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Fairhaven Board of Assessors

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**June 3, 2016
Meeting Minutes**

FAIRHAVEN,
MASS.

PRESENT

Ronald Manzone, Chairman of the Board, Board of Assessors; Pamela Davis, MAA, Board of Assessor; Ellis Withington, Board of Assessors; Wendy Graves, CMMT CMMC, Finance Director/Collector; Asst. Collector, and Delfino Garcia, Assistant Assessor/Secretary

MEETING CALLED TO ORDER

Chairman of the Board Ronald Manzone called the meeting to order in the Assessor's Department at 3:30 PM announcing minutes were being taken by Delfino Garcia, Asst. Assessor & Secretary.

MINUTES

Minutes of the April 15th, 2016 were signed by the Board of Assessors.

EXECUTIVE MINUTES Pursuant to MGL Ch. 30A § 21

Executive Minutes of April 15th, 2016 were signed by the Board of Assessors. The Board of Assessors also discussed to continue all of the previous Executive Meetings in perpetuity and sealed.

BILLS PAYABLE

The Board of Assessors reviewed and signed the following invoices:

- Mileage – Field Assessments/Inspections by Asst. Assessor for March/April/May FY16 – Del Garcia - \$259.72
- MLS PIN – out of pocket expense by Asst. Assessor – Del Garcia - \$87.00
- Staples - \$115.42
- Mileage – Clerks Seminar – Sr. Clerk, Melody Perry - \$30.24

MONTH END REPORTS

The following reports were signed:

MVX Abatements	Batch April #4	4/22/16
MVX Abatements	Batch May #1	5/03/16
MVX Abatements	Batch May #2	5/12/16
MVX Abatements	Batch May #3	5/19/16
MVX Abatements	Batch June #1	6/01/16
RE Abatements	Batch: 8 of 58	5/20/16
RE Exemptions	Batch: Clause 18	4/20/16

WARRANTS

No warrants signed

EXEMPTIONS

No exemptions to review or discussed.

ABATEMENTS

The Board of Assessors reviewed real estate abatement and it was a late filing which was denied.

To date there has been 17 abatements granted and 25 abatements denied.

APPELLATE TAX BOARD CASES

Board of Assessors reviewed ATB logbook for which at this time we have 11 open cases on the docket. There has been another new ATB case filed by Attorney Mark Witkin on behalf of the Living Assistance on Main Street in Fairhaven.

EXECUTIVE SESSION Pursuant to MGL Ch. 30A § 21

There was no executive session.

OTHER BUSINESS

Processed and received authority to abate under 8 of 58 on three town parcels:
40 Bridge Street (Map 24 Lot 17A) \$34,974.96 for FY 14 & FY15
Rear Arsene Street (Map 28 Lot 8) \$16, 536.10 for FY14 & FY15

Huttleston Avenue (Map 30 Lot 38A) \$436.20 for FY15.

Discussed filing an 8 of 58 on behalf of Adventist Historical Properties

Discussed memo from the town accountant pertaining to alternate authorized personnel to approve bills/payrolls any of the transactions for each department and form was signed by the BOA.

Discussed the proposed 2016 Equalized Valuations email from John Gillet. Telephone valuations for FY2017 posted on website.

Discussed the email from execdir@maao.org dated 5/25/16 pertaining to value established by the commissioner of the DOR to file a petition at the ATB before 6/15/16.

Discussed Patrick Higgins open records request, open meeting law guide and executive minutes

TA wants dept heads to review the CommBuys enablement team brochure and get back with comments by next department head meeting.

Discussed issue with 237 New Boston Road BOS letter not dated pertaining not to exercise option clerical error, c61 vs. 61A and S8 vs. 14. Per BOA it is good as is.

Discussed 5/3/16 & 5/5/16 field review with Steve McCarthy and 22 files to re-review and report on.

Discussed Patriot Properties suspected security breach – team viewer software.

SimpliCity for Assessors; meeting is scheduled for 6/13/16 with TA and building to discuss upgrading technology.

Discussed Assessor School at UMASS 2016 in August

NEXT MEETING

Next meeting scheduled on a Friday will be on July 29, 2016 at 3:30 PM

MEETING ADJOIN

Pamela Davis motioned to adjoin the Board of Assessors meeting. Ronald Manzone seconded. Vote to approve was unanimous. (3-0). Meeting adjourned at 5:00PM.

Respectfully submitted,

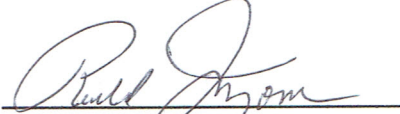


Delfino R. Garcia

Assistant Assessor

BOARD OF ASSESSORS

(Minutes approved on July 29th, 2016)



Ronald Manzone, Chairman
Board of Assessor



Pamela K. Davis, MAA
Board of Assessor



Ellis Withington
Board of Assessor