

# BOARD OF HEALTH

# MINUTES

12-15-16

Temporary Town Hall, 74 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director, Ms. Papps, Clerk, and Ms. Price, Member, present. Ms. Kirchner, Health Agent, present. Ms. White, Administrative Clerk, not present.

7:05 pm, Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

Dr. Driscoll entertained a motion that he and Ms. Price act as assistant clerks to help sign permits tonight. Ms. Papps so moved. **Vote: All in Favor.**

- **Appointments**

Tarin McAdoo Comer in attendance for 17 Apple Street Septic Plan Review.

- **Minutes**

Dr. Driscoll entertained a motion that the Board approve the minutes, as written, for November 17, 2016. Ms. Price so moved. **Vote: All in Favor.**

***Minutes are available for review in the BOH office.***

- **Bills Payable**

Dr. Driscoll entertained a motion that the Board sign bills payable #541, in the amount of \$320.22. Ms. Papps so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Septic Plan Reviews**

Dr. Driscoll entertained a motion for the Board to change the address from Tarin McAdoo to Tarin McAdoo Comer and have Ms. Kirchner sign the updated letter approving the revised (originally approved 12-17-15) septic design plan, dated 12-8-16, for 17 Apple Street, McAdoo Comer, Map 142, Lot 19. Ms. Papps so moved. **Vote: All in Favor.**

***Septic System Design Plans are available for review in the Board of Health office.***

- **Building Permit Applications**

176 John Wise Avenue, Lane, Map 106, Lot 9: Tabled for next meeting.

60 John Wise Avenue, Pallazola, Map 113, Lot 1: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application for Pallazola to build an industrial storage building at 60 John Wise Avenue. Ms. Papps so moved. **Vote: All in Favor.**

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Other Concerns, Issues & Old Business**

2017 Meeting Calendar, copy for Ms. Price: Done.

2017-2018 Flu Clinics: Discussion. Dr. Driscoll entertained a motion for the Board not to enroll in MDPH flu vaccination program for the 2017-2018 flu season. Ms. Price so moved. **Vote: All in Favor.**

FY 2018 BOH Budget: Discussion. Dr. Driscoll entertained a motion that the Board approve the FY 2018 Budget for the BOH. Ms. Papps so moved. **Vote: All in Favor.**

2016 Disposal Works Installer's Permit #36, Warren R. Pearce, Jr.: Dr. Driscoll entertained a motion for the Board to approve 2016 Disposal Works Installers Permit #36 for Warren R. Pearce, Jr. Ms. Papps so moved. **Vote: All in Favor.**

2017 Disposal Works Installer's Permit #21, Warren R. Pearce, Jr.: Dr. Driscoll entertained a motion for the Board to approve 2017 Disposal Works Installers Permit #21 for Warren R. Pearce, Jr. Ms. Papps so moved. **Vote: All in Favor.**

Ms. Kirchner Leave Use Authorization: Dr. Driscoll entertained a motion for the Board to approve Ms. Kirchner's Leave Use Authorization, as written. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion that the Board sign and send **Northern Conomo Point Wastewater District Local Regulation Letters** to those listed below. Ms. Papps so moved. **Vote: All in Favor.**

109 Conomo Point Road, True Family Irrevocable Trust, Map 108, Lot 77

111 Conomo Point Road, Smith Family, Map 108, Lot 76

113 Conomo Point Road, Sisk, Map 108, Lot 75

120 Conomo Point Road, Maher, Map 108, Lot 69

134 Conomo Point Road, Healey, Map 108, Lot 63

166 Conomo Point Road, Walker – McLatchy Family, Map 108, Lot 45

171 Conomo Point Road, Murphy – Potcner Family, Map 108, Lot 32

172 Conomo Point Road, Hermann Family, Map 108, Lot 48

175 Conomo Point Road, David & Mary Mears Revocable Trust, Map 108, Lot 30

187 Conomo Point Road, Webber Family, Map 108, Lot 70

2 Conomo Lane, Janet P. Davis Irrevocable Trust, Map 108, Lot 22

11 Middle Road, Goldsberry, Map 108, Lot 57

19 & 21 Middle Road, MacGrath, Map 108, Lots 54 & 49

23 Middle Road, Mayer, Map 108, Lot 53

25 Middle Road, Rowe Family, Map 108, Lot 52

31 Middle Road, Collins Family, Map 108, Lot 27

- **Permits**

- *2017 PERMIT RENEWALS*

Dr. Driscoll entertained a motion for the Board to sign **Stable Animals Permits** as listed below. Ms. Papps so moved. **Vote: All in Favor.**

#1, Tamson Gardner, 8 Island Road

#2, Clayton Brooks, 125 Eastern Avenue

#3, Richard A. Stevens, 8 Deer Hill Farm Road

#4, Mr. & Mrs. Charles Storey, 143 John Wise Avenue

#5, Bothways Farm LLC, 134 Southern Avenue

#6, Mimori Ishikawa, 198 Southern Avenue

#7, Robin Pydynkowski, 8 Forest Avenue

#8, Jayne Grinn, 22 John Wise Avenue

#9, Peter Kellerman & Maria Benotti

- #10, Lorraine Hardy-Wyatt, 50 John Wise Avenue
- #11, James & Susanna McLaughlin, 160 Gregory Island Road
- #12, Marlene Putman, 1 Kings Court
- #13, Ellen L. Attridge, 8 Dodge Street
- #14, Andrew C. Spinney, 54 Lufkin Street
- #15, John Kusulas, 105 Southern Avenue
- #16, Margo Kusulas, 2 Andrews Street
- #17, Michele Meyer, 11 Choate Street
- #18, Michael Keough, 106 Choate Street

Dr. Driscoll entertained a motion for the Board to sign **B & B, H/Motel, Camps Permits** as listed below. Ms. Papps so moved. **Vote: All in Favor.**

- #1, Weezies Dylan LLC, dba Essex River House, 132 Main Street
- #2, The Essex Meeting and Retreat Center, One Conomo Point Road

Dr. Driscoll entertained a motion for the Board to sign **Hot Tub Permit** as listed below. Ms. Papps so moved. **Vote: All in Favor.**

- #1, The Essex Meeting and Retreat Center, One Conomo Point Road

Dr. Driscoll entertained a motion for the Board to sign **Catering Permits** as listed below. Ms. Papps so moved. **Vote: All in Favor.**

- #1, Woodmans Catering
- #2, The Farm Bar and Grille Catering
- #3, Timothy S. Hopkins Catering
- #4, CK Pearl Catering

Dr. Driscoll entertained a motion for the Board to sign **Food Establishment Permits** as listed below. Ms. Papps so moved. **Vote: All in Favor.**

- #3, Essex Historical Society & Shipbuilding Museum, 35 Dodge Street
- #4, First Congregational Church of Essex, 39 Main Street
- #5, Essex Fortune Palace, 99 Main Street
- #6, Shea's Riverside Restaurant, 122 Main Street
- #7, Woodman's Restaurant, 119 Main Street
- #8, Woodman's Function Hall, 1125 Main Street
- #9, Leandro's Bakery & Café, 65 Eastern Avenue
- #10, Village Restaurant of Essex, 55 Main Street
- #11, The Essex Meeting and Retreat Center, One Conomo Point Road
- #12, Cape Ann Golf Course, Fairway Pub, 99 John Wise Avenue
- #13, Periwinkles, 74 Main Street
- #14, Essex Elementary School, 12 Story Street
- #15, The Farm Bar and Grille, 233 Western Avenue
- #16, J. T. Farnham's, 88 Eastern Avenue
- #17, Village Market, 1 Martin Street
- #18, Essex Seafood, 143 R Eastern Avenue
- #19, Windward Grille Restaurant, 109 Eastern Avenue
- #20, St. John the Baptist Parish, 52 Main Street
- #21, Riversbend Restaurant, 35 Dodge Street
- #22, Café at Riversbend, 35 Dodge Street

- #23, Essex Council on Aging, 17 Pickering Street
- #24, Dunkin' Donuts, 125 Main Street
- #25, First Universalist Church of Essex, 59 Main Street
- #26, Hog Island Inc., dba CK Pearl, 112 Main Street
- #27, Chebacco Liquor Mart, 201 Western Avenue
- #28, Blue Marlin Grille, 65 Eastern Avenue
- #29, Cape Ann Pizza, 65 Eastern Avenue
- #30, Essex Pizza, 235 Western Avenue

Dr. Driscoll entertained a motion for the Board to sign **Retail Food Permits** as listed below. Ms. Papps so moved. **Vote: All in Favor.**

- #1, Woodman's Ice Cream Shop, 119 Main Street
- #2, Grant Family Farm, 136 Southern Avenue
- #3, Leandro's Bakery & Café, 65 Eastern Avenue
- #4, Essex Wine Exchange, 91 Main Street
- #5, John's Farmstand, 105 Southern Avenue
- #6, Capt. Vince Inc., 57 Western Avenue
- #7, Village Market, 1 Martin Street
- #8, Schooners Market, 121 Eastern Avenue
- #9, Lark Foods, LLC, 8 Scot's Way
- #10, White Elephant Shop, 32 Main Street
- #11, Essex Energy North, 156 Main Street
- #12, Essex Seafood, 143R Eastern Avenue
- #13, Maia LLC, dba Dunkin' Donuts, 125 Main Street
- #14, Chebacco Liquor Mart, 201 Western Avenue

Dr. Driscoll entertained a motion for the Board to sign **Septage Haulers Permits** as listed below. Ms. Papps so moved. **Vote: All in Favor.**

- #1, Jane & John DiVencenzo
- #2, George Hulbert, Jr.
- #3, Thompson B. Webster
- #4, Brad Robertson
- #5, Wind River Environmental
- #6, D. F. Clark, Inc.

Dr. Driscoll entertained a motion for the Board to sign **Disposal Works Installers Permits** as listed below. Ms. Papps so moved. **Vote: All in Favor.**

- #3, Paul Goodwin
- #4, Ronald B. Strong
- #5, Michael Ketchopoulos
- #6, Ralph Hobbs, Jr.
- #7, Philip Stenersen
- #8, Theodore L. Norton
- #9, Chris Roberts
- #10, Milt Hamilton
- #11, Paul Johnson
- #12, Paul B. Wright
- #13, George A. Hulbert, Jr.

- #14, Timothy Ford
- #15, Lawrence Kelley
- #16, John Duncan
- #17, Thompson B. Webster
- #18, Patrick Marshall
- #19, Alex A. Filias
- #20, David Clark

Dr. Driscoll entertained a motion for the Board to sign **Tobacco Permits** as listed below. Ms. Papps so moved. **Vote: All in Favor.**

- #1, Bhavika J. Patel, 121 Eastern Avenue
- #2, Energy North Group, 156 Main Street
- #3. Patricia J. Chisholm, 201 Western Avenue

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Dr. Driscoll closed the meeting at 7:55 pm.

**Next BOH meeting: 1-12-17**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Allison Papps, Board of Health Clerk