



Fairhaven Board of Selectmen

March 5, 2012 Meeting Minutes

Present: Selectman Chairman Michael Silvia, Selectman Vice Chairman Dr. Brian Bowcock, Selectman Clerk Charles Murphy, Executive Secretary Jeffrey Osuch and Administrative Assistant Anne Kakley.

Also Present: Phil Washko, Al Benac, Bob Espindola, Bill Roth, Jaime DeSousa, Anne Silvia, John Nunes, Susan Staffon, Carol Nadeau, Fred Carvalho, Diane Hahn and Animal Control Officer Cat Mindlin.

Chairman Silvia called the meeting to order in the Town Hall Banquet Room at 6:32 p.m.

MINUTES:

- Board voted to approve the minutes of the **February 28**, 2012 meeting, open session. Dr. Bowcock motioned, Mr. Murphy seconded. Vote was unanimous. (3-0).

LIGHT IT UP BLUE FOR AUTISM

Before delving into the agenda, resident Diane Hahn requested a moment to speak about an upcoming awareness event for autism. Ms. Hahn presented the Board with packets that outlined an April 2 initiative called “Light It Up Blue for Autism”. In this relatively new awareness campaign, people all over the country replace their porch lights with blue bulbs to bring awareness to autism. Ms. Hahn said that it is important for everyone to educate and prepare all autistic children for the “real world”. She asked the Board to consider replacing some of the Town Hall lights on April 2 with blue lights to show the Town’s commitment to autism awareness.

Mr. Murphy showed support for the effort, and said that he would even be willing to purchase the blue bulbs for the day. The Board also showed support for the event, and voted to light up the Town Hall blue on April 2. Dr. Bowcock motioned, Mr. Murphy seconded. Vote was unanimous. (3-0).

EXECUTIVE SECRETARY’S REPORT

In his report, Mr. Osuch said that some important upcoming meetings included:

- March 8 – Finance Committee at 7:00 p.m. at the BPW building
- March 9 – A job meeting at the Public Works Digester at 10:00 a.m.
- March 12 – Meeting of the COA at 9:30 a.m. at the COA building
- March 13 – Meeting of the Mattapoissett River Valley Water Advisory Committee (3:30 p.m.) and the Mattapoissett River Valley Water District at the BPW building (4:30 p.m.)
- March 15 – Forum at the Quest building in New Bedford at 7:30 a.m.
- March 15 – Meeting of the New School Building Committee at 4:30 p.m.
- March 15 – Finance Committee at 7:00 p.m. at the BPW building

MINUTES AND AGENDA POLICY

The Board met with Bill Roth and Anne Kakley to discuss an ongoing effort to make agendas and minutes more readily accessible online for all boards.

Mr. Roth presented the Board with a Minutes and Agenda posting policy that he had drafted. The policy indicated that the larger boards and committees, those with access to First Class, would post their own minutes and agendas online. The smaller committees or the committees without access to First Class would forward their agendas and minutes to Anne Kakley for posting. Further perimeters are outlined in the policy, attached (see Attachment A).

Mr. Murphy said that he would also like it if the minutes would include the date when they were approved.

The Board voted to approve the policy. Dr. Bowcock motioned, Mr. Murphy seconded. Vote was unanimous. (3-0).

FACEBOOK PROPOSAL

Ms. Kakley presented the Board with a “Town of Fairhaven Facebook Page Proposal” (see Attachment B). The proposed page would be another way to share pertinent information with Fairhaven residents through Facebook. The Town-sanctioned page would include Holiday hours for the Town Hall, details in the event of an emergency, and special posts as requested by the Selectmen.

The Board was supportive of the effort and voted to authorize the Selectmen’s Office to take control of an already existing Fairhaven Town Hall entry on Facebook, and authorize John Nunes to unblock one Selectmen’s Office computer to access Facebook during the day for the sake of posting information. Dr. Bowcock motioned, Mr. Murphy seconded. Vote was unanimous. (3-0).

COA BUDGET

The Board met with Council on Aging Director Anne Silvia to hear developments in the budget preparation process for the COA. Ms. Silvia said that she had presented a preliminary budget to the Finance Committee (FinCom) at a previous meeting and had been asked by FinCom to cut 2 percent. To comply, Ms. Silvia reduced \$1,000 from maintenance of vehicles, took money out of printing and postage, and took carpet cleaning out of the budget with the agreement that the custodian would instead clean the carpets. In all, Ms. Silvia said that the updated budget represented a \$2,179.00 reduction. Mr. Osuch questioned whether the reduction was too large and whether the COA could sustain that kind of reduction in operating budget.

The Board told Ms. Silvia that she was doing an excellent job as COA director. They thanked her for the budget update.

AUDITORIUM PARTY REQUEST

The Board received a request from resident Jaclyn Beebe to use the Town Hall auditorium for a children's birthday party on April 7 from 1:00 to 4:00 p.m. Although in the past, the auditorium has generally been used for non-profit groups, Mr. Osuch informed the Board that there has been an increase from residents requesting to use the auditorium for parties and weddings. In light of dwindling revenue sources and budgetary constraints, the Town could start considering renting the auditorium for functions.

The Board voted to approve the auditorium use request with the understanding that Ms. Beebe would have to pay a rental fee of \$150 and a janitor fee of \$27.59 an hour. Dr. Bowcock motioned, Mr. Murphy seconded. Vote was unanimous. (3-0).

PARKING CLERK

The Board voted to appoint Anne Kakley to the position of Parking Clerk. Dr. Bowcock motioned, Mr. Murphy seconded. Vote was unanimous. (3-0).

DOG HEARING – NANCY BOMMER

A dog hearing was held for Nancy Bommer of 26 Fort Street at 7:00 p.m. Ms. Bommer, a 93-year-old resident who is dependent on a wheelchair, could not attend the meeting and was instead represented by Fred Carvalho.

The hearing was the result of a letter sent by Animal Control Officer Cat Mindlin on January 26, 2012, which informed the Board that Ms. Bommer's dog, a Welsh terrier named "Sandy", had

been quarantined three times for four different bites. All of the bites occurred within the home to Ms. Bommer's caregivers.

Officer Mindlin worked closely with Ms. Bommer to find a professional dog walker to diffuse some of Sandy's energy. Officer Mindlin indicated that the dog was not dangerous, but "happy" and "playful".

Mr. Carvalho indicated that the biting incidents had happened when an item dropped on the floor and Sandy thought the item was a play thing. If someone tried to pick up the object, they could get bitten.

Officer Mindlin said that the defendant had been very cooperative with her and that the dog was already showing signs of temperament improvement. Moreover, communication has improved with the visiting nurses and they were aware to exercise caution around Sandy.

Dr. Bowcock said that it sounded like the situation was under control and that corrective action had been taken. As such, the Board did not take any corrective action themselves. They did, however, vote to monitor the situation. Dr. Bowcock motioned, Mr. Murphy seconded. Vote was unanimous. (3-0).

DOG PARK APPOINTMENTS

The Board voted to make five appointments to the newly constituted Dog Park Committee. The five appointments were: Stephanie Igo of 32 Taber Street, Kathy Lopes of 100 Cedar Street, Donna Wunschel of 32 Taber Street, Tim Watterson of 10 Melanie Lane (Mattapoisett) and Sheila Dolan of 77 Chestnut Street. Dr. Bowcock motioned, Mr. Murphy seconded. Vote was unanimous. (3-0).

DOG HEARING – SUSAN STAFFON

A dog hearing was held for Susan Staffon of 59 Ocean Ave, at 7:15 p.m. Ms. Staffon was present to represent herself in the hearing, which involved the continued nuisance of her three dogs residing at 59 Ocean Ave, including two chocolate labs named Cassie and Brandy.

A previous hearing had been held for Ms. Staffon's dogs on November 2, 2011, after more than seventy (70) complaints from neighbors had indicated that Ms. Staffon's dogs were running loose in the neighborhood and not being cared for properly. As a result of that hearing, the Board had voted that fencing would have to be installed at 59 Ocean Ave to contain the dogs, and when the dogs were not fenced in, they would have to be leashed.

Since that ruling in November, however, Officer Mindlin said that the complaints from neighbors on Ocean Avenue and Grandview Avenue were still coming in. Most recently, on January 18, Seaview Ave resident Carol Nadeau had been out walking her dogs and was knocked over when Ms. Staffon's dogs charged her own pet. As a result of the fall, Ms. Nadeau injured her knee.

Officer Mindlin said that Ms. Staffon did install a fence as a result of the November 2 meeting, but that the fence was not professionally installed and, as a result, was barely adequate. The dogs weren't being placed in the fenced in area and were continuing to get loose in the neighborhood, Officer Mindlin stated. She cited several complaints against Ms. Staffon, including reports that the dogs were down by the pier at the end of the street. Ms. Staffon objected to the fact that Officer Mindlin would not release the names of the complaining parties and said that anonymous complaints should not be considered against her. She questioned the validity of Ms. Nadeau's injury.

Ms. Nadeau said that she was a dog lover, but she was afraid of walking her own dog because there was always a chance that Ms. Staffon's dogs would be running loose in the neighborhood and would charge her pet.

Additionally, Officer Mindlin said that she had noted an ear infection on one of the dogs at a follow-up visit. She advised Ms. Staffon to get the infection treated. When she did not receive confirmation that Ms. Staffon had taken the dogs to a veterinarian, she informed the Massachusetts Society for the Prevention of Cruelty to Animals (MSPCA). Ms. Staffon said that she did take the dogs to the vet for treatment, and that the dog was given an antibiotic. She accused Officer Mindlin of not following up on her report, but Officer Mindlin said that once the referral was made to the MSPCA, the issue was taken out of her hands.

Dr. Bowcock told Ms. Staffon that she was not taking care of her dogs and that they were a nuisance to other people.

Mr. Murphy said that she was lucky the dogs have not been hit by a car.

The Board determined that a professionally installed fence that encompassed the whole house and was six-feet high would be the last effort they would make to allow Ms. Staffon to retain her three dogs.

The Board said that Ms. Mindlin would have thirty (30) days to install the fence, and in the meantime, the dogs would have to board at the Fairhaven Animal Shelter in Officer Mindlin's care.

The Board voted to order Ms. Staffon to get a fence professionally installed around the whole perimeter of her home (see Attachment C) within 30 days, with the understanding that the dogs would board at the Fairhaven Animal Shelter and would be placed for adoption if said order had not been met by April 2. As a part of the vote, the dog hearing was continued to April 2 at 7:15 p.m. Dr. Bowcock motioned, Mr. Murphy seconded. Vote was unanimous. (3-0).

CUSHMAN PARK EASEMENT ISSUES

Mr. Osuch updated the Board to a land issue on the corner of Bridge and Green Streets, the northeast corner of Cushman Park. Resident Brad Souza owns a home on the corner, abutting the park. A small, triangular section on the Green Street side of his parcel was found to be a part of Cushman Park, but this was unknown to Mr. Souza's family, and years ago, a front porch was

built up to (or on) the Park land. Mr. Souza requested an easement from the Town to clear the deed so he could either sell the home or refinance.

An easement would not be a simple process, said Mr. Osuch, because Town benefactor Henry Huttleston Rogers had deeded the land in perpetuity to the Town, and that Town Counsel Tom Crotty said it would take legislation at the state level to grant an easement.

Resident Al Benac asked to speak to the Board. Chairman Silvia said he could come forward. Mr. Benac said that he had spoken to Michael Coe, a great-grandson of Henry Huttleston Rogers, about the matter, and Mr. Coe was not in favor of granting easements, Mr. Benac said. Mr. Benac, who has petitioned an Article for Annual Town Meeting looking to revoke a 1995 Cushman Park easement made to Verizon for a utility building, said that he was afraid that an easement granted to Mr. Souza would have an effect on his petitioned Article.

Chairman Silvia said the Board should look into how the 1995 Verizon easement agreement was made so they could determine if they would require state legislation or if a simple easement could be granted to Mr. Souza.

BPW REQUEST FOR NORTH ST. SURVEY

Public Works Superintendent Vinnie Furtado requested from the Selectmen the use of \$2,000 in Engineering Funds to combine with other funds to conduct a survey layout of North Street. The Board voted to approve the request. Dr. Bowcock motioned, Mr. Murphy seconded. Vote was unanimous. (3-0).

In other Correspondence, the Board read:

- An invitation to the Fairhaven Business Association's Selectman Candidates Breakfast, Thursday, March 8 from 7:30 to 9:00 a.m.
- A letter re: MassDOT Pope's Island drawbridge repairs, from March 4 to March 25.
- Correspondence from Xfinity re: OnDemand fee increase.
- CC'ed correspondence from the Health Agent, re: unsafe conditions at 10 Hope Ave.
- An invitation from the MMA, Association of Town Finance Committee (ATFC) for an OPEB training in the spring.
- An invitation to the monthly meeting of SEMEMDA (Southeastern Mass Emergency Management Directors Association) on March 15, 2012, at 6:00 p.m., 150 Sconticut Neck Road.

BUDGET

Mr. Osuch told the Board that the revenues are not there to support the FY13 budget requests. Updated budgets include a one (1) percent increase for Clerical and Highway Unions. He said that even if they level-fund the school, highway, police and fire budgets, it still won't balance the budget.

Chairman Silvia asked why there was a drop in the Accountant's Office budget. Mr. Osuch told him it was because they were using current Town Hall staff on a rotational basis to do data entry in the Accountant's Office.

The Board voted to recommend the following Annual Town Meeting Article 4 amounts (by line): 2b (\$240,086), 2c (\$6,500), 2d (\$4,550), 3a (\$94,087), 3d (\$640), 6b (\$7,975), 6c (\$1,600), 8b (\$36,780), 8c (\$5,254), 8e (\$720), 10a (\$164,939), 10b (\$27,900), 10c (\$6,000), 10d (\$2,672), 11b (\$22,000), 12b (\$10,525), 13a (\$132,557), 13b (\$9,944), 13c (\$2,400), 16a (\$1,900), 16d (\$710), 17a (\$97,423), 17b (\$10,000), 17c (\$1,025), 17d (\$1,500), 18a (\$1,600), 19b (\$400), 27a (\$12,088), 27b (\$4,190), 27c (\$1,000), 28a (\$126,600), 28b (\$2,050), 28c (\$1,750), 28d (\$1,400), 29a (\$31,773), 29c (\$11,500), 29d (\$250), 31b (\$13,365), 32b (\$2,400), 35h (\$173,155), 35i (\$166,170), 37a (\$151,285), 37b (\$1,736), 37c (\$1,400), 37d (\$240), 38b (\$93,424), 38c (\$49,200), 38e3 (\$136,200), 39e (\$28,000), 39f (\$310,000), 41a (\$39,795), 41b (\$328,450), 41d (\$387,900), 46b (\$12,075), 46c (\$3,625), 47a (\$85,512), 47b (\$10,660), 47c (\$2,850) and 48 (\$2,341,941). (See Attachment D). Dr. Bowcock motioned, Mr. Murphy seconded. Vote was unanimous. (3-0).

The Board also voted to make the following recommendations for Annual Town Meeting Articles, including amounts:

Article 7, Worker's Compensation Assessment, \$17,288.17;

Article 16, Water Management Act, \$15,000 from Water Retained Earnings;

Article 27, Road Work: A. Dogwood (Causeway to Fisherman), Indefinite Postponement;

Article 27, Road Work: B. Dogwood (Causeway to Gull Island), Indefinite Postponement;

Article 36, Macomber/Pimental Field Fencing, Indefinite Postponement;

Article 41, Animal Control Van, Indefinite Postponement;

Article 48, BPW, Two-Way Radio Upgrade, \$18,720.

(See Attachment E)

Dr. Bowcock motioned, Mr. Murphy seconded. Vote was unanimous. (3-0).

The Board offered their condolences to Gerri Frates of the COA, whose mother recently passed away.

Chairman Silvia said that a public relations crew from Japan would be taking pictures of local Fairhaven attractions, including the Manjiro trail, and a Japan airline would be starting a direct route for tourists to the area. As such, Chairman Silvia said that the Town could expect an influx of Japanese visitors this year.

The Board voted to enter Executive Session at 8:39 p.m. to discuss Health Insurance and Worker's Compensation, not to reconvene into Open Session. Dr. Bowcock motioned, Mr.

Murphy seconded. Vote was unanimous. Roll call vote: Mr. Silvia in favor. Dr. Bowcock in favor. Mr. Murphy in favor. (3-0).

Respectfully,

A handwritten signature in cursive script that reads "Anne Kakley".

Anne Kakley

Selectmen's Secretary

(Minutes approved 3/19/2012)

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**Town of Fairhaven
Massachusetts
Office of the Selectmen**

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Town of Fairhaven Web Site Minutes and Agendas Posting Policy

In an effort to provide a way for the posting of Minutes and Agendas in a consistent and timely manner on the Town's Web Site, the following Policy has been approved by the Board of Selectmen.

File Format:

Minutes and Agendas shall be in an Adobe Acrobat PDF format and uploaded to FirstClass. Large departments/committees with access to FirstClass, such as Planning Board, Conservation Commission, Board of Health, Board of Public Works, Board of Appeals, Board of Selectmen and Board of Assessors will be responsible for uploading their own minutes and agendas. Other committees, such as Council on Aging, Finance Committee, Historical Commission, etc., may email minutes to Anne Kakley, Administrative Assistant to the Board of Selectmen, for uploading to the site: selectmen@fairhaven-ma.gov. If you are not able to convert files to a PDF or cannot email them to the Selectmen's Office, contact Anne Kakley (508) 979-4023, for troubleshooting help.

File Naming:

All files shall use the date (01-01-2012)-(Board/Committee's abbreviated) and whether they are minutes or agendas. This format will allow for the minutes and agendas to appear on the web site in chronological date order. The following are the file name for the various Board/Committees that post on the Town's Web Site.

<u>Board/Committee</u>	<u>Minutes File Name</u>	<u>Agenda File Name</u>
Board of Appeals	01-01-2012-ZBA-Min	01-01-2012-ZBA-Agenda
Board of Assessors	01-01-2012-BOA-Min	01-01-2012-BOA-Agenda
Board of Health	01-01-2012-BOH-Min	01-01-2012-BOH-Agenda
Board of Public Works	01-01-2012-BPW-Min	01-01-2012-BPW-Agenda
Board of Selectmen	01-01-2012-BOS-Min	01-01-2012-BOS-Agenda
Committee on Disability	01-01-2010-COD-Min	01-01-2010-COD-Agenda
Community Preservation Committee	01-01-2012-CPC-Min	01-01-2012-CPC-Agenda
Conservation Commission	01-01-2012-CC-Min	01-01-2012-CC-Agenda
Council on Aging	01-01-2012-COA-Min	01-01-2012-COA-Agenda
Finance Committee	01-01-2012-FC-Min	01-01-2012-FC-Agenda
Planning Board	01-01-2012-PB-Min	01-01-2012-PB-Agenda
School Committee	01-01-2012-SC-Min	01-01-2012-SC-Agenda

Posting on the Town Web Site:

Minutes:

Within 24 hours of the Minutes being approved, a copy of the minutes shall be uploaded to FirstClass by the larger aforementioned departments; other departments will email minutes to the Selectmen's Office at: selectmen@fairhaven-ma.gov . **Please note that it will still be the individual responsibility of the Board or Committee to record the Minutes with the Town Clerk Office as required by MGL.**

Agenda:

The same day an Agenda is posted at the Town Clerk's Office, a copy of that Agenda shall be uploaded to FirstClass. Smaller committees may email the agenda to the Selectmen's Office at: selectmen@fairhaven-ma.gov .

APPROVED DATE: 3/5/2012

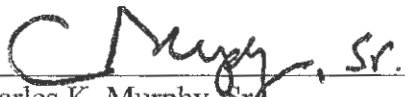


Michael Silvia, Chairman

APPROVED



Dr. Brian K. Bowcock



Charles K. Murphy, Sr



**Town of Fairhaven
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40 Center Street
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Town of Fairhaven Facebook Page Proposal

Facebook is a popular method of online networking for many Fairhaven residents. Several different Fairhaven departments, including the Animal Shelter, the Bicentennial Committee and the Tourism Department, currently utilize Facebook for information sharing.

How it Works:

On Facebook, users connect by adding each other as “friends”. When you post something relevant to you, all of your friends can see your post. There are two different types of accounts: private user accounts and corporate/business/organization accounts. This proposal would be for an organization account for Fairhaven’s Town Hall, to be controlled by the Selectmen’s Office.

How it Could Be Helpful:

If the thousands of Fairhaven residents who currently use Facebook “add” the Town Hall to their news feed, they can quickly receive notifications regarding everything from holiday hours to emergency preparation. Here are just some of the notifications that thousands of residents could quickly receive from a Town-sanctioned Facebook page:

- Holiday Hours for Town Hall
- Tax Due Dates
- Christmas Tree Pick-up Dates (with BPW participation)
- Emergency Weather Information (Snow, Hurricane Preparedness)
- Special Announcements as Requested by the Selectmen

Past Facebook Issues:

Recently, a public account called “Town Fairhaven” confused Facebook users, as it gave the impression that it was a Town-sanctioned page, but used the page to defame town residents, officials, and push a singular political agenda. Although the page has since been removed, it brought to light the need for an official Facebook page for the Town Hall, to be controlled by the Selectmen’s Office.

There is currently a “placeholder” for Fairhaven Town Hall on Facebook. The Town may claim possession of this site by contacting Facebook. The Town Hall entry on Facebook has a default phone number belonging to the Animal Control Officer. This is yet another reason why taking

over the page would be beneficial to the Town, as it would reduce wrong numbers for the ACO and direct phone traffic accordingly.

Authorization:

We authorize the Selectmen's Office to take control of the Fairhaven Town Hall Facebook page and to use the Facebook page to share pertinent information regarding Town Hall updates, special announcements, and emergency information. As such, we authorize John Nunes to "unblock" one computer in the Selectmen's Office to access Facebook.com during the day, to only be used for Town Hall page updating purposes.

APPROVED DATE: 3/5/2012

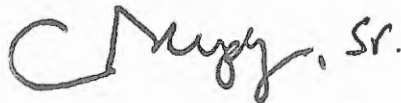


Michael Silvia, Chairman

APPROVED



Dr. Brian K. Bowcock



Charles K. Murphy, Sr.



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**Town of Fairhaven
Massachusetts
Office of the Selectmen**

40 Center Street
Fairhaven, MA 02719

Tel: (508) 979-4023
Fax: (508) 979-4079

March 6, 2012

Susan Staffon
59 Ocean Ave
Fairhaven, MA 02719

Re: March 5, 2012 – 7:15 p.m. Dog Hearing

Dear Ms. Staffon:

On Monday, March 5, 2012 at 7:15 p.m., the Fairhaven Board of Selectmen held a hearing pursuant to the provisions of Massachusetts General Laws, Chapter 140, Section 157 to determine if your dogs, a Cocker Spaniel named "Brandie", and two Chocolate Labrador Retrievers named "Cassie Brown" and "Dozer" located at 59 Ocean Ave, Fairhaven are not being properly restrained and are presenting a hazard to the residents of your neighborhood.

The hearing was held in the Banquet Hall at Fairhaven Town Hall. In particular, the hearing focused on an incident on January 18, 2012, when your unleashed dogs charged a neighbor who was out walking her dog. Your neighbor fell down and was subsequently injured when her dog ran as a result of your dogs' aggression.

The Board of Selectmen, after reviewing the testimony given and reports provided by the Animal Control Officer and the injured party, voted unanimously (3-0) that for the safety of the residents and other animals in your neighborhood, that your dogs "Brandie", "Cassie Brown" and "Dozer" would remain at the Town's Animals Shelter, until a secure fence is professionally installed on your property. Your dogs will remain in the care of the Animal Shelter until the fence is complete. You have thirty (30) days to complete a fence that meets the maximum height requirements allowed by our fencing bylaw (see Fairhaven Code Chapter 198, §19, enclosed).

You are also responsible to schedule an appointment with Animal Officer Cat Mindlin and Building Inspector Wayne Fostin to ensure that the fence you install meets fencing bylaw requirements and is suitable to contain your dogs. Moreover, once the fence is complete, you must contain the dogs within the fenced section. Officer Mindlin's number is (508) 979-4028.

The Board of Selectmen finds the following:

1. That your dogs did charge your neighbor and cause her to fall and injure herself.
2. That you have ignored a previous order from the Board to keep your dogs leashed and/or contained.

3. That you must board your dogs with the Animal Shelter and have an appropriate fence constructed within thirty (30) days or your dogs will be permanently removed from your care and subsequently placed in the shelter for adoption.
4. Your dog hearing has been continued to April 2, 2012 at 7:15 p.m. At the hearing continuation, the Board will determine if you have fulfilled your duties as outlined above.

If you have any questions, please contact the Selectmen's Office at 508-979-4023.

Sincerely,
Board of Selectmen

Michael Silvia
Chairman

cc: Animal Control Officer Mindlin
Police Chief Myers
Wayne Fostin, Building Commissioner

Annual Town Meeting – May 5, 2012

Article 4 Amounts/Discussion

Line #	Department	FY13 Request	Recommend	Change
2	Selectmen			
	b. Salary – Other	\$240,086.00	\$240,086.00	
	c. Purchase of Services	\$6,800.00	\$6,500.00	-\$300.00
	d. Supplies	\$4,550.00	\$4,550.00	
3	Accountant			
	a. Salary	\$99,944.00	\$94,087.00	-\$5,857.00
	d. Other Charges	\$800.00	\$640.00	-\$160.00
6	Treasurer			
	b. Purchase of Services	\$8,175.00	\$7,975.00	-\$200.00
	c. Supplies	\$1,850.00	\$1,600.00	-\$250.00
8	Town Clerk			
	b. Salary – Other	\$36,780.00	\$36,780.00	
	c. Purchase of Services	\$5,881.00	\$5,254	-\$627.00
	e. Other Charges	\$1,042.00	\$720.00	-\$322.00
10	Town Collector			
	a. Salary & Wages	\$164,939.00	\$164,939.00	
	b. Purchase of Services	\$30,000.00	\$27,900.00	-\$2,100.00
	c. Supplies	\$7,650.00	\$6,000.00	-\$1,650.00
	d. Other Charges/Expenses	\$2,672.00	\$2,672.00	
11	Assessors			
	a. Salary & Wages	\$146,036.00		
	b. Purchase of Services	\$22,000.00	\$22,000.00	
	d. Other Charges/Expenses	\$3,180.00		
12	Town Hall			
	a. Salary & Wages	\$42,683.00		
	b. Purchase of Services	\$10,525.00	\$10,525.00	
13.	Council on Aging			
	a. Salary & Wages	\$132,557.00	\$132,557.00	
	b. Purchase of Services	\$11,044.00	\$9,944.00	-\$1,100.00
	c. Supplies	\$2,598.00	\$2,400.00	-\$198.00
16.	Planning Board			
	a. Salary & Wages	\$2,700.00	\$1,900.00	-\$800.00
	d. Other Charges/Expenses	\$710.00	\$710.00	

Line #	Department	FY13 Request	Recommend	Change
17.	Dept. of Planning/Economic Dev.			
	a. Salary & Wages	\$97,423.00	\$97,423.00	
	b. Purchase of Services	\$11,500.00	\$10,000.00	-\$1,500.00
	c. Supplies	\$1,025.00	\$1,025.00	
	d. Other Charges/Expenses	\$1,760.00	\$1,500.00	-\$260.00
18.	Board of Appeals			
	a. Salary & Wages	\$2,100.00	\$1,600.00	-\$500.00
19.	Personnel Board			
	b. Supplies	\$500.00	\$400.00	-\$100.00
22.	Conservation Commission	<i>(Very few applications)</i>		
	a. Salary & Wages	\$11,583.00		
	b. Purchase of Services	\$2,154.00	\$2,154.00	
	c. Supplies	\$1,000.00	\$750.00	-\$250.00
	d. Other Charges/Expenses	\$350.00	\$250.00	-\$100.00
23.	Office of Tourism	<i>(Reduce to part-time? Move?)</i>		
	a. Salary & Wages	\$50,798.00		
	b. Purchase of Services	\$27,800.00		
	b.1. Utilities	\$1,900.00		
	c. Supplies	\$800.00		
	d. Other Charges/Expenses	\$100.00		
25.	Police Dept.	<i>(Level-fund to FY12 amounts?)</i>		
26.	Fire Dept.	<i>(Level-fund to FY12 amounts?)</i>		
27.	Fire Alarm			
	a. Salary & Wages	\$12,088.00	\$12,088.00	
	b. Purchase of Services	\$4,190.00	\$4,190.00	
	c. Supplies	\$1,000.00	\$1,000.00	
28.	Building Dept.	<i>(Reduce Assistant Building Inspector?)</i>		
	a. Salary & Wages	\$135,652.00	\$126,600.00	-\$9,052.00
	b. Purchase of Services	\$2,650.00	\$2,050.00	-\$600.00
	c. Supplies	\$2,000.00	\$1,750.00	-\$250.00
	d. Other Charges/Expenses	\$1,800.00	\$1,400.00	-\$400.00
29.	Tree Department			
	a. Salary – Other	\$31,773.00	\$31,773.00	
	c. Purchase of Services	\$12,500.00	\$11,500.00	-\$1,000.00
	d. Supplies	\$350.00	\$250.00	-\$100.00

Line #	Department	FY13 Request	Recommend	Change
30.	Shellfish Inspection			
	(Discussion needed regarding entire budget).			
31.	Care of Dogs and Others			
	a. Salary & Wages	\$39,816.00		
	b. Purchase of Services	\$14,365.00	\$13,365.00	-\$1,000.00
32.	Emergency Management			
	b. Purchase of Services	\$2,610.00	\$2,400.00	-\$210.00
35.	Board of Health			
	b. Salary – Other	\$87,974.00		
	c. Purchase of Services	\$9,750.00		
	d. Supplies	\$4,100.00		
	f. Other Charges	\$2,050.00		
	h. SEMASS	\$173,155.00	173,155.00	
	i. Recycling	\$166,170.00	\$166,170.00	
36.	Enforcement Agent			
	a. Salary & Wages	\$21,174.00		
37.	BPW Administration			
	a. Salary & Wages	\$151,285.00	\$151,285.00	
	b. Purchase of Services	\$1,736.00	\$1,736.00	
	c. Supplies	\$1,500.00	\$1,400.00	-\$100.00
	d. Other Charges/Expenses	\$300.00	\$240.00	-\$60.00
38.	Highway Division			
	a. Salary & Wages	\$860,552.00		
	b. Purchase of Services	\$93,994.00	\$93,424.00	-\$570.00
	c. Supplies	\$49,200.00	\$49,200.00	
	c.3. Equipment Purchase	\$168,019.00	\$136,200.00	-\$31,819.00
39.	Sewer Division			
	a. Salary & Wages	\$846,532.00		
	b. Purchase of Services	\$182,500.00		
	c. Supplies	\$145,250.00		
	d. Other Charges	\$0.00	\$0.00	
	e. Capital Outlay	\$28,000.00	\$28,000.00	
	f. Sludge Disposal	\$310,000.00	\$310,000.00	
40.	Water Division			
	a. Salary & Wages	\$470,924.00		

Line #	Department	FY13 Request	Recommend	Change
	b. Purchase of Services	\$248,701.00		
	c. Supplies	\$43,400.00		
	d. Other Charges/Expenses	\$1,500.00		
	e. Capital Outlay	\$0.00	\$0.00	
41.	Veterans			
	a. Salary & Wages	\$39,795.00	\$39,795.00	
	b. Purchase of Services	\$331,450.00	\$328,450.00	-\$3,000.00
	d. Other Charges/Expenses	\$390,900.00	\$387,900	-\$3,000.00
	<i>(Jim Cochran thinks he could maybe reduce another \$2,000 in each).</i>			
42.	Schools – Elementary/High	\$18,015,357.00		
	<i>(May have to level-fund schools to FY12 amount).</i>			
46.	Recreation Center			
	a. Salary & Wages	\$145,651.00		
	b. Purchase of Services	\$12,075.00	\$12,075.00	
	c. Supplies	\$3,825.00	\$3,625.00	-\$200.00
47.	Park Division			
	a. Salary & Wages	\$86,917.00	\$85,512.00	-\$1,405.00
	b. Purchase of Services	\$11,260.00	\$10,660.00	-\$600.00
	c. Supplies	\$3,350.00	\$2,850.00	-\$500.00
48.	Contributory Retirement	\$2,341,914.00	\$2,341,941.00	
60.	Stabilization	\$50,000.00		

Notes:

- Currently skipping line number 49 (Group Insurance) until settlement is reached with Unions on health reform.
- Line 51 (Unemployment) may have to be raised from \$100,000.00 depending on layoffs.

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ARTICLES FOR SELECTMEN APPROVAL

March 5, 2012

#	Title	Request	Recommend
7.	Worker's Comp Assessment	\$17,288.17	\$17,288.17
16.	Water Management Act	\$15,000.00	\$15,000.00 (WRE)
27.	Road Work		
	A. Dogwood (Causeway to Fisherman)	\$139,810.00	Indefinitely Postpone
	B. Dogwood (Causeway to Gull Island)	\$231,810.00	Indefinitely Postpone
36.	Macomber/Pimental Field Fencing	\$7,363.00	Indefinitely Postpone
41.	Animal Control Van	\$22,000.00	Indefinitely Postpone
48.	BPW Two-Way Radio Upgrade*	\$18,720.00	\$18,720.00

*Previously amount of \$12,700.00 (voted to recommend by Selectmen at previous meeting) has changed to \$18,720.00 to include radio upgrades for EMA, ACO, Shellfish and Harbormaster.