

**Minutes for Open Space Committee (OSC) Meeting, Monday, May 16, 2011, 7 p. m.,
Conference Room, Essex Elementary School**

Present: Julie Scofield, Lysa Leland, Tammy Gardner, Leslie Burns and Maria Burnham

I. Open Space Trails Brochure

- A. Leslie updated the OSC on a letter to the Long Term Planning Committee LTPC).
 - 1. From Ray Randall to the LTPC
 - 2. There will be a Metropolitan Area Planning Committee meeting to launch a hiking and biking trails map in the Metropolitan area.
 - 3. The Essex Open Space Trails Brochure should be in it.
 - 4. Leslie will follow up on how to do that.

- B. Other towns' open space initiatives
 - 1. Hamilton has just voted \$25,000 for mapping using help from the Essex County Trail Association.
 - 2. Ipswich has just added \$4,000,000 (?) to its Open Space Reserve Fund.
 - 3. Lysa will check with other Open Space Committees to see what projects they are working on.

- C. Julie brought a mock-up of the brochure from a graphic designer.
 - 1. We should print and distribute 250 copies and wait for feedback before printing more.
 - 2. Specific suggestions
 - a. Cover image should be of the winding Essex River, perhaps as viewed from Farnham's Restaurant.
 - b. New pictures are needed for some of the properties (MEET, Sally Soucy Trail, Conomo Trail, Cogswell Grant)
 - c. A place needs to be found for general info
 - 1) Reaching OSC, logo, attributions, etc.
 - 2) Leslie will look at the Chebacco Woods brochure to see how they handle the info.
 - 3) Leslie will ask for suggestions at Greenbelt.
 - d. Lysa will work on the map of Essex
 - e. Leslie will walk all the trails and check the info for each.
 - 3. Stock
 - a. Paper will be cream, at least 30% recycled.
 - b. Ink will be a dark green.
 - 4. Leslie will make copies of the mock up for all of us.
 - 5. The final copy should be ready for proof reading at our next meeting.
 - 6. Julie will get the contact info for the graphic designer to Leslie.

II. Open Space Plan Initiatives

- A. Julie suggested a "poster" project.

- B. We will need a good map of all the properties in town.
 - 1. According to Kurt Wilhelm the new assessors' maps will not be ready for 2 years.
 - 2. Julie & Leslie will bring the town maps they have to our next meeting.

- C. Leslie will contact the Chebacco Lake Association for input from them.

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D. Maria will resend everyone the latest approved Open Space Plan Objectives.

E. Leslie will arrange to have our next meeting in the Centennial Grove House and give the info to Maria for posting.

III. At 8:20 p. m. the meeting was adjourned.

**Our next meeting will be on Monday, June 13, 2011 at 6 p. m. in the
Centennial Grove House**