

BOARD OF HEALTH

MINUTES

5-31-16

Temporary Town Hall, 74 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director, and Ms. Papps, Clerk, present. Ms. Price, Member, not present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

7:04 pm, Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

- **Appointments**

7:15 pm: Mr. Lester, 83 Wood Drive, in attendance for a hearing subsequent to a recent housing inspection. Update and discussion with the Board. Hearing continued until June 23, 2016 as progress to remedy the situation is being made by Mr. Lester. Ms. Kirchner will re-inspect the property on, or around, June 14, 2016.

- **Minutes**

May 12, 2016: Dr. Driscoll entertained a motion for the Board to sign the minutes, as written, for May 12, 2016. Ms. Papps so moved. **Vote: All in Favor.**

Minutes are available for review in the BOH office.

- **Bills Payable**

#528, \$90.00: Dr. Driscoll entertained a motion for the Board to sign bills payable #528, in the amount of \$90.00. Ms. Papps so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Inspection Report Reviews**

128 Apple Street, Crawley, Map 149, Lot 20: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Crawley, 128 Apple Street, stating that the Board is in agreement with the determination of inspector George Norris, that the system passed the April 14, 2016 Title 5 inspection. Ms. Papps so moved. **Vote: All in Favor.**

3 Evans Way, Martz, Map 134, Lot 101: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Martz, 3 Evans Way, stating that the Board is in agreement with the determination of inspector Dan Johnson, that the system passed the April 28, 2016 Title 5 inspection. Ms. Papps so moved. **Vote: All in Favor.**

163 Southern Avenue, Adams, Map 151, Lot 7: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Adams, 163 Southern Avenue, stating that the Board is in agreement with the determination of inspector John Duncan, that the system passed the May 16, 2016 Title 5 inspection. Ms. Papps so moved. **Vote: All in Favor.**

7 John Wise Lane, Weld, Map 113, Lot 12: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Weld, 7 John Wise Lane, stating that the Board is in agreement with the determination of inspector George Norris, that the system failed the April 21, 2016 Title 5 inspection. The leach field is in hydraulic failure and is backing up into the distribution box and septic tank. The system is required to be upgraded, or the property connected to municipal sewer (if available), within 2 years from the date of the inspection or no later than April 21, 2018. The Board may require the system upgrade to be completed in less than 2 years if it is

found to be causing a public health risk or environmental hazard. Ms. Papps so moved. **Vote: All in Favor.**

Inspection Reports are available for review in the Board of Health office.

- **Septic System Design Plans**

52R Lufkin Point Road, Creeden, Map 110, Lot 109: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Creeden, 52R Lufkin Point Road, stating that the Board approves the 3 bedroom septic design plan for the relocated two compartment tank, designed by John Judd and dated May 26, 2016. In the event the septic tank is installed prior to the addition of the porch, the area where the septic tank is located shall be staked out to ensure the component is not compromised by heavy equipment or the construction process. Ms. Papps so moved. **Vote: All in Favor.**

Lot 1 Southern Ave., Maynard, Map 151, Lot 5: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Maynard, Lot 1 Southern Avenue, stating that the Board approves the septic system design plan design, designed by Isaac Rowe and dated May 18, 2016. The design is in compliance with all state and local regulations and is acceptable for the proposed construction of a 4-bedroom home and a 2-bedroom accessory building, or a total daily flow of 660 gallons per day. Ms. Papps so moved. **Vote: All in Favor.**

Septic System Design Plans are available for review in the Board of Health office.

- **Building Permit Applications**

13 Lowland Farm Road, Kent, Map 141, Lot 7-3: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit for Kent, 13 Lowland Farm Road, to finish the playroom above the garage, to finish the basement family room and bathroom, and install sheetrock. Ms. Papps so moved. **Vote: All in Favor.**

52R Lufkin Point Road, Creeden, Map 110, Lot 109: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application for Creeden, 52R Lufkin Point Road to construct a new two family, three bedroom home, for which a three bedroom deed restriction notice, filed at the Salem Registry of Deeds, is required. Ms. Papps so moved. **Vote: All in Favor.**

1 Middle Road, Wendell, Map 108, Lot 43: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application for Wendell, 1 Middle Road, to renovate the structure from a flat roof to a sloped roof and install new shingles. Ms. Papps so moved. **Vote: All in Favor.**

Vote: All in Favor.

Building Permit Applications are available for review in the Building Inspector's office.

- **Other Concerns, Issues & Old Business**

Line Item Transfer(s): Update for the Board.

Zika virus updates: Discussion regarding a possible Zika virus / mosquito lecture and potential location for the event. Dr. Driscoll suggested Essex Elementary School for the event. He will also check with a colleague to participate on the event.

Sign Mutual Aid Agreement: Previously approved agreement signed.

Draft - Northern Conomo Point Wastewater District Local Regulation – Discussion: Dr. Driscoll entertained a motion for the Board to approve the Northern Conomo Point Wastewater District Local Regulation Draft. Ms. Papps so moved. **Vote: All in Favor.**

Ms. Kirchner, Leave Use Authorization: Dr. Driscoll entertained a motion for the Board to approve Ms. Kirchner's leave use authorization, as written. Ms. Papps so moved. **Vote: All in Favor.**

- **Permits**

Food Establishment Food Permit #31, J. T. Farnham's, 88 Eastern Avenue: Ms. Papps made a motion for the Board to sign Food Establishment Food Permit #31 for J. T. Farnham's, 88 Eastern Avenue. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Catering Permit #4, Hog Island Inc., CK Pearl, 112 Main Street: Ms. Papps made a motion for the Board to sign Catering Permit #4 for Hog Island Inc., dba C K Pearl, 112 Main Street. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Seasonal Retail Food Permit #13, Grant Family Farm, 136 Southern Avenue: Ms. Papps made a motion for the Board to sign Seasonal Retail Food Permit #13 for Grant Family Farm, 136 Southern Avenue. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

TFE Permit #2, Metzzy's Taqueria, Art in the Barn, 6-10-16: Ms. Papps made a motion for the Board to sign Temporary Food Permit #2 for Metzzy's Taqueria, for the Cox Reservation, Art in the Barn event to be held on 6-10-16. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Dr. Driscoll closed the meeting at 8:24 pm.

Next BOH meeting: 6-9-16

Prepared by _____
Ann White

Attested by _____
Allison Papps, Board of Health Clerk