

## BOARD OF HEALTH

## MINUTES

8-25-16

Temporary Town Hall, 74 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director, Ms. Papps, Clerk, and Ms. Price, Member, present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

Dr. Driscoll opened the meeting at 7:01 pm and announced that it was being recorded.

- **Appointments**

7:15 pm: Dr. Monchantaf, building permit application, 97 Apple Street, in attendance.

- **Minutes**

August 11, 2016: Ms. Papps made a motion for the Board to approve the minutes, as written, for August 11, 2016. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

***Minutes are available for review in the BOH office or online at [www.essexma.org](http://www.essexma.org).***

- **Bills Payable**

#535, \$166.02: Dr. Driscoll entertained a motion for the Board to sign bills payable #535 in the amount of \$166.02. Ms. Papps so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Inspection Reports**

31 Cogswell Road, Town of Essex, Map 110, Lot 16: Dr. Driscoll entertained a motion for the Board to sign and send a letter the Town of Essex, Cc to buyer of 31 Cogswell Road, that the Board is in agreement with the determination of inspector Paul Ricker, that the system conditionally passes the August 11, 2016 Title 5 inspection. The leaking septic tank must be replaced within 2 years of the date of the inspection; the failed laundry system must be connected to the main septic system within 60 days of the date of property transfer. Ms. Papps so moved. **Vote: All in Favor.**

84 Choate Street, Cutter, Map 115, Lot 25: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Cutter, 84 Choate Street, stating that the Board is in agreement with the determination of inspector Jonathan Granz, that the system passed the August 22, 2016 Title 5 inspection, with a reminder that, as per MA DEP regulations for Waterloo Biofilter systems, an annual operations and maintenance inspection is required. Ms. Papps so moved. **Vote: All in Favor.**

***Inspection Reports are available for review in the Board of Health office.***

- **Septic System Design Plans**

41 Robbins Island Road, Pratt, Map 108, Lot 16: Tabled.

- **Building Permit Applications**

97 Apple Street, Monchantaf, Map 148, Lot 7: Dr. Driscoll recused himself. Ms. Papps made a motion that the Board have Ms. Kirchner endorse the building permit application for Monchantaf, 97 Apple Street, for the renovation of existing space and the addition of one bedroom. Ms. Price so moved. **Vote: All in Favor.**

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Other Concerns, Issues & Old Business**

143 John Wise Avenue, Storey, Map 106, Lot 17: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Storey, 143 John Wise Avenue, stating that, as observed in a routine inspection and reported by Clearwater Industries, the inlet pipe for the Waterloo Biofilter system shows signs of settling and is pitched in the wrong direction. The inlet pipe must be repaired within 60 days, by a person licensed to perform this work in the Town of Essex. Ms. Papps so moved. **Vote: All in Favor.**

Board of Health meeting date change: The Board agreed to a schedule change for November and December 2016, moving the meeting from the second to the third Thursday of the month.

Puna Realty Trust, 121 Eastern Avenue, Letter: Dr. Driscoll entertained a motion for the Board to sign and send a letter to The Trustee of Puna Realty Trust starting that, pursuant to 105 CMR 410, an inspection of this commercial property is scheduled for Wednesday, August 31, 2016 at 9 am. A complaint has been lodged that a portion of the property is being used for residential purposes. Ms. Price so moved. **Vote: All in Favor.**

Temporary Food Permit #4, American BBQ, Tour de Greenbelt, 9-17-16: Dr. Driscoll entertained a motion for the Board to sign TFP #4 for American BBQ, Tour de Greenbelt event on 9-17-16. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 7:35 pm.      Next BOH meeting: 9-8-16

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Allison Papps, Board of Health Clerk