

Fairhaven Board of Assessors

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September 2, 2016
Meeting Minutes

2017 JAN 23 P 12:00

FAIRHAVEN,
MASS.

PRESENT

Ronald Manzone, Chairman of the Board of Assessors; Pamela Davis, MAA, Board of Assessor, and Delfino Garcia, Assistant Assessor and Secretary.

MEETING CALLED TO ORDER

Chairman of the Board Ronald Manzone called the meeting to order in the Assessor's Department at 3:35 PM announcing minutes were being taken by Delfino Garcia, Asst. Assessor & Secretary. The meeting was called to order by Ronald Manzone and 2nd it by Pam Davis.

MINUTES

Minutes of the July 29th, 2016 were signed by the Board of Assessors and voted by the board to approve was unanimous (2-0).

EXECUTIVE MINUTES Pursuant to MGL Ch. 30A § 21

No Executive Minutes

BILLS PAYABLE

The **BOA** reviewed and approved the following invoices:

- August Mileage (Del Garcia) field property assessments between 8/9/2016 to 8/18/2016 - \$ 32.24
- Sr. Clerk (Melody Perry) will be attending the MAAO Clerk Meeting in Swansea, MA on October 13, 2016 - \$45.00
- Patriot Properties, Inc. – Invoice # 13096 - \$2,300.00
- New Bedford Registry of Deeds - \$150.00

Ronald Manzone made a motion to process payments of said invoices and Pamela Davis seconded the motion. Vote to approve payment was unanimous. (2-0)

MONTH END REPORTS

The Board of Assessors reviewed, discussed and acted on Motor Vehicle excise tax abatements processed during the month of August.

WARRANTS

No warrants signed

EXEMPTIONS

The board reviewed one exemption for the month of August which was denied, the applicant is not named as a trustee or beneficiary of the trust.

ABATEMENTS

No abatements review for the month of August.

APPELLATE TAX BOARD CASES

Board of Assessors reviewed ATB logbook for which at this time we have 17 open cases on the docket. We have 1 ATB case on the docket for December 12th, 2016. Board discussed for the Asst. Assessor to contact the Appellant to continue the hearing referencing ATB case #F328385.

ATB case #F328385 – BOA reviewed file and the board are still waiting for the commercial appraisal report and also instructed the Assistant Assessor to the rent roll to review.

No ATB cases scheduled for October and November.

EXECUTIVE SESSION Pursuant to MGL Ch. 30A § 21

There was no executive session.

OTHER BUSINESS:

Board reviewed and signed corrected c61 release and lien for 237 New Boston Road.

The Assistant Assessor is continuing interviews with the Finance Director to fill in the vacancy of a Senior Clerical in the Assessors Department and we should be able to fill the vacancy in 2 weeks.

The board asked to make contact with the DOR/BLA advisor if our certification will be postponed based on the Modernization Act signed by Governor Baker that moves certification review by the DOR/BLA from 3 to 5 years. We are presently in our 3rd year for certification based on the guidelines. The Assistant Assessor made contact with the DOR/BLA advisor Mr. Steve Mccarthy and he confirmed we are still on the course to complete our FY17 certification.

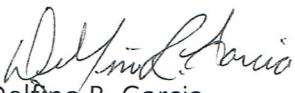
NEXT MEETING

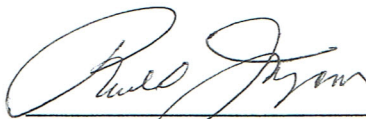
The Board of Assessors checked their work calendars and agreed that our next regularly scheduled meeting will be on October 28, 2016 at 3:30 PM

ADJOIN

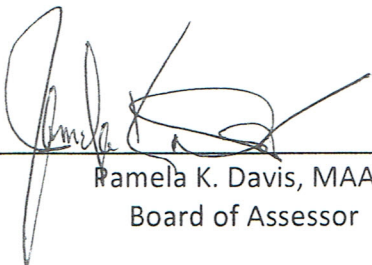
With no further business, Ronald Manzone moved to adjourn for the long holiday weekend and seconded by Pamela Davis. Vote to approve was unanimous. (2-0). Meeting adjourned at 4:30 PM.

Respectfully submitted,



Delfino R. Garcia
Assistant Assessor
BOARD OF ASSESSORS
(Minutes approved on January 20th, 2017)



Ronald Manzone, Chairman
Board of Assessor



Pamela K. Davis, MAA
Board of Assessor



Ellis Withington
Board of Assessor