



Fairhaven Board of Selectmen

June 22, 2015 Meeting Minutes

Present: Chairman Geoffrey Haworth, Vice Chairman Charles K. Murphy, Sr., Executive Secretary Jeffrey Osuch, and Administrative Assistant Anne Kakley.

Chairman Geoffrey Haworth called the meeting to order in the West Island Community Center at 6:35 p.m. The meeting was audio recorded by the Selectmen's Office and video recorded by the Government Access channel. Mr. Espindola joined the meeting at 6:47 p.m.

MINUTES

- Mr. Murphy motioned to approve the minutes of the **June 9, 2015** meeting, **open** session. Mr. Espindola seconded. Vote was unanimous. (3-0).
- Mr. Murphy motioned to approve the minutes of the **June 9, 2015** meeting, **executive** session. Mr. Espindola seconded. Vote was unanimous. (3-0).
- Mr. Murphy motioned to release the Executive Session minutes of the **December 15, 2014** meeting, as redacted. Mr. Espindola seconded. Vote was unanimous. (3-0).
- Mr. Murphy motioned to release the Executive Session minutes of the **December 22, 2014** meeting, as redacted. Mr. Espindola seconded. Vote was unanimous. (3-0).

EXECUTIVE SECRETARY'S REPORT

In his report, Mr. Osuch updated the Selectmen on the following meetings and events:

- Tuesday, **June 23**
 - 10:00 p.m. – Jeff DuPont meeting with Selectman Murphy
- Wednesday, **June 24**
 - 9:00 a.m. – Retirement Board
 - 10:00 a.m. – Retirement Board training
- Thursday, **June 25**
 - 7:00 p.m. – Finance Committee
- Saturday, **June 27**
 - 10:00 a.m. to 4:00 p.m. – Homecoming
- Wednesday, **July 1**
 - 9:30 a.m. – Union Wharf Job Meeting
- Thursday, **July 2**
 - 8:00 to 9:30 a.m. – Forum
- Friday, **July 3**

- Town Hall Closed – Independence Day observed

ROGERS-OXFORD SCHOOL SURPLUS FURNITURE

Mr. Osuch said that he had been in contact with several auctioneers and was having difficulty finding someone willing to auction off the remaining items in the Rogers and Oxford Schools. It was suggested by dealer Frank McNamee that the Town could conduct a “tag sale” on the remaining items.

ROGERS-OXFORD SCHOOL CORNERSTONES/TIME CAPSULES

At 6:45 p.m., the Board met with Debra Charpentier, Millicent Library Archivist. Ms. Charpentier provided to the board a letter outlining a requested project to remove the cornerstones of the Rogers and Oxford Schools while they remain in the possession of the Town, to obtain the time capsules therein. The Rogers School time capsule will be archived at the Millicent Library and the Oxford School time capsule will be buried by the North Fairhaven Improvement Association in Benoit Square at an upcoming dedication. The cost of removing and replacing the cornerstones will be \$300.

The Board expressed support for the project. Mr. Murphy motioned to approve the project for \$300. Mr. Espindola seconded. Vote was unanimous. (3-0).

CONTRACT AMENDMENT – EXECUTIVE SECRETARY

The Board reviewed a six-month extension contract with Executive Secretary Jeffrey Osuch, with a period of July 1, 2015 to December 31, 2015 with a clause adding that the Board may employ Mr. Osuch beyond December 31, 2015 as needed. The extension will allow Mr. Osuch to assist in transitioning the Town to a new Town Administrator. Mr. Murphy motioned to approve and sign the contract extension with Mr. Osuch. Mr. Espindola seconded. Vote was unanimous. (3-0).

DAVID DARMOFAL – INTENTION TO RETIRE

The Board reviewed a letter from David Darmofal, expressing his intention to retire in July 2015 from his position as Harbormaster. See Attachment A. The Board reluctantly accepted his resignation and praised him for his service to the Town. Mr. Murphy motioned to accept Mr. Darmofal’s letter of retirement. Mr. Espindola seconded. Vote was unanimous. (3-0).

POLICE DEPARTMENT SALARY TRANSFER

The Board reviewed a memo from Police Chief Michael Myers requesting a transfer of \$5,500 from Police Department Supplies account and \$28,000 Police Department Gasoline account to the salary account. Chief Myers was present. He explained that they had run into “difficulties” that year when two officers and a dispatcher resigned, prompting a payout, and a senior officer did not retire as he had intended. The internal budget transfer will require the approval of the Board of Selectmen and the Finance Committee. The Board expressed support for the transfer.

Mr. Murphy motioned to approve the transfer of \$5,500 from Police Department Supplies account and \$28,000 Police Department Gasoline account to the salary account. Mr. Espindola seconded. Vote was unanimous. (3-0).

REGISTRAR OF VOTERS

The Board received one application for the Republican vacancy on the Registrar of Voters. Applicant Kim Hyland has served on the Finance Committee. Mr. Murphy motioned to appoint Mr. Hyland as the Republican Registrar of Voters. Mr. Espindola seconded. Vote was unanimous. (3-0).

BIKEWAY COMMITTEE APPOINTMENT

Mr. Murphy motioned to appoint William Roth to the Bikeway Committee. Mr. Espindola seconded. Vote was unanimous. (3-0).

CDBG13 ELLIOT LANE CONTRACT AMENDMENT #4

The Board reviewed CDBG Elliot Lane contract amendment #4. Mr. Murphy motioned to approve and authorize the Chairman to sign. Mr. Espindola seconded. Vote was unanimous. (3-0).

STOP LOSS INSURANCE

Mr. Osuch informed the Board that four companies bid on Stop Loss Insurance services for the Town. The most advantageous bid was received from carrier XSRE Sirius with a \$80,000 deductible and estimated annual premium of \$558,018. Mr. Murphy motioned to award the Stop Loss bid to XSRE. Mr. Espindola seconded. Vote was unanimous. (3-0).

CRS PROGRAM – HAWKSLEY CONSULTING

At 7:06 p.m., the Board met with Darrin Punchard of Hawksley Consulting to discuss CRS coordination services. Mr. Punchard clarified that he was a consultant and not a representative of FEMA. Mr. Punchard gave a brief overview of the Community Rating System (CRS) designed to reduce flood insurance for participating communities who complete the application and stay current on its requirements. The CRS program rates communities 1 (best) to 10 (default), to determine a rate reduction in increments of 5 percent. See Attachment B.

Anne Pittman was recognized by the Chairman. She asked if there would be a cap to how high flood insurance rates could climb. Mr. Punchard said that he was not with FEMA and did not know if there would be a cap.

Gary Lavalette was recognized. He said that he has read the CRS manual and that the process for applying for the CRS was complicated and that most communities do not rate higher than a level 8, resulting in a 10 percent flood insurance premium reduction.

Susan Sullivan was recognized. She said that the Town of Barnstable recently applied for a grant to pay for CRS consulting services and asked Mr. Punchard if they had created a template to streamline the services. Mr. Punchard stated that it is not a template but more like a simplified application. Ms. Sullivan said that she realized that the Town would not qualify to be rated a level 1 community but that she would welcome a five to 10 percent rate reduction. She asked Mr. Punchard if his firm actually completes the application beyond consulting. He said that was an option.

Ted Lorentzen was recognized. Mr. Lorentzen said that the hurricane barrier was a significant resource to the Town in the event of a serious storm.

Jane Brayton was recognized. Ms. Brayton asked from where Barnstable received its grant for CRS work. Mr. Punchard said the grant came from Coastal Zone Management (CZM).

Anne Rogers was recognized. Ms. Rogers questioned the amount the average flood insurance-paying homeowner in Fairhaven would save, which was estimated at \$113.

Cathy Hanley was recognized. She asked if the program was fixed or fluid based on FEMA. She also asked what Hawksley charged for consultant services. Mr. Punchard answered that the CRS program was “fairly fixed” and that the consultant charges had many variables, depending on the scope of services the Town was requesting. Ms. Hanley asked if the CRS was a program that SRPEDD could coordinate with communities. Mr. Punchard said it was a possibility.

Chris Brayton was recognized. He asked how much Barnstable received in grant funding. Mr. Punchard said \$52,000.

Richard Trinidad was recognized. He asked how the CRS information was relayed to FEMA for rates setting. Mr. Punchard said twice a year the new rates are set and the insurance contractor for FEMA pulls the information and communicates the changes to FEMA.

Sharon Powers was recognized. She asked if Fairhaven joined the program, how easy it was to remain in the program. Mr. Punchard said it was fairly easy to complete the follow up maintenance paperwork on an annual basis, but the task must be assigned to a Town employee. Ms. Sullivan added that Marshfield and Plymouth have both indicated to her that the maintenance paperwork is simple.

David Darmofal was recognized. He asked how much the Town of Barnstable paid Mr. Punchard’s firm for services. He said that they were paid the amount of the grant - \$52,000. The anticipated level for Barnstable will be a level 7 community for a 15 percent flood insurance discount.

Tom Burke was recognized. He said that a lot of the Town does not have to pay flood insurance and will not want to pay into the rate reduction application.

Mr. Murphy asked Mr. Punchard who initiated the CRS application in Barnstable. Mr. Punchard said it was the Principal Planner. The Board thanked Mr. Punchard for his presentation.

HURRICANE/EMERGENCY PREPAREDNESS

At 7:44 p.m., the Board met with department heads ~~meeting with department heads~~ to discuss any changes to the hurricane/emergency preparedness manual for 2015.

Fire – Chief Timothy Francis spoke to zones, preparations and tracking, and asked the public to secure their property, be careful with LP tanks and projectiles, and to evacuate the island in the event of a hurricane.

Julianne Lawton was recognized by the Chairman. She asked Chief Francis if it was possible to enable a reverse 911 to the public when the hurricane barrier was scheduled to close. Chief Francis said they would look into doing that.

Robert Hobson was recognized. He asked Chief Francis if they could stage an ambulance and/or EMA truck on the island in the event of a hurricane. Chief Francis said that there was high likelihood of the causeway being impassible in a hurricane and it would not be wise to stage any equipment on the island. He urged the public to evacuate instead.

Bethany Marks was recognized. She asked about sheltering pets in emergencies. Chief Francis said that his department was working with Homeland Security on a grant to make a regional animal shelter available in emergencies.

EMA – Marc Jodoin gave an overview of the shelters that would be made available in Town and EMA's protocols in staffing those shelters.

BPW – BPW Superintendent Vincent Furtado spoke to the role of the BPW in an emergency, including working with Eversource and the Tree department for felled trees and tree limbs. He urged anyone living on Sconticut Neck or West Island to get their hurricane stickers now.

Water – Water Superintendent Eddie Fortin reminded West Island residents that water would be shut off to the island and all low-lying areas during a hurricane. He said that prior to a shut off, they would do their best to send out a reverse 911.

Sewer – Sewer Superintendent Linda Schick said that she would also shut down sewer shortly after water is shut off. She asked bystanders to stay home, saying it is important for her crew to access pump stations in an emergency.

Natural Resources – Harbormaster David Darmofal told boat owners to pull their boats from the water prior to a hurricane, adding that most insurance companies will pay for the removal. He told onlookers to stay away from and out of the water, as they would not dispatch rescue efforts at the height of the storm. Shellfish Warden Tim Cox added that staff would be stationed at boat ramps to maintain order and shellfish beds would be closed.

Schools – No one was present to represent the School department and the School department did not submit a revision to the manual. The Board requested a letter be sent to the schools requesting an update, especially in regards to the shelter information in their manual.

Tree – Dr. Brian Bowcock said that the department has two chippers ready to go for storm clean-up, but during the height of the storm, the Tree department will not be out working.

Housing Authority – Kris Sheedy and Jay Simmons of the Housing Authority were present. Ms. Sheedy said that they try to have their residents instate their own back-up plans in the event of an emergency or hurricane. Not every facility has a generator.

COA – COA director Anne Sylvia said that there were no changes to the COA emergency preparedness manual from the previous year.

Joe Borelli was recognized. Mr. Borelli said that he wanted the public to know about the “silent call procedure” in calling 911. He said that if a person cannot verbalize their emergency, they can dial 1 for Police, 2 for Fire, and 3 for ambulance. When responding to the dispatcher’s questions, they can dial 4 for yes and 5 for no.

EARL’S MARINA – PARKING AND ZONING ENFORCEMENT

The Board indicated that there have been complaints regarding parking at Down the Hatch/Earl’s Marina, in violation of the terms of the site’s special zoning permit, which stipulates parking. Parking in the lot at Earl’s Marina is occupied with boats as overflow storage for the marina. The Building Commissioner/Zoning Enforcement Officer submitted a violation notice on June 16, 2015, mandating the boats be moved within 48 hours of the letter’s receipt. The boats had not yet been moved.

Mr. Osuch said that the terms of the 2006 special zoning permit for Down the Hatch requires the establishment to provide adequate parking to prevent overflow of parking in the street and at Hoppy’s Landing.

The Chairman requested the Selectmen’s Office send a letter to Earl’s Marina/Down the Hatch for a meeting on July 6, 2015 at 7:30 p.m. to discuss compliance. A certified letter will be sent.

JAUNNA ADESSO – ANNIVERSARY DATE DISPUTE

The Board revisited a request from Police Executive Secretary Jaunna Adesso to declare her anniversary date retroactive to the day Town Meeting voted to recommend her position reclassification instead of the date of the affirmative vote by the Board of Selectmen. See Attachment C.

The Board has reviewed the minutes of the February 18, 2014 Personnel Board meeting and there is no reference to making the approval retroactive. Likewise, the March 3, 2014 Board of Selectmen meeting has no mention of retroactive pay. Mr. Murphy said that the Personnel Board is just an advisory board to the Board of Selectmen and does not have the authority to set pay or anniversary dates. Mr. Murphy motioned to deny the request from Ms. Adesso. Mr. Espindola seconded. Vote was unanimous. (3-0).

WWII MEMORIAL MAINTENANCE

The Board read a memo from the Historical Commission requesting permission to maintain the World War II memorial on Huttleston Ave. Mr. Espindola asked if there would be conflict with any veteran groups as a result of the assignment. Gary Lavalette of the Historical Commission said that he met with veteran groups and they are supportive of the Historical Commission maintaining the site. Mr. Murphy motioned to approve the request for the Historical Commission to maintain the WWII memorial on Huttleston Ave. Mr. Murphy seconded. Vote was unanimous. (3-0).

WELCOME STREET

The Board reviewed a memo from the Planning Board stating that the Planning Board reviewed a petition from the residents of Welcome Street requesting use of the Town's engineering account to create plans for the acceptance of the southern portion of Welcome Street. The Planning Board voted 6 to 1 to recommend against the appropriation of the Town account for this purpose. Mr. Haworth said that he did not have a problem with the appropriation, but that he was not sure if the remaining FY15 balance of \$1,600 was enough to cover the expense. Mr. Murphy supported the expenditure with the remaining balance of the FY15 engineering account. Mr. Murphy motioned to approve the expenditure for Welcome Street, not to exceed the remaining FY15 engineering account balance of \$1,600. Mr. Espindola seconded. Vote was unanimous. (3-0).

FORT PHOENIX – HISTORICAL COMMISSION REQUEST FOR NIGHT CLOSURE

The Board reviewed a letter from the Historical Commission requesting a nighttime closure of Fort Phoenix due to ongoing loitering and vandalism. Gary Lavalette of the Historical Commission was present. Mr. Lavalette said that there is an issue with graffiti, littering and vandalizing at the Fort after sunset, particularly between 10:00 p.m. and 2:00 a.m.

Frank Coelho was recognized. Mr. Coelho stated that fishermen visit the Fort late at night as well and that they are concerned that they will be shut out because of the actions of others.

After discussion, the Board supported the request to restrict access to the Fort after 10:00 p.m. Mr. Murphy motioned to close the park from 10:00 p.m. to sunrise. Mr. Espindola seconded. Vote was unanimous. (3-0).

TRAFFIC AND SIGNS – WEST ISLAND

The Chairman recognized Scott Pomfret of 142 Cottonwood Street. Mr. Pomfret expressed concern about traffic and lack of signage on West Island, particularly at intersections. He said that vehicles travel too quickly along the residential roads of West Island and there are near misses when vehicles do not yield to each other at unmarked intersections.

Chief Myers was present. He said that the Town cannot just approve and install traffic signs and Stop signs, but that the signs must be the result of engineering and review by the MassDOT. He said that they could place the speed machine on the island to discourage speeding, and that the Police department could increase presence on high traffic weekends. Other signs such as "Go

Slow Children” and “Intersection Ahead” will be reviewed and considered. Chief Myers said that the Safety Officer Laurie Cannon would look into potential solutions.

OTHER BUSINESS

In Other Business:

- Mr. Murphy asked Chief Myers to look into claims that the utility company on Alden Road has been using resident’s hoses without permission to wash off equipment. Chief Myers said that he would speak with their supervisor about the allegations.
- Mr. Murphy said that he read the letter to the editor from “Friends of Fairhaven” implying that the Board of Selectmen have already decided upon a Town Administrator candidate. Mr. Murphy said that he could not stop rumors, but that the Board has not made any foregone conclusions about who will be appointed to the position, and that the Board intends to use the services of a hiring firm and a screening committee to find the best candidate.
- Mr. Espindola asked his fellow board members if they would support him reaching out to SRPEDD regarding the possibility of regionalizing a CRS application. The Board was supportive.
- Mr. Espindola congratulated the organizers of the Fathers’ Day Road Race on another successful event.

At 9:52 p.m., Mr. Murphy motioned to enter Executive Session, pursuant to MGL 30A § 21:

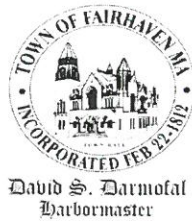
1. Request for Use of Town Counsel – Selectmen’s Office

Mr. Espindola seconded the motion to enter Executive Session for the aforementioned reason, not to reconvene into open session afterward. Vote was unanimous. (3-0)

Roll call vote: Mr. Haworth in favor. Mr. Murphy in favor. Mr. Haworth in favor.

Respectfully,

Anne O’Brien-Kakley
Administrative Assistant
Minutes approved 07/20/2015



Town of Fairhaven
Massachusetts
Office of the Harbormaster
40 Centre Street, Fairhaven, MA 02719

Board of Selectmen
Town of Fairhaven
40 Center St.
Fairhaven, MA 02719

June 15, 2015

Subject: Retirement

Gentlemen,

I have been advised that I need to announce my intention in writing to retire on July 1, 2015 from my position as the Harbormaster of Fairhaven. Please accept this note as notice.

This decision has not been an easy one as I have enjoyed my work as Harbormaster. Part of that enjoyment has been due to the support of the Board of Selectmen over the years. I think the Harbormaster's position has been elevated to a status worthy of such a title as it is more than just a title. I would ask that in the future you support Fairhaven's Harbormaster at a level the community deserves.

I must also note that any success that I may have had was due to the support of many. People such as Sgt. Jill Simmons, (retired New Bedford Police Dept.) she was a big help in getting grant money to buy equipment. Mr. Tim Cox was the biggest of all blessings in my opinion. Tim was the best right hand person one could have. He was eager to learn and work. In addition he has worked to gain all the licenses required along with many training certificates for both sides of the house. If I were to apply for this job today against him he would have more qualification than I. Others within the department such as our many Deputies and Assistants contributed to our success with excellent work ethics and skills. Another person was Bill Roth who had to share his office and equipment with us. His professional expertise always helped us when we had to deal with some issues dealing with docks, ramps and wharfs.

Lastly I would ask that after my retirement I be appointed as an Assistant Harbormaster/Deputy Shellfish Warden if the next Harbormaster wishes.

Again thank you for this opportunity, it has been such a pleasure to work with all of the people employed by this Town.

Sincerely,

David S. Darmofal
Harbormaster, Fairhaven, MA

RECEIVED
2015 JUN 15 P 3:04
BOARD OF SELECTMEN
FAIRHAVEN MASS

Town of Fairhaven

June 22, 2015

Community Rating System (CRS) Program Overview & Services

Darrin Punchard, AICP, CFM
Principal – Risk & Resilience

HAWKSLEY[®]
CONSULTING 

CRS Program Overview

Launched by FEMA in 1990



FEMA

Voluntary, *incentive-based* program that recognizes, encourages and rewards community floodplain management activities that *exceed* minimum standards of the National Flood Insurance Program (NFIP)



Flood insurance rates for private properties are *discounted* to reflect the reduced flood risk resulting from community actions

Nearly 1,300 communities participate nationwide

CRS Program Overview

CRS Goals

- Reduce and avoid flood damage to insurable property
- Strengthen and support the insurance aspects of the NFIP
- Foster comprehensive floodplain management

CRS Program Overview

CRS Credit Points, Classes, and Discounts

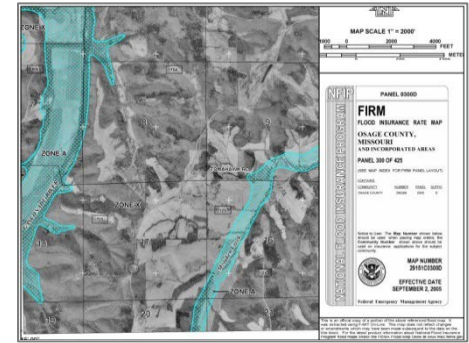
Credit Points	CRS Class	Premium Discount *
4,500+	1	45%
4,000–4,499	2	40%
3,500–3,999	3	35%
3,000–3,499	4	30%
2,500–2,999	5	25%
2,000–2,499	6	20%
1,500–1,999	7	15%
1,000–1,499	8	10%
500–999	9	5%
0–499	10	0%

* *In Special Flood Hazard Areas*

CRS Program Overview

Credit points are awarded for engaging in any of 19 activities, organized under four categories:

- Public Information
- Mapping and Regulations
- Flood Damage Reduction
- Warning and Response



CRS Program Overview

Public Information Activities

- Elevation Certificates
- Map Information Service
- Outreach Projects
- Hazard Disclosure
- Flood Protection Information
- Flood Protection Assistance
- Flood Insurance Promotion

CRS Program Overview

Mapping and Regulations

- Floodplain Mapping
- Open Space Preservation
- Higher Regulatory Standards
- Flood Data Maintenance
- Stormwater Management

CRS Program Overview

Flood Damage Reduction

- Floodplain Management Planning
- Acquisition and Relocation
- Flood Protection
- Drainage System Maintenance

CRS Program Overview

Warning and Response

- Flood Warning and Response
- Levees
- Dams

CRS Program Overview

New CRS Coordinator's Manual

- Adopted August 1, 2014
- Required for all new CRS applications and new renewal cycles

www.crsresources.org



CRS Program Overview

CRS participation

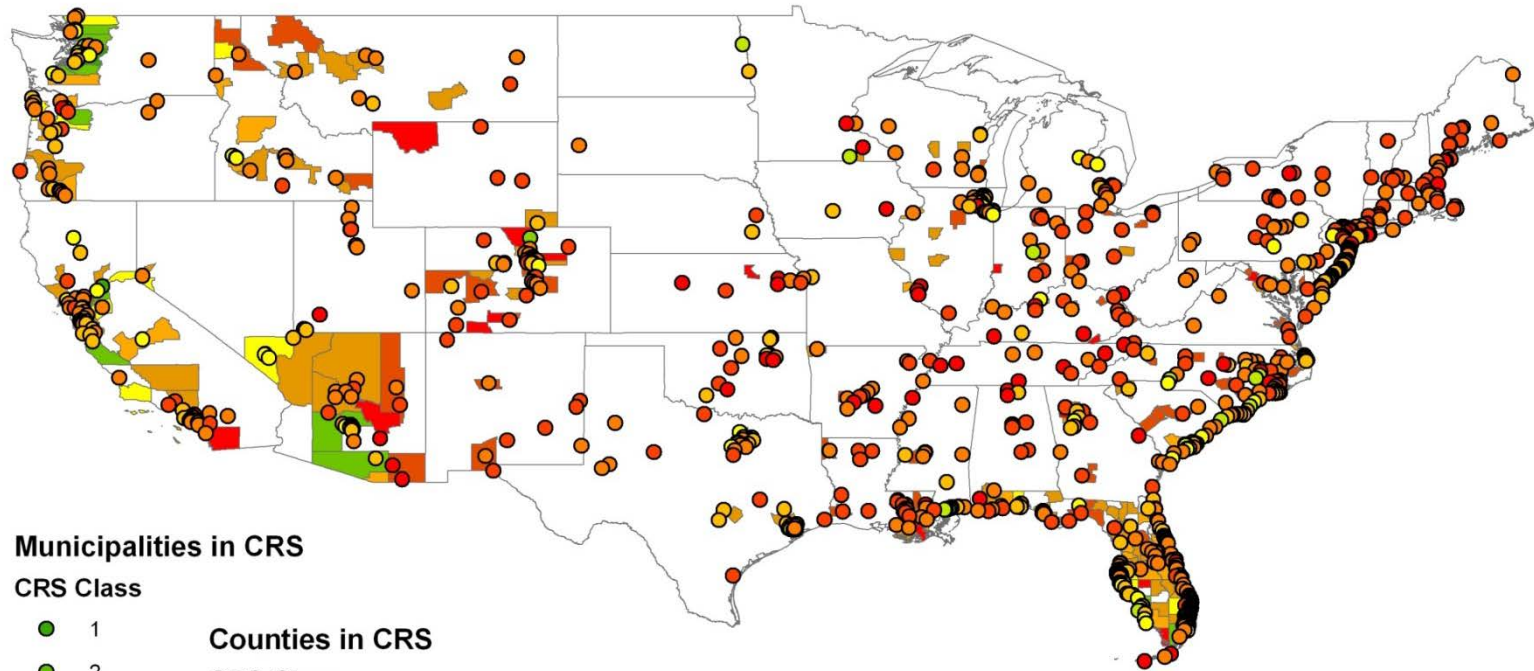
- 1,296 communities (5% of all NFIP communities)
- 3.8 million policies (67% of all NFIP policies)

Primary Motivators and benefits:

- Reduction in flood insurance premiums for policyholders (\$ savings!)
- Enhanced public safety and reduction in flood damage/disruption
- Training, technical assistance, and the ability to evaluate local programs and activities against state and nationally recognized benchmarks
- Recognition for strong local floodplain management programs

CRS Program Overview

Nationwide CRS Participation



Municipalities in CRS

CRS Class

- 1
- 2
- 4
- 5
- 6
- 7
- 8
- 9
- 10

Counties in CRS

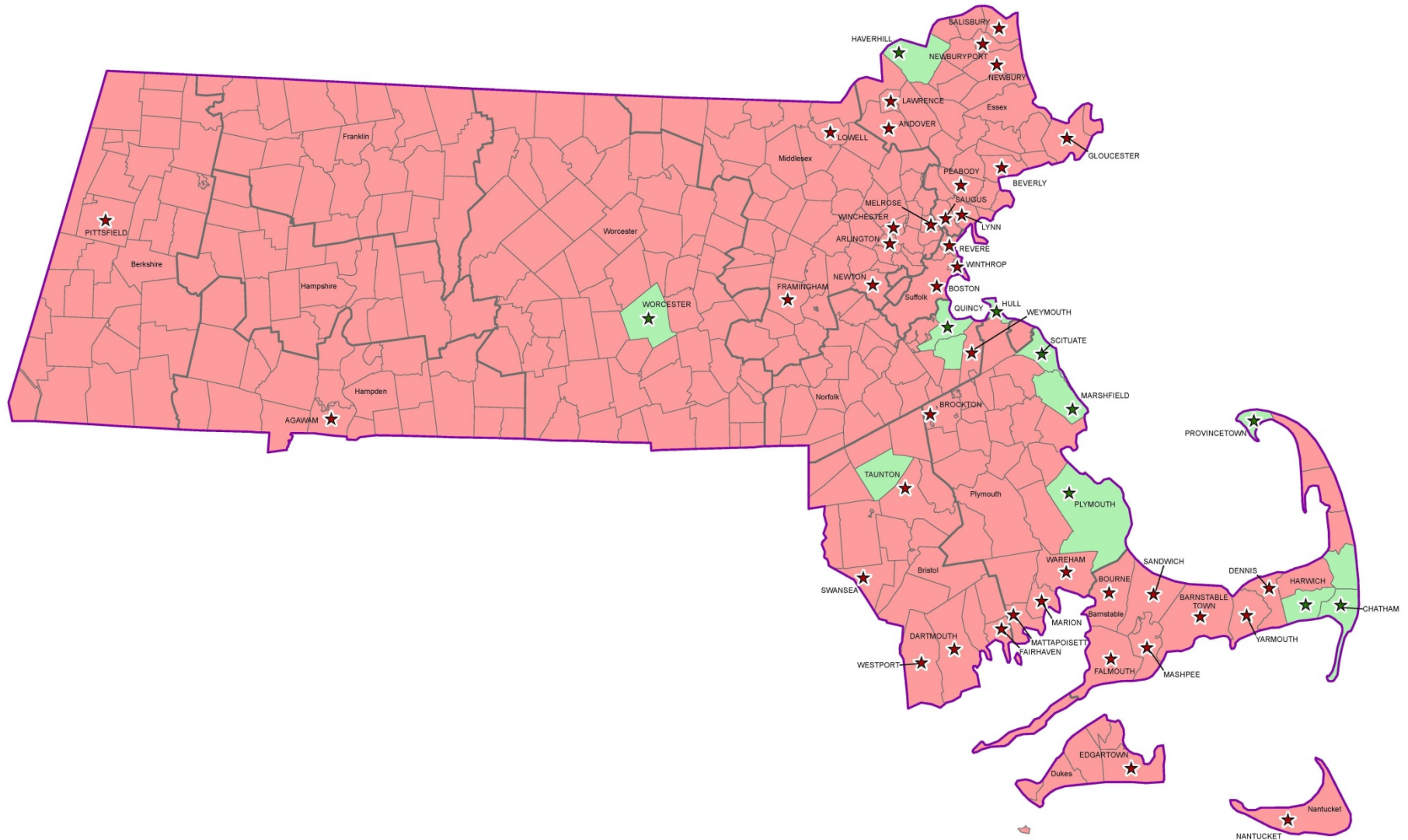
CRS Class

- 3
- 5
- 6
- 7
- 8
- 9
- 10



CRS Class	% of Communities
1-4 (Advanced)	1%
5-7 (Intermediate)	43%
8-9 (Introductory)	56%

CRS Participation in Massachusetts



CRS Participation in Massachusetts

CRS Community / Class

- Braintree (8)
- **Chatham (8)**
- **Harwich (9)**
- Haverhill (9)
- Hull (8)
- Norton (9)
- **Orleans (9)**
- Plymouth (9)
- **Provincetown (9)**
- Quincy (8)
- Scituate (8)
- Winchester (8)
- Worcester (9)

Community	NFIP Policies	NFIP Premium	CRS Discount
Braintree	283	\$291,039	\$24,974
Chatham	427	\$451,387	\$34,004
Harwich	589	\$531,081	\$23,495
Haverhill	532	\$412,243	\$19,797
Hull	2,257	\$3,258,485	\$344,440
Norton	100	\$114,114	\$5,363
Orleans	200	\$221,902	\$9,296
Plymouth	438	\$537,815	\$25,442
Provincetown	919	\$961,893	\$45,651
Quincy	3,423	\$3,115,205	\$317,669
Scituate	1,470	\$2,045,259	\$203,325
Worcester	524	\$758,986	\$37,816
CRS Communities	11,162	\$12,699,409	\$1,091,272
Non-CRS Communities	47,691	\$55,282,233	\$0
All Communities	58,853	\$67,981,643	\$1,091,272

Source: CRS State Profile for MA, 2014

CRS Participation in Massachusetts

Community	c310	c320	c330	c340	c350	c360	c410	c420	c430	c440	c450	c510	c520	c530	c540	c610	c620	c630	Total Points
Braintree	56	140	11	0	17	0	0	384	90	81	30	145	0	0	0	0	0	52	1,024
Chatham	112	140	89	0	19	66	0	409	117	105	30	0	35	0	0	0	0	52	1,174
Harwich	56	140	12	0	24	0	0	46	99	69	35	0	0	0	0	0	0	52	561
Haverhill	56	140	54	0	20	0	0	141	64	73	0	0	0	0	0	0	0	52	608
Hull	112	140	148	0	22	0	0	175	64	144	60	69	0	25	250	0	0	52	1,301
Norton	56	140	90	10	51	0	0	46	119	0	0	0	0	0	0	0	0	52	572
Orleans	56	140	24	0	21	0	0	36	104	46	15	0	0	0	0	0	0	52	516
Plymouth	56	140	20	0	4	0	0	46	124	111	15	0	0	0	0	0	0	52	583
Provincetown	56	140	54	0	20	59	0	36	99	81	0	0	0	0	200	0	0	52	821
Quincy	56	140	52	46	23	59	0	373	44	87	55	0	15	0	210	0	0	52	1,229
Scituate	56	140	79	0	59	0	0	268	101	103	60	99	100	0	30	0	0	52	1,173
Worcester	56	140	43	0	17	0	0	46	74	102	35	0	0	0	190	0	0	52	778
Massachusetts Average Credit	65	140	56	28	25	61	0	167	92	91	37	104	50	25	176	0	0	52	862
Massachusetts % of Communities	100%	100%	100%	17%	100%	25%	0%	100%	100%	92%	75%	25%	25%	8%	42%	0%	0%	100%	
National Average Credit	68	140	99	14	45	47	89	182	291	97	111	129	237	79	201	93	312	63	1,528
National % of Communities	100%	93%	89%	75%	92%	47%	50%	91%	99%	90%	90%	49%	25%	13%	78%	40%	0%	91%	

➤ 300 Series - Public information

- 310 - Elevation Certificates
- 320 - Map Information Service
- 330 - Outreach Projects
- 340 - Hazard Disclosure
- 350 - Flood Protection Information
- 360 - Flood Protection Assistance

➤ 400 Series - Mapping and Regulations

- 410- Additional Flood Data
- 420 - Open Space Preservation
- 430 - Higher Regulatory Standards
- 440 - Flood Data Maintenance
- 450 - Stormwater Management

➤ 500 Series - Flood Damage Reduction

- 510- Floodplain Management Planning
- 520 - Acquisition and Relocation
- 530 - Flood Protection
- 540 - Drainage System Maintenance

➤ 600 Series - Flood Preparedness

- 610 - Flood Warning
- 620 - Levee Safety
- 630 - Dam Safety

CRS “What if?” Table for Fairhaven, MA

		TOTAL	SFHA *	X-STD/AR/A99 **	PRP ***
PIF		763	545	53	165
PREMIUM		\$1,363,966	\$1,232,028	\$52,858	\$79,080
AVERAGE PREMIUM		\$1,788	\$2,261	\$997	\$479
CRS Class					
09	Per Policy	\$84	\$113	\$50	\$0
	Per Community	\$64,244	\$61,601	\$2,643	\$0
08	Per Policy	\$165	\$226	\$50	\$0
	Per Community	\$125,846	\$123,203	\$2,643	\$0
07	Per Policy	\$246	\$339	\$50	\$0
	Per Community	\$187,447	\$184,804	\$2,643	\$0
06	Per Policy	\$330	\$452	\$100	\$0
	Per Community	\$251,691	\$246,405	\$5,286	\$0
05	Per Policy	\$411	\$565	\$100	\$0
	Per Community	\$313,293	\$308,007	\$5,286	\$0
04	Per Policy	\$491	\$678	\$100	\$0
	Per Community	\$374,894	\$369,608	\$5,286	\$0
03	Per Policy	\$572	\$791	\$100	\$0
	Per Community	\$436,495	\$431,209	\$5,286	\$0
02	Per Policy	\$653	\$904	\$100	\$0
	Per Community	\$498,097	\$492,811	\$5,286	\$0
01	Per Policy	\$734	\$1,017	\$100	\$0
	Per Community	\$559,698	\$554,412	\$5,286	\$0

* SFHA (Zones A, AE, A1-A30, V, V1-V30, AO, and AH): Discount varies depending on class.

** SFHA (Zones A99, AR, AR/A, AR/AE, AR/A1-A30, AR/AH, and AR/AO): 10% discount for Classes 1-6; 5% discount for Classes 7-9.

*** Preferred Risk Policies are not eligible for CRS Premium Discounts.

CRS “What if?” Table for Fairhaven, MA

	TOTAL	SFHA *	X-STD/AR/A99 **	PRP ***
PIF	763	545	53	165
PREMIUM	\$1,363,966	\$1,232,028	\$52,858	\$79,080
AVERAGE PREMIUM	\$1,788	\$2,261	\$997	\$479

CRS Class

09	Per Policy	\$84	\$113	\$50	\$0
	Per Community	\$64,244	\$61,601	\$2,643	\$0
08	Per Policy	\$165	\$226	\$50	\$0
	Per Community	\$125,846	\$123,203	\$2,643	\$0
07	Per Policy	\$246	\$339	\$50	\$0
	Per Community	\$187,447	\$184,804	\$2,643	\$0

CRS Services

Preliminary Assessment & Application Support

Floodplain Management Planning

Program Support / Activity Implementation

Preliminary Assessment & Application Support

Conduct comprehensive review of CRS-creditable activities to estimate current potential credit points for Fairhaven

Provide recommendations to optimize credit points for Fairhaven

- **Now** (*minimal effort / no cost*)
- **Short-term** (*low to moderate effort*)
- **Long-term** (*possible future implementation, but requires new programs or expenses*)

Prepare CRS Application and required documentation

- Coordinate with FEMA, Insurance Services Office (ISO), etc.
- Provide technical assistance and tools to support Town staff

Floodplain Management Planning

Conduct repetitive loss area analysis

- Required for communities with 10+ repetitive loss properties
(*Fairhaven has 17, per FEMA records*)

Develop floodplain management plan to maximize CRS credits

- “Road map” for future CRS activities

Integrate with local hazard mitigation plan

- Required to be eligible for pre- and post-disaster mitigation grant funds

Program Support / Activity Implementation

Outreach projects / program for public information

Stormwater management activities

Flood mitigation projects

Flood data maintenance/enhancement

Higher regulatory standards

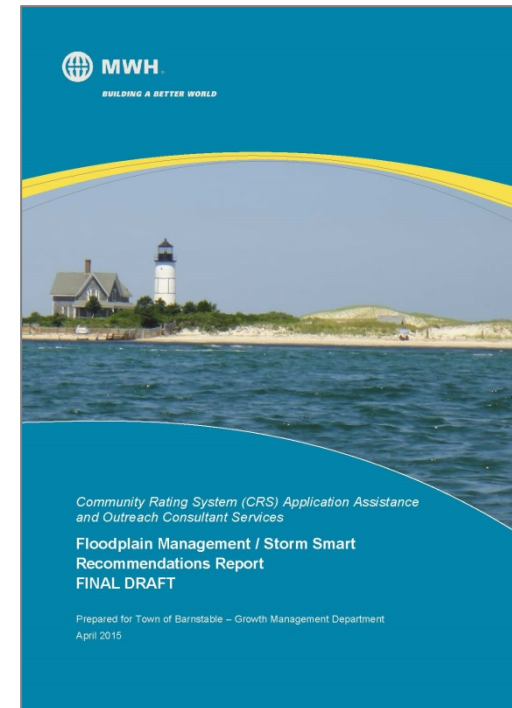
Example: *Town of Barnstable* *CRS Application & Advisory Services*

Recommendations Report based on

- 2013 CRS Coordinator's Manual
- Review of current floodplain management activities
- Practical opportunities for new creditable activities

28 total recommendations organized by:

- Public Information Activities (10)
- Mapping and Regulations (10)
- Flood Damage Reduction Activities (6)
- Warning and Response (2)



Example: *Town of Barnstable*

CRS Application & Advisory Services

Top 5 lessons learned...

1. CRS application process has been greatly simplified!
 - However: **documentation, documentation, documentation**
2. Be aware of key program prerequisites:
 - Full compliance with NFIP
 - Complete and accurate FEMA Elevation Certificates
 - Special requirements for repetitive loss properties
 - Flood insurance requirements for town-owned properties
3. Large potential credit for *Open Space Preservation*
4. 200+ credit points available to all Massachusetts communities through Uniform Minimum Credit (for State laws, regulations and standards)
5. Towns are currently pre-empted by State Building Code from pursuing some higher regulatory standards – *but stay tuned...*

Town of Fairhaven

June 22, 2015

Thank You!

darrin.punchard@hawksley.com

857-373-9683

From: [Jaunna Adesso](#)
To: [Jeff Osuch](#)
Cc: [Anne Kakley](#); "[Myers, Michael](#)"
Subject: FW: increase voted at STM
Date: Thursday, May 21, 2015 10:36:16 AM

Jeff,

As you know, I was denied a portion of my raise back in February from the payroll office confirming that you had confirmed I was not entitled.

I found the email from Wendy Graves that states the date of the approval and I sent this to Suzanne a month ago and I have not gotten a response.

Attached is the e-mail I received from Wendy approving my raise on 02/12/2014.. and it goes on to say how it was going to be paid out.

I believe my increase date should be 02/12/2015 when the raise was approved and not 03/07/2015 when it was agreed on the pay date of the retro

I still believe I am owed the difference from 02/12 to 03/07 of this year and if this is accepted I would like my record to show this date for future raises so that I do not have a problem each year for my raises..

Would you kindly address this with the Board of Selectman and please advise if they agree to honor the email and my retro for 02/12/2015 to 03/07/2015 and agree to change the date of action..

The difference owed is for 3 weeks and 2 days the difference in rates was 22.11 to 23.03 a total of .92 cents x 8 hours x 17 days = \$125.12 and the budget was previously allocated to cover this amount..

Sincerely,

Jaunna Adesso

Jaunna Adesso
Executive Assistant
Fairhaven Police Department
1 Bryant Lane
Fairhaven, MA 02719
Phone 508-997-7421
Fax 508-997-3147
E-Mail - clerk@fairhavenpolice.org

Cc: Anne Kakley
Chief Michael Myers

From: Jaunna Adesso [mailto:clerk@fairhavenpolice.org]
Sent: Thursday, April 23, 2015 1:37 PM
To: 'Suzanne Blais'
Subject: FW: increase voted at STM

Suzanne,

I found the e-mail Wendy sent regarding my pay raise being voted effective February 13th..
Please advise if it is ok to put the retro through ...

Sincerely,

Jaunna Adesso

Jaunna Adesso
Executive Assistant
Fairhaven Police Department
1 Bryant Lane
Fairhaven, MA 02719
Phone 508-997-7421
Fax 508-997-3147
E-Mail - clerk@fairhavenpolice.org

From: Suzanne Blais [mailto:sblais@fairhaven-ma.gov]
Sent: Friday, February 14, 2014 10:15 AM
To: Jaunna Adesso
Subject: RE: increase voted at STM

Wendy said it will be ready by end of day.

Suzanne Blais
Town of Fairhaven
Treasurer's Office
40 Center St.
Fairhaven, MA 02719
508-979-4026 XT 119
fax: 508-993-9486

sblais@fairhaven-ma.gov

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From: Jaunna Adesso [mailto:clerk@fairhavenpolice.org]
Sent: Friday, February 14, 2014 9:15 AM
To: Suzanne Blais
Subject: RE: increase voted at STM

Thank you , Could you please forward me a copy of the non-union contract that was just approved please.

Thank you
Jaunna

From: Suzanne Blais [<mailto:sblais@fairhaven-ma.gov>]
Sent: Friday, February 14, 2014 8:48 AM
To: Jaunna Adesso
Subject: FW: increase voted at STM
Importance: High

Suzanne Blais
Town of Fairhaven
Treasurer's Office
40 Center St.
Fairhaven, MA 02719
508-979-4026 XT 119
fax: 508-993-9486

sblais@fairhaven-ma.gov

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From: Wendy Graves
Sent: Thursday, February 13, 2014 11:14 AM
To: Ann Richard; Anne Carreiro; Anne Kakley; Anne Silvia; Ashlee Lentini; Bill Roth; Carol Brandolini; Carolyn Hurley; Charlene Paulson; Cindy Vandenburg; D. Perkins; David S. Darmofal; Del Garcia; Eileen Lowney; Helen DaCunha; Intern; J. Silver; James A. Cochran; Jane Bettencourt; Jeff Osuch; Joyce Shepard; Kathy Tripp; Kim Nogueira; L. Dauteuil; Linda Schick; Lisa Moniz; Lisa Rose; Loreen Pina; Marie Ripley; Mary Sturgeon; Melody Perry; Pamela Bettencourt; Pat Fowle; Rachel Martin; Rebecca Vento; Suzanne Blais; Timothy Cox; Vicki Paquette; Vincent Furtado; Warren Rensehausen; Wayne Fostin; John Charbonneau; Edward Fortin; Joyce Wilson
Subject: increase voted at STM
Importance: High

The Clerical Union Contract, the Police Union Contract, and the Non Union Labor were voted at last night STM.

INCREASE

Change the pay rates for the employees that were affected for the w/e 2/22/14, pay date 2/28/14. Please make sure that you are using the exact rate that is in the corresponding contract as opposed to your calculation that you used for the FY15 budget.

RETRO'S

Calculate the retro increases with the new rates through 2/22/14 and submit them to me by Monday 2/24/14. The retro's will be checked and verified by myself and Jeff Osuch. Retro's will be paid out on pay date 3/7/14.

Any questions related to this please call me at (508) 979-4026 X118.

Thank you,

Wendy L. Graves, CMMT CMMC
Director of Finance/Treasurer

Town of Fairhaven
40 Center Street
Fairhaven, MA 02719
(508) 979-4026

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