

# BOARD OF HEALTH

# MINUTES

11-17-16

Temporary Town Hall, 74 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director, and Ms. Papps, Clerk, present. Ms. Price, Member, not present. Ms. Kirchner, Health Agent, present. Ms. White, Administrative Clerk, not present.

7:03 pm, Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

- **Appointments**

7:15 pm: Mike Roy, Essex Septic, re: pumping reports: not in attendance.

7:30 pm: Dan Johnson, 38, 42 & 44 Robbins Island Road septic plans presentation: in attendance.

8:00 pm: Dan Bona, 47 Choate Street, building permit application: in attendance.

- **Minutes**

October 27, 2016: Ms. Papps made a motion for the Board to sign the minutes, as written, for 10-27-16. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

***Minutes are available for review in the BOH office.***

- **Bills Payable**

#541, \$1,619.81: Dr. Driscoll entertained a motion for the Board to sign bills payable #541 in the amount of \$1,619.81. Ms. Papps so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Septic System Design Plans**

38 Robbins Island Road, Clark, Map 108, Lot 9: Dr. Driscoll entertained a motion for the Board to sign and send a letter to the owner stating that the Board disapproved the proposed tight tank plan for 38 Robbins Island Road, designed by Dan Johnson and dated 10-18-16, for the reasons noted in the Agent's Report. Ms. Papps so moved. **Vote: All in Favor.**

38 Robbins Island Road, Clark, Map 108, Lot 9: Dr. Driscoll entertained a motion for the Board to sign and send a letter to the owner stating that the Board approved the proposed tight tank plan for 38 Robbins Island Road, designed by Dan Johnson, dated 10-18-16 and with a revision date of 11-7-16. Ms. Papps so moved. **Vote: All in Favor.**

42 Robbins Island Road, Riggs, Map 108, Lot 11: Dr. Driscoll entertained a motion for the Board to sign and send a letter to the owner stating that the Board approved the proposed tight tank plan for 42 Robbins Island Road, designed by Dan Johnson, dated 10-3-16 and with a revision date of 11-7-16. Ms. Papps so moved. **Vote: All in Favor.**

44 Robbins Island Road, Winfrey, Map 108, Lot 12: Dr. Driscoll entertained a motion for the Board to sign and send a letter to the owner stating that the Board approved the proposed tight tank plan for 44 Robbins Island Road, designed by Dan Johnson, dated 10-11-16 and with a revision date of 11-7-16. Ms. Papps so moved. **Vote: All in Favor.**

35 Rocky Hill Road, Glass, Map 153, Lot 6: Dr. Driscoll entertained a motion for the Board to sign and send a letter to the owner stating that the Board approved the connection of an accessory building (a future studio) to the existing septic system serving the property at 35 Rocky Hill Road. The plan was designed by John Judd and is dated 11-14-16. Ms. Papps so moved. **Vote: All in Favor.**

***Septic System Design Plans are available for review in the Board of Health office.***

- **Building Permit Applications**

18 Milk Street, Hurley, Map 140, Lot 11: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application, dated 5-6-12, for Hurley to add a bathroom to an already approved garage at 18 Milk Street. Ms. Papps so moved. **Vote: All in Favor.**

75 Forest Avenue, Febiger, Old Map 139, Lot 9: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application for Febiger to construct a single family, 5 bedroom home at 75 Forest Avenue. Ms. Papps so moved. **Vote: All in Favor.**

35 Rocky Hill Road, Glass, Map 153, Lot 6: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application for Glass to add a bathroom to an accessory building at 35 Rocky Hill Road. Ms. Papps so moved. **Vote: All in Favor.**

47 Choate Street, Bona, Map 105, Lot 12: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application, 11-2-16, for Bona to add one bedroom to an already existing house at 47 Choate Street. Ms. Papps so moved. **Vote: All in Favor.**

69 Wood Drive, Eno, Map 157, Lot 20: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application, dated 10-31-16, for Eno to construct an addition to the first floor, including an ADA compliant bedroom. The house is currently a three bedroom and has a three bedroom septic system. Additional flow would require a new septic system be designed and installed according to new construction standards. Therefore the wall between two upstairs bedrooms will be removed for a total bedroom count, after construction, of three. Ms. Papps so moved. **Vote: All in Favor.**

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Other Concerns, Issues & Old Business**

2017 Meeting Calendar: Approved. Calendar given to Dr. Driscoll and Ms. Papps.

Ms. Kirchner, Leave Use Notification: Dr. Driscoll entertained a motion that the Board approve Ms. Kirchner's leave use notification request. Ms. Papps so moved. **Vote: All in Favor.**

Youth Opioid Grant Discussion: The Board gave Ms. Kirchner approval to proceed with the Youth Opioid Grant application, due 12-16-16.

Essex Youth Triathlon: Discussion. Not proceeding with the Essex Youth Triathlon at this time; on-hand supplies to be donated.

Recreational Marijuana: Discussion. BOH is not in favor of a marijuana sales shop in Essex with the MA State regulations in place at this time. Should the MA regulations change, Board discussion on marijuana sales shop in Essex will be reopened.

10 Low Hill Road, COC not signed in 2008: The Board gave Ms. Kirchner permission to endorse the COC for 10 Low Hill Road, based on evidence (photo) provided by Installer Brian Farmer, who recently signed off on the COC, having abandoned the system in 2008.

Previously approved letter for Carnevale signed and sent, see minutes for 10-27-16.

6 Winthrop Street, Royle, Complaint Letter: Dr. Driscoll entertained a motion for the Board to sign and send a letter to the owner of 6 Winthrop Street, asking that they contact the Board of Health to discuss the necessary requirements for operating a catering kitchen. Ms. Papps so moved. **Vote: All in Favor.**

- **Permits**

TFE Permit #29, Essex Elementary School, Santa's Breakfast, 12-3-16: Dr. Driscoll entertained a motion for the Board to sign TFE Permit #29 for Essex Elementary School's Santa's Breakfast to be held on 12-3-16. Ms. Papps so moved. **Vote: All in Favor.**

Septage Hauler Permit #9, Kenneth Fournier: Dr. Driscoll entertained a motion for the Board to sign Septage Hauler Permit #9 for Kenneth Fournier. Ms. Papps so moved. **Vote: All in Favor.**

Disposal Works Installers Permit #35 (for 2016), Ryan Spears: Ms. Papps made a motion for the Board to sign Disposal Works Installers Permit #35 for Ryan Spears (2016). Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Disposal Works Installers Permit #1 (for 2017), Ryan Spears: Ms. Papps made a motion for the Board to sign Disposal Works Installers Permit #1 for Ryan Spears (2017). Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Food Establishment Permit #38 (for 2016) & Food Establishment Permit #2 (for 2017), Essex Fire Department: Ms. Papps made a motion for the Board to sign Food Establishment Permit #38 (2016) & Permit #2 (2017) for the Essex Fire Department. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Ms. Papps made a motion for the Board to sign Essex Farmers Holiday Market Permits as listed below, to be held at the Essex Shipbuilding Museum, 12-10-16, noon – 4 pm:

TFE Permit #30, Coordinator, Allison Taylor

TFE Permit #31, Faith Ann's Unique Bread

TFE Permit #32, Kettle Cove Spice

TFE Permit #33, Stonewood Pastures

TFE Permit #34, The Galley Ice Cream

TFE Permit #35, Kim Gregory Pure Pastry.

Dr. Driscoll seconded the motion. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Dr. Driscoll closed the meeting at 8:34 pm.

**Next BOH meeting: 12-15-16**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Allison Papps, Board of Health Clerk