

# Fairhaven Board of Assessors

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*40 Center Street, Fairhaven, MA 02719*

*508-979-4018/4021*

May 23, 2013

The Fairhaven Board of Assessors held a publicly posted meeting at 40 Center Street, Fairhaven, MA on Wednesday, May 22, 2013.

Ronald Manzone, Chair , called the meeting to order at 6:00 PM announcing minutes were being taken by Jane Bettencourt.

In attendance were Ronald Manzone, Pamela Davis and Jane Bettencourt. Ellis Withington was unable to attend due to recent shoulder surgery.

Pam Davis motioned to approve the minutes of the 4/9/13 meeting as presented. This motion was seconded by Ronald Manzone. A unanimous vote was heard.

Pam Davis motioned to approve the executive session minutes of the 4/9/13 meeting as presented. This motion was seconded by Ronald Manzone. A unanimous vote was heard.

Pam Davis motioned to approve the minutes of the 5/15/13 meeting as presented. This motion was seconded by Ronald Manzone. A unanimous vote was heard.

Jane informed the members of ATB filings for FY13.

Members signed the Town Accountant's memo for authorized signatures to approve bills/invoices, payrolls, etc.

Month End reports for abatements and exemptions processed during the month for real estate, motor vehicle excise and boat excise were reviewed and approved by members.

Bill Payable approved as follows:

- Jane Bettencourt - \$39.55 for mileage expense incurred doing field work

Jane asked the Board when they would like her to perform the data bridge from Assess Pro to VADAR for FY14 preliminary commitment. Members instructed Jane to do the bridge during the first week of June.

Board members reviewed a motor vehicle abatement application submitted by Sam Howard. The request for Mr. Howard to be exempt from motor vehicle excise was denied. Mr. Howard does not qualify for this exemption. A denial was signed by the members and Jane was instructed to forward to Mr. Howard.

At 7:00 PM, the members were joined by Selectman Robert Espindola and Executive Secretary Jeffrey Osuch to discuss filling the vacant Assistant Assessor position. Candidates who submitted applications timely were reviewed. Pam Davis volunteered to represent the Assessors during the interview and hiring process. Much discussion ensued on the responsibilities and experience required for this position.

At 10:10 PM, Pam Davis motioned to adjourn the meeting. Ronald Manzone seconded the motion. A unanimous vote was heard.

The next scheduled meeting will be held on Tuesday, June 18, 2013.

Respectfully submitted,

Jane Bettencourt  
Administrative Assistant  
BOARD OF ASSESSORS

Minutes were approved on \_\_\_\_\_ by:

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