



Fairhaven Board of Selectmen

January 3, 2017 Meeting Minutes

Present: Select Board Chairman Charles K. Murphy, Sr., Vice Chairman Robert J. Espindola, Clerk Daniel Freitas, Town Administrator Mark Rees and Administrative Assistant Anne O'Brien.

Mr. Murphy called the meeting to order in the Town Hall East Room at 6:37 p.m. The meeting was audio recorded by the Selectmen's Office and video recorded by the Government Access channel.

INTERVIEWS FOR BPW APPOINTMENT

Mr. Murphy said that the Board was meeting to interview the five applicants for the unexpired term on the Board of Public Works, left by the mid-term resignation of Kathleen Sturtevant. He noted that the interviews had been placed on the agenda in order of letter receipt: Nicholas Carrigg, Louis Dutton, Geoffrey Haworth, Steve Riley, and Keith Silvia.

Each candidate was asked a series of questions.

NICHOLAS CARRIGG

Mr. Carrigg gave an opening statement. He is a new Fairhaven resident and would like to contribute to municipal government and get involved. He is a technical writer with some knowledge of construction/development and bylaws.

Board: Please confirm for the record that you are a permanent Fairhaven resident.

NC: Yes.

Board: Do you have any relatives who work at the Board of Public Works?

NC: No.

Board: Do you, any relative, or business you are associated with have any business dealings with the Town of Fairhaven or the Board of Public Works?

NC: No.

Board: Is it your intent, if appointed to this temporary position on the Board of Public Works, to run for the elected position in April of this year?

NC: Yes.

Board: Are you currently a town employee or hold elective or appointed office in the Town?

NC: No.

Board: The Board of Public Works usually meets every other Monday beginning at 6:00 p.m. with the occasional special meeting or site visit. Does your schedule and personal commitments allow you to meet this meeting schedule?

NC: Yes.

Please tell us what you believe to be the responsibilities of serving on the BPW involve?

NC: Making sure resident questions are answered, setting fees, overseeing Town infrastructure, maintaining good relationship with the public.

Board: Please tell us about your professional and personal experiences that would speak to your ability carry out these responsibilities.

NC: Working around family development business, background in biology/water/ecosystem could translate to the BPW as a commissioner.

Board: Do you have knowledge of Ch. 90 funds?

NC: No, but I am willing to learn.

Board: Are you a Town Meeting member?

NC: No, but I am interested in becoming one.

See Attachment A.

LOUIS DUTTON

Mr. Dutton gave an opening statement. He is a new Fairhaven resident and would like to contribute to municipal government. He is a water superintendent for the Town of Braintree and has been in municipal government for 26 years.

Board: Please confirm for the record that you are a permanent Fairhaven resident.

LD: Yes.

Board: Do you have any relatives who work at the Board of Public Works?

LD: No.

Board: Do you, any relative, or business you are associated with have any business dealings with the Town of Fairhaven or the Board of Public Works?

LD: No.

Board: Is it your intent, if appointed to this temporary position on the Board of Public Works, to run for the elected position in April of this year?

LD: Yes.

Board: Are you currently a town employee or hold elective or appointed office in the Town?

LD: No.

Board: The Board of Public Works usually meets every other Monday beginning at 6:00 p.m. with the occasional special meeting or site visit. Does your schedule and personal commitments allow you to meet this meeting schedule?

LD: Yes.

Please tell us what you believe to be the responsibilities of serving on the BPW involve?

LD: To maintain the status quo of services the public expects from the Public Works department and to treat everyone equally.

Board: Please tell us about your professional and personal experiences that would speak to your ability carry out these responsibilities.

LD: 26 years in municipal government work and licensed in drinking water and water distribution.

Board: Do you have knowledge of Ch. 90 funds?

LD: Yes.

Board: Are you a Town Meeting member?

LD: No.

See Attachment B.

GEOFFREY HAWORTH

Chairman Murphy read a statement from Mr. Haworth, who could not be present for the meeting. See Attachment C.

STEVE RILEY

Mr. Riley gave an opening statement. He is a longtime Fairhaven resident and served previously on the BPW as a Selectmen's appointment, and then an elected commissioner, for a total of 8.5 years.

Board: Please confirm for the record that you are a permanent Fairhaven resident.

SR: Yes.

Board: Do you have any relatives who work at the Board of Public Works?

SR: No.

Board: Do you, any relative, or business you are associated with have any business dealings with the Town of Fairhaven or the Board of Public Works?

SR: Yes. The business I work for occasionally sells electrical equipment to the Board of Public Works, the Town Hall and the Harbormaster.

Board: Is it your intent, if appointed to this temporary position on the Board of Public Works, to run for the elected position in April of this year?

SR: No.

Board: Are you currently a town employee or hold elective or appointed office in the Town?

SR: Yes, but only as of May when I am a part-time Harbormaster deputy. Until then, I am not employed by the Town. That is why I am not interested in running for the elected position.

Board: The Board of Public Works usually meets every other Monday beginning at 6:00 p.m. with the occasional special meeting or site visit. Does your schedule and personal commitments allow you to meet this meeting schedule?

SR: Yes.

Please tell us what you believe to be the responsibilities of serving on the BPW involve?

SR: To be a liaison between the employees and the public/constituents. Make sure that the employees are working for the public.

Board: Please tell us about your professional and personal experiences that would speak to your ability carry out these responsibilities.

SR: I have handled \$30 million budgets, managed a team of up to 31 people. I have previous experience on the BPW.

Board: Do you have knowledge of Ch. 90 funds?

SR: Yes.

Board: Are you a Town Meeting member?

SR: Yes.

See Attachment D.

KEITH SILVIA

Mr. Silvia gave an opening statement. He is a longtime Fairhaven resident (35 years), a current member of the Zoning Board of Appeals, and has been involved in several civic activities.

Board: Please confirm for the record that you are a permanent Fairhaven resident.

KS: Yes.

Board: Do you have any relatives who work at the Board of Public Works?

KS: No.

Board: Do you, any relative, or business you are associated with have any business dealings with the Town of Fairhaven or the Board of Public Works?

KS: No business dealings, but my wife works for the Council on Aging.

Board: Is it your intent, if appointed to this temporary position on the Board of Public Works, to run for the elected position in April of this year?

KS: Yes.

Board: Are you currently a town employee or hold elective or appointed office in the Town?

KS: Yes, on the Zoning Board of Appeals.

If you are a town employee or hold elected or appointed office, would you be willing to resign from your position if chosen to fill the temporary BPW vacancy?

KS: I would resign from the ZBA if appointed to the BPW.

Board: The Board of Public Works usually meets every other Monday beginning at 6:00 p.m. with the occasional special meeting or site visit. Does your schedule and personal commitments allow you to meet this meeting schedule?

KS: Yes.

Please tell us what you believe to be the responsibilities of serving on the BPW involve?

KS: Reviewing infrastructure, plans, construction, planning for improvements.

Board: Please tell us about your professional and personal experiences that would speak to your ability carry out these responsibilities.

KS: I have been before the BPW for projects before; I have owned a construction company for 40 years, and I can read plans.

Board: Do you have knowledge of Ch. 90 funds?

KS: Yes, a little. I am ready to learn more about it.

Board: Are you a Town Meeting member?

KS: Yes.

See Attachment E.

Mr. Silvia asked if the requirement for BPW commissioners to not serve on other boards and committees was universally enforced, citing Mr. Hobson's service on the Marine Resources Committee. Mr. Rees said that he would look into which members of the BPW serve on other boards, and would consult with Town Counsel on if this dual service was in conflict with the Town bylaw.

The Board announced a vacancy on the Zoning Board of Appeals and set a deadline for letters of interest for January 30, 2017 at 4 pm.

KMART CLOSING

Mr. Murphy asked the Board to consider sending a letter from the Board to the Sears Holding Company, requesting their reconsideration in closing the Fairhaven Kmart. The Board approved the drafting of a letter by Mr. Rees that will highlight the reasons why Sears would want to consider keeping Kmart in Fairhaven.

At 7:32 p.m., Mr. Espindola motioned to adjourn. Mr. Freitas seconded. Vote was unanimous. (3-0).

Respectfully,

Anne O'Brien
Administrative Assistant
Minutes approved 01/09/2017

Documents appended:

Attachment A: Letter of interest – Nicholas Carrigg

Attachment B: Letter of interest – Louis Dutton

Attachment C: Letter withdrawing from consideration – Geoffrey Haworth

Attachment D: Letter of interest – Steve Riley

Attachment E: Letter of interest – Keith Silvia

From: Nicholas Carrigg
To: [Anne O'Brien](#)
Cc: [Vincent Furtado](#)
Subject: Re: Letter of Interest Regarding BPW Position
Date: Friday, December 02, 2016 3:01:31 PM

Hi Anne,

Thank you for the reply. I did speak with Vincent over the phone this afternoon regarding the duties and requirements for the position, along with my interest in it. He explained that the next step would be to send in my formal letter of interest to you so that I might be considered for the position.

If there is anything else that you need from me at this point, please let me know.

Thank you.

Sincerely,

Nicholas Carrigg

On Fri, Dec 2, 2016 at 2:57 PM, Anne O'Brien <aobrien@fairhaven-ma.gov> wrote:

Hi Nicholas,

I forwarded this request from you to the BPW for response. I would follow up with Kathy Tripp or Vincent Furtado over at the BPW for more information in regards to duties and time commitment. While the Board of Selectmen is the appointing authority for this short term vacancy, they are not involved in the daily operation of the BPW.

The phone number of the BPW is [508-979-4030](tel:508-979-4030). Superintendent Vincent Furtado is on copy.

Anne

On Dec 2, 2016, at 12:21 PM, Nicholas Carrigg <nicholascarrigg@gmail.com> wrote:

Good Afternoon Ms. O'Brien,

I would like to submit my formal interest in filling the current opening on the Board of Public Works in Fairhaven. I would like to become involved in town government, and I believe that my work history and life-long residency on the South Coast would make me an asset to the board and town.

Are there any other materials that would be useful to the Board of Selectmen in making their decision about appointing me to this position, such as a resume? If so, I can forward them along.

Thank you so much.

Sincerely,

Nicholas Carrigg

7 Summit Drive,
Fairhaven, MA 02719
[508-558-5566](tel:508-558-5566)
nicholascarrigg@gmail.com

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Sincerely,

Nicholas Carrigg
Technical Writer
nicholascarrigg.com



"Who is your audience and what are their needs?"

Attachment B

From: Dutton, Louis R.
To: [Anne O'Brien](#)
Subject: BPW Commissioner Term to Fill Until Election - Deadline 12/12/16
Date: Monday, December 05, 2016 9:32:34 AM

My name is Louis Dutton. I recently moved to the Town of Fairhaven and currently reside at 13 Tanner Ln with my Fiance and 4 children. I have extensive experience in public works. I worked for the City of Chicopee DPW for 6 ½ years and currently work for the Town of Braintree DPW as the Water Works Superintendent. I have been in public works for 27 years and believe that my knowledge can be a valuable asset. Although I have been in Fairhaven for a short period of time, I have been thoroughly impressed with the Town and would be proud to serve in any way that I could. I believe that the Town of Fairhaven is financially savy and take great pride in their community. I would like the opportunity to be a part of continuing that tradition.

With Best Regards,

Louis R. Dutton
Water Works Superintendent
Braintree DPW Water and Sewer Division
85 Quincy Ave
Braintree, MA 02184
Cell – 781-589-0033
Email – ldutton@braintreema.gov

Attachment C

From: [Charles K. Murphy](#)
To: [Geoff Haworth](#)
Cc: [Mark Rees](#); [Anne O'Brien](#)
Subject: Re: BPW interviews - Tuesday, 1/3
Date: Monday, January 02, 2017 11:38:58 AM

Thank you for your letter and I will read it at the meeting. Thanks, Charlie

Sent from my iPhone

On Jan 2, 2017, at 10:44 AM, Geoff Haworth <ghaworth2@gmail.com> wrote:

Chairman Murphy,

If you could please read this email aloud at the January 3rd meeting in place of my interview.

I would like to thank you and the board for the opportunity to interview for the open seat on the Fairhaven Board of Public Works. I'm extremely committed to serving our community and had served for many years on the BPW amongst several other boards. I feel I would be a great fit for this open seat.

Unfortunately I will be unavailable on the evening of Tuesday, Jan 3, 2017 to interview for the position vacated by Ms. Sturnavan. I remain committed to serving the community and will continue to volunteer to do so.

I feel you have several strong candidates that would also like to serve in this capacity. Therefore since I will be unavailable to interview for this position, I would like to withdraw my name for consideration for this position at this time. I have confidence a capable candidate the will best represent the Board of Public Works is available and will best selected.

Once again thank you for your consideration.

Wishing all a Happy and Healthy New Year!

Geoff Haworth II

On Dec 22, 2016 3:40 PM, "Anne O'Brien" <aobrien@fairhaven-ma.gov> wrote:

Good afternoon,

The interviews for the Board of Public Works vacancy will be held before the Board of Selectmen at a special meeting on Tuesday, January 3, 2017 at 6:30 pm. Please note this meeting will be held at the Town Hall, 40 Center Street in the upstairs East Room.

Attachment D

From: [Steve Riley](#)
To: [Anne O'Brien](#)
Subject: Open position
Date: Thursday, December 08, 2016 3:37:57 PM

Anne,

I would like to put my name in for the open position on the Board of Public works. I understand this would be until the new election in 2017.

Please advise what I need to from here if any meetings I may need to attend with the BOS.

Regards,

Steve Riley

Attachment E

December 8, 2016

Dear Selectmen,

I am writing this letter to inform you of my interest in the temporary vacant seat on the Board of Public Works. I have a sincere interest in the future of Fairhaven where I have called home for the past 35 years. I have worked in the building trade for over 40 years and I believe the knowledge I have gained in those years will be useful in the important decision making of which the Board of Public Works is responsible.

I presently am a member of the Board of Appeals and have enjoyed working closely with the other members. It would be my pleasure to have the opportunity to work cohesively with the members of the Board of Public Works.

Thank you for your consideration. I can be reached at 774-263-2249.

Respectfully Submitted,

Keith Silvia