

**Minutes for Open Space Committee Meeting, Tuesday, Oct. 13, 2009  
7:30 p. m., Teachers' Room, Essex Elementary School**

Present: Julie Scofield, Tammy Gardner, Leslie Burns, Maria Burnham

- I. Notes from meeting held on Tuesday, Sept. 22, 2009 without a quorum
  - A. Tammy has agreed to become a member of the Open Space Committee.
    - 1. Julie will write the Selectmen to appoint Tammy.
    - 2. After Tammy is appointed, she will be sworn in at Town Hall.
  - B. Dates for our next three meetings were set.
    - 1. Julie will call Leslie Burns to clear dates with her.
    - 2. Julie will check with Lisa Randall at the school to make sure these dates are open.
    - 3. If all is approved, the meeting dates will be **Oct. 13, Nov. 10 and Dec. 15.**
  - C. Trail cleanup day
    - 1. Julie will try to coordinate a date with Paul Goodwin of the DPW.
    - 2. Maria will send out copies of the signs and the action notes to each of us.
    - 3. We will clean the signs at the same time.
    - 4. Julie will email blast all on our list when the date is decided.
    - 5. Tammy will bring trail tape.
    - 7. All others will bring gloves, saws, loppers, clippers, buckets etc.  
spray soap for the signs, brushes, and old cloth for washing.
    - 6. Julie will bring ladder and sponges.

**II. MOTION**

**IT WAS MOVED BY LESLIE, SECONDED BY MARIA AND VOTED  
TO ACCEPT THE MINUTES OF THE 8/4 & 9/22 & MEETINGS.**

- III. Julie reported her conversation with Paul Goodwin, DPW Superintendent.
  - A. Paul suggests we secure Selectmen's approval first.
  - B. Committee reviewed a draft memo to the Selectmen.
  - C. We will go ahead with clean-up plans for Mon., Oct. 19.
  - D. Maria will send the notes for work needed to everyone, with DPW items asterisked.
- IV. Julie distributed a draft for the brochure.
  - A. We all need to finish writing our appointed sections
    - Maria - Cox Reservation
    - Tammy - Stavros
- V. The meeting was adjourned at 9:05 p. m.

**Our next meeting will be on Tuesday, Nov. 10, at 7:30 p. m., in the  
Teachers' Room of the Essex Elementary School.**