

## BOARD OF HEALTH

## MINUTES

8-11-16

Temporary Town Hall, 74 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director, Ms. Papps, Clerk, and Ms. Price, Member, present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

Dr. Driscoll opened the meeting at 7:12 pm and announced that it was being recorded.

- **Appointments**

7:15 pm, In attendance: Linda Carnevale, owner 16 Coral Hill Road, Marie Connaughton, friend of Ms. Carnevale, and Atty. Gregg Corbo, for the Town of Essex. Atty. Corbo reminded the Board and Ms. Carnevale that there are still enforcement issues to ensure the system serving this property is brought into compliance with Title 5 regulations. Discussion on steps to come to a reasonable timeline to achieve that goal. Routine pumping records of the septic tank / cess pool are outstanding. See below, "other concerns, issues and old business".

- **Minutes**

July 14, 23016: Dr. Driscoll entertained a motion for the Board to approve the minutes, as written, for July 14, 2016. Ms. Papps so moved. **Vote: All in Favor.**

July 28, 2016: Dr. Driscoll entertained a motion for the Board to approve the minutes, as written, for July 28, 2016. Ms. Price so moved. **Vote: All in Favor.**

***Minutes are available for review in the BOH office or online at [www.essexma.org](http://www.essexma.org).***

- **Bills Payable**

#534, \$270.00: Dr. Driscoll entertained a motion for the Board to sign bills payable #534 in the amount of \$270.00. Ms. Papps so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Inspection Reports**

60 Pond Street, Stavros, Map 146, Lot 11: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Stavros, 60 Pond Street, stating that the Board is in agreement with the determination of inspector Matthew Brunet, that the system passed the Title 5 inspection performed on 7-26-16. Ms. Papps so moved. **Vote: All in Favor.**

***Inspection Reports are available for review in the Board of Health office.***

- **Other Concerns, Issues & Old Business**

16 Coral Hill Road, Carnevale, Map 154, Lot 35: Dr. Driscoll entertained a motion for the Board to mandate that Ms. Carnevale hire an independent, certified agency to test the well water serving her residence at 16 Coral Hill Road and have the agency submit a cop of the results to the BOH within 30 days of this meeting, date subject to change should the Board and Ms. Carnevale renegotiate the terms of this mandate. Ms. Price so moved. **Vote: All in Favor.**

Discussion: The Board agreed to hold the Northern Conomo Point Wastewater District Public Hearing, followed by the regular BOH meeting, at the Senior Center on 9-8-16 at 7:15 pm.

Discussion: For now, the 10-27-16 meeting will remain on the meeting calendar as scheduled, even though Ms. Kirchner will be away attending the annual MHOA Educational Conference.

Discussion: Due to low enrollment, Camp Menorah did not open this year. Though an application with permit fee were submitted to the Board of Health, no comprehensive inspection was completed at the time of the Administrator's site visit this year. The Board discussed and agreed to refund the Camp's 2016 permit fee, in the amount of \$50.00.

Leave Use Authorization, Ms. Kirchner: Dr. Driscoll entertained a motion for the Board to approve Ms. Kirchner's leave use authorization, as written. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 8:18 pm.      Next BOH meeting: 8-25-16

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Allison Papps, Board of Health Clerk