY17 and FY18 Administration recommended budgets and add \$15,000 from FY18 into OPEB. Mr. Murphy seconded. Vote was unanimous. (3-0). See Attachment A.

#### ANNUAL TOWN MEETING RECOMMENDATIONS

For remaining Town Meeting article recommendations, the Board voted the following:

- Article 10 (Amended FY17 Sewer Enterprise Fund Operating Budget) and Article 11 (Amended FY17 Water Enterprise Fund Operating Budget). Mr. Freitas motioned to recommend "At Town Meeting". Mr. Murphy seconded. Vote was unanimous. (3-0).
- Article 19 (General Fund Operating Budget FY18). Mr. Freitas motioned to make "Recommendation at Town Meeting". Mr. Murphy seconded. Vote was unanimous. (3-0).
- Articles 20 and 21 (Water Enterprise Fund Operating Budget FY18) and (Sewer Enterprise Fund Operating Budget FY18). Mr. Freitas motioned to recommend "At Town Meeting". Mr. Murphy seconded. Vote was unanimous. (3-0).
- Article 25 (Roadwork). Mr. Freitas motioned to recommend "Indefinite Postponement" for bullets E through H (Bluepoint Street; Cove Street; Billy's Way; Ebony Street). Mr. Murphy seconded. Vote was unanimous. (3-0).

- Article 27 (Funding Capital Stabilization Fund FY18). Mr. Freitas motioned to recommend "At Town Meeting". Mr. Murphy seconded. Vote was unanimous. (3-0).
- Article 39 (Wind Turbine Electricity Purchase FY18). Mr. Freitas motioned to recommend "At Town Meeting". Mr. Murphy seconded. Vote was unanimous. (3-0).
- Article 55 (Pilot Agreement with CEC Solar). Mr. Freitas motioned to recommend "At Town Meeting". Mr. Murphy seconded. Vote was unanimous. (3-0).

At 8:31 p.m. Mr. Espindola motioned to adjourn. Mr. Freitas seconded. Vote was unanimous. (3-0).

Respectfully,

Anne O'Brien Administrative Assistant Minutes approved 05/01/2017

## **Documents appended:**

Attachment A – FY18 Operating Budget

## **ARTICLE 19: GENERAL FUND OPERATING BUDGET-FY18**

	Expended FY6	Budget FY17 (Adj.)	Requested FY18	TA/BOS/FINCOM Recommended	Town Meeting Approved
GENERAL GOVERNMENT MODERATOR					
Salaries & Wages	\$800.00	\$800	\$800	\$800	
Jaianes & Trages	<b>4000.00</b>	<b>7000</b>	<b>7000</b>	\$000 <u>[</u>	
SELECTMEN/TOWN ADMINISTRATOR					
Salaries & Wages	\$325,134.08	\$330,840	\$399,574	\$384,849	
Operating Expenses	\$23,504.03	\$37,701	\$57,340	\$57,340	
S/T	\$348,638.11	\$368,541	\$456,914	\$442,189	
TOWN ACCOUNTANT					
Salary & Wages	\$101,608.79	\$115,348	\$122,470	\$122,470	
Operating Expenses	\$48,409.36	\$43,631	\$43,475	\$43,475	
				_	_
S/T	\$150,018.15	\$158,979	\$165,945	\$165,945	
INFORMATION TECHNOLOGY					
Salaries & Wages		\$42,500	\$85,000	\$60,000	
Operating Expenses	\$130,327.52	\$155,200	\$163,655	\$163,655	
S/T	\$130,327.52	\$197,700	<i>\$248,655</i>	<i>\$223,655</i>	
Transfer to Consolidated IT Department				-\$223,655	
				\$0	
FINANCE DIRECTOR (TREASURER/COLLEC	-	6220.070	Ć225 047	¢225.047	
Salaries & Wages	\$298,931.76	\$320,978	\$335,847	\$335,847	
Operating Expenses	\$36,264.72	\$53,202	\$42,552	\$42,552	
S/T	\$335,196.48	\$374,180	\$378,399	\$378,399	
TAX TITLE	\$30,000.00	\$40,000	\$51,000	\$51,000	

TOWN CLERK/ELECTIONS				
Salaries & Wages	\$108,331.86	\$115,978	\$109,908	\$109,908
Operating Expenses	\$24,419.21	\$33,594	\$31,141	\$31,141
S/T	\$132,751.07	\$149,572	\$141,049	\$141,049
ASSESSORS				
Salaries & Wages	\$139,923.20	\$149,808	\$153,756	\$153,756
Operating Expenses	\$28,925.91	\$31,493	\$32,854	\$32,854
S/T	\$168,849.11	\$181,301	\$186,610	\$186,610
TOWN HALL				
Salaries & Wages	\$44,437.00	\$50,633	\$54,134	\$54,134
Operating Expenses	\$37,093.49	\$70,187	\$80,375	\$80,375
S/T	\$81,530.49	\$120,820	\$134,509	\$134,509
TOWN MEETING/FINANCE COMMITTEE				
Salaries & Wages	\$657.03	\$1,099	\$1,121	\$1,121
Operating Expenses	\$5,489.19	\$7,715	\$7,715	\$7,715
S/T	\$6,146.22	\$8,814	\$8,836	\$8,836
PLANNING BOARD				
Salaries & Wages	\$1,111.93	\$1,957	\$2,540	\$2,540
Operating Expenses	\$3,267.66	\$3,905	\$3,905	\$3,905
S/T	\$4,379.59	\$5,862	\$6,445	\$6,445
PLANNING AND ECONOMIC DEVELOPMENT				
Salaries & Wages	\$98,955.59	\$104,687	\$106,831	\$106,831
Operating Expenses	\$13,601.81	\$15,325	\$15,655	\$15,655
S/T	\$112,557.40	\$120,012	\$122,486	\$122,486

		Ī		
ECONOMIC DEVELOPMENT COMMITTEE	\$0.00	\$5,000	\$5,000	\$5,000
BOARD OF APPEALS				
Salaries & Wages	\$648.48	\$1,907	\$1,945	\$1,639
Operating Expenses	\$1,504.85	\$3,600	\$3,600	\$3,600
S/T	\$2,153.33	\$5,507	\$5,545	\$5,239
LEGAL EXPENSE	\$176,500.00	\$170,000	\$170,000	\$170,000
CONSERVATION COMMISSION				
Salaries & Wages	\$11,141.38	\$12,388	\$12,636	\$12,636
Operating Expenses	\$2,398.45	\$6,120	\$6,120	\$6,120
S/T	\$13,539.83	\$18,508	\$18,756	\$18,756
BUZZARD'S BAY ACTION COMM.	\$760.00	\$1,140	\$1,140	\$1,140
TOTAL GENERAL GOVERNMENT	\$1,694,147.30	\$1,926,735	\$2,102,089	\$1,838,403
PUBLIC SAFETY				
POLICE DEPARTMENT & Animal Control				
Salaries & Wages	\$2,945,729.53	\$3,065,951	\$3,369,692	\$3,317,970
Operating Expenses	\$257,033.04	\$314,516	\$329,144	\$323,174
S/T	\$3,202,762.57	\$3,380,467	\$3,698,836	\$3,641,144
FIRE DEPARTMENT				
Salaries & Wages	\$1,978,624.38	\$1,999,092	\$2,177,054	\$2,177,054
Operating Expenses	\$191,042.35	\$219,292	\$235,492	\$232,892
S/T	\$2,169,666.73	\$2,218,384	\$2,412,546	\$2,409,946
BUILDING DEPARTMENT				
Salaries & Wages	\$130,275.82	\$141,504	\$147,114	\$147,114

Operating Expenses	\$4,725.96	\$6,349	\$6,808	\$6,808
S/T	\$135,001.78	<i>\$147,853</i>	\$153,922	\$153,922
HARBOR MASTER/SHELLFISH INSPECTOR Salaries & Wages Operating Expenses	\$82,554.90 \$17,347.72	\$88,029 \$24,865	\$97,261 \$41,995	\$97,261 \$41,995
S/T	\$99,902.62	\$112,894	\$139,256	\$139,256
EMERGENCY MANAGEMENT AGENCY Salaries & Wages Operating Expenses	\$1,675.31 \$6,295.89	\$1,733 \$7,175	\$1,768 \$7,980	\$1,768 \$11,480
S/T	\$7,971.20	\$8,908	\$9,748	\$13,248
SEALER OF WEIGHTS AND MEASURES Salaries & Wages Operating Expenses	\$6,532.99 \$715.00	\$6,664 \$998	\$6,863 \$998	\$6,863 \$1,598
S/T	<i>\$7,247.99</i>	\$7,662	\$7,861	\$8,461
STREET LIGHTING	\$45,528.24	\$51,000	\$51,000	\$51,000
TOTAL PUBLIC SAFETY	\$5,668,081.13	\$5,927,167	\$6,473,169	\$6,416,978
EDUCATION FAIRHAVEN PUBLIC SCHOOLS Transfer to Consolidated IT	\$18,735,747.53	\$19,385,788	\$20,062,696	\$20,062,696 -\$279,224 \$19,783,472
GNBRVT HIGH SCHOOL	\$2,216,861.04	\$2,141,171	\$2,141,171	\$1,955,224
BRISTOL COUNTY AGGIE HS	\$26,838.00	\$36,423	\$37,000	\$37,000
TOTAL EDUCATION	\$20,979,446.57	\$21,563,382	\$22,240,867	\$21,775,696

PUBLIC WORKS					
ADMINISTRATION					
Salaries & Wages	\$162,910.93	\$173,412	\$180,307	\$178,515	
Operating Expenses	\$1,859.29	\$21,066	\$2,816	\$2,816	
S/T	<i>\$164,770.22</i>	\$194,478	\$183,123	\$181,331	
HIGHWAY DIVISION					
Salaries & Wages	\$881,732.08	\$958,909	\$980,282	\$980,282	
Operating Expenses	\$1,087,550.78	\$1,149,596	\$1,194,442	\$1,191,942	
Snow and Ice Removal	\$49,907.34	\$50,000	\$70,000	\$50,000	
	4	40.000	4	40.000.00	
S/T	\$1,969,282.86	\$2,158,505 I	\$2,244,724	\$2,222,224	
TREE WARDEN DEPARTMENT					
Salaries & Wages	\$34,365.78	\$39,211	\$36,114	\$36,114	
	···				
Operating Expenses	\$17,483.05	\$16,635	\$20,205	\$18,705	
S/T	\$51,848.83	\$55,846	\$56,319	<i>\$54,819</i>	
3, .	<del>432,646.63</del>	\$33,040	<b>430,31</b> 3	<i>\$34,</i> 013	
TOTAL PUBLIC WORKS	\$2,185,901.91	\$2,408,829	\$2,484,166	\$2,458,374	
	, , ,	, , ,		. , ,	
HEALTH AND HUMAN SERVICES					
BOARD OF HEALTH					
Salaries & Wages	\$108,725.17	\$125,039	\$152,055	\$152,298	
Operating Expenses	\$519,044.13	\$574,757	\$572,915	\$572,915	
S/T	\$627,769.30	\$699,796	<i>\$724,970</i>	\$725,213	
COUNCIL ON AGING					
Salaries & Wages	\$135,734.92	\$151,165	\$146,490	\$146,490	
Operating Expenses	\$25,909.55	\$34,922	\$34,922	\$34,922	
S/T	\$161,644.47	\$186,087	\$181,412	\$181,412	

VETERANS SERVICES					
Salaries & Wages	\$43,533.00	\$46,083	\$46,444	\$46,444	
Operating Expenses	\$749,061.97	\$892,100	\$892,100	\$892,100	
S/T	\$792,594.97	\$938,183	\$938,544	\$938,544	
COMMISSION ON DISABILITY	\$0.00	\$1,300	\$1,300	\$1,300	
RAPE CRISIS PROJECT	\$2,000.00	\$2,000	\$2,000	\$2,000	
TOTAL HEALTH & HUMAN SERVICES	\$1,584,008.74	\$1,827,367	\$1,848,225	\$1,848,469	
CULTURE AND RECREATION					
MILLICENT LIBRARY	\$619,704.92	\$635,351	\$665,102	\$665,102	
RECREATION (previously an Enterprise Fund)					
Salaries & Wages	\$151,101.51	\$157,888	\$161,257	\$161,257	
Operating Expenses	\$72,716.04	\$161,770	\$161,770	\$161,770	
S/T	\$223,817.55	\$319,658	\$323,027	\$323,027	
PARK DIVISION					
Salaries & Wages	\$87,916.32	\$99,451	\$102,431	\$102,431	
Operating Expenses	\$23,101.05	\$23,419	\$26,319	\$26,319	
S/T	\$111,017.37	\$122,870	\$128,750	\$128,750	
OFFICE OF TOURISM					
Salaries & Wages	\$52,747.32	\$55,014	\$56,176	\$56,176	
Operating Expenses	\$21,460.40	\$23,800	\$23,500	\$23,500	
S/T	\$74,207.72	\$78,814	\$79,676	\$79,676	
FINE ARTS	\$1,500.00	\$1,200	\$1,200	\$1,200	
HISTORICAL COMMISSION	\$6,254.61	\$10,000	\$14,750	\$14,750	

MEMORIAL DAY	\$2,326.00	\$2,550	\$2,500	\$2,500	
TOTAL CULTURE AND RECREATION	\$1,038,828.17	\$1,170,443	\$1,215,005	\$1,215,005	
CONSOLIDATED INFORMATION TECHNOLOGY				\$502,879	
NON-DEPARTMENTAL					
CONTRIBUTORY RETIREMENT	\$2,662,396.00	\$2,799,586	\$2,946,801	\$2,946,801	
GROUP INSURANCE	\$3,577,284.32	\$3,771,000	\$3,881,204	\$3,881,204	
MA EMPLOYMENT SECURITY	\$92,223.84	\$120,000	\$120,000	\$120,000	
TOWN INSURANCE	\$648,168.96	\$672,785	\$724,512	\$861,010	
MEDICARE	\$325,109.46	\$368,000	\$344,000	\$385,000	
TOTAL NON-DEPARTMENTAL	\$7,305,182.58	\$7,731,371	\$8,016,517	\$8,194,015	
DEBT SERVICE					
Debt	\$2,489,292.98	\$2,503,294	\$878,293	\$878,293	
Interest of Debt	\$403,319.00	\$367,193	\$309,044	\$309,044	
Interest on Temp Loans TOTAL DEBT SERVICE	\$4,110.81 <b>\$2,896,722.79</b>	\$24,081 <b>\$2,894,568</b>	\$60,000 <b>\$1,247,337</b>	\$60,000 <b>\$1,247,337</b>	
TOTAL DEBT SERVICE	72,030,722.73	72,034,300	71,247,337	71,247,337	
ASSESSMENTS (Cherry sheet charges)					
County Tax	\$215,946.90	\$221,346	\$232,413	\$226,880	
Mosquito Control District	\$39,765.00	\$41,791	\$43,881	\$42,836	
Air Pollution District	\$4,688.00	\$4,805	\$5,045	\$4,925	
RMV Non-Renewal Surcharge	\$17,360.00	\$17,360	\$18,228	\$18,228	

Regional Transit	\$32,135.00	\$31,352	\$32,920	\$32,136	
Special Education Charges	\$12,356.00	\$13,684	\$14,368	\$14,368	
School Choice Sending Tuition	\$76,133.00	\$72,646	\$76,278	\$76,278	
Charter School Sending Tuition	\$28,218.00	\$32,920	\$34,566	\$34,566	
TOTAL ASSESSMENTS	\$426,601.90	\$435,904	\$457,699	\$450,217	
TOTAL GENERAL FUND OPERATING BUDGET	\$43,778,921.09	\$45,885,767	\$46,085,074	\$45,947,372	
APPROPRIATIONS TO RESERVES					
OVERLAY RESERVE (ABATEMENTS & REFUNDS)	\$393,409.00	\$412,450	\$250,000	\$250,000	
RESERVE FUND	\$175,000.00	\$100,000	\$100,000	\$100,000	
CAPITAL STABILIZATION FUND		\$500,000	\$0	\$0	
O(ther) P(ost) E(mployment) B(enefits) RESERVE	\$75,000.00	\$100,000	\$150,000	\$150,000	
WAGE AND SALARY RESERVE		\$6,046	\$150,000	\$150,000	
TOTAL APPROPRIATIONS TO RESERVES	\$643,409.00	\$1,118,496	\$650,000	\$650,000	
		ľ			
And further to transfer to the General Fund:					
Waterway Funds	\$62,495.00	\$54,125	\$55,000	\$64,500	
Ambulance Funds	\$992,771.96	\$956,359	\$1,050,000	\$1,050,000	
Title 5 Receipts	\$21,572.00	\$20,700	\$20,000	\$20,000	
Wetland Protection Fund	\$8,000.00	\$4,000	\$4,000	\$4,000	
Council on Aging-Social Day Program	\$35,000.00	\$44,000	\$36,000	\$36,000	
Animal Control Gift Account	\$5,000.00	\$6,000	\$6,000	\$6,000	
Storm Water Subdivision Fees	\$8,647.00	\$9,847	\$10,000	\$10,000	
Water Enterprise Fund - Indirect Costs	\$386,578.00	\$394,443	\$400,000	\$413,886	
Sewer Enterprise Fund- Indirect Costs	\$542,338.00	\$546,724	\$560,000	\$549,590	