

BOARD OF HEALTH

MINUTES

5-12-16

Temporary Town Hall, 74 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director, and Ms. Papps, Clerk, present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present. Ms. Price, incoming Board Member, observing.

7:06 pm, Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

Dr. Driscoll remains Board of Health Chair, Ms. Papps replaces Ms. Mazzarino as Board of Health Clerk.

- **Minutes**

April 28, 2016: Dr. Driscoll entertained a motion for the Board to sign the minutes, as written, for April 28, 2016. Ms. Papps so moved. **Vote: All in Favor.**

Minutes are available for review in the BOH office.

- **Bills Payable**

#527, \$1,142.89: Dr. Driscoll entertained a motion for the Board to sign bills payable #527, in the amount of \$1,142.89. Ms. Papps so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Inspection Report Reviews**

148 Main Street, KRM Realty Trust, Map 136, Lot 11: Dr. Driscoll entertained a motion for the Board to sign and send a letter to KRM Realty Trust, 148 Main Street, stating that the Board is in agreement with the determination of inspector Timothy Willey, that the system serving this property failed the Title 5 inspection conducted on April 28, 2016. The Board further orders this system to be decommissioned, and the property connected to municipal sewer, within 2 years of the date of the inspection, unless the Board deems the failed system a public health hazard and requires connection to municipal sewer before to the two year deadline. Ms. Papps so moved. **Vote: All in Favor.**

Inspection Reports are available for review in the Board of Health office.

- **Septic System Design Plans**

Lot 7A, 70 Island Road, Ritchie, Map 101, Lot 10: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Ritchie, 70 Island Road, stating that the Board approved the septic system design plan, by John Morin, with a redesign date of 4-18-16. Ms. Papps so moved.

Vote: All in Favor.

Septic System Design Plans are available for review in the Board of Health office.

- **Building Permit Applications**

52 R Lufkin Point Road, Creeden, Map 110, Lot 68: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application for Creeden, to demolish the existing house on the property at 52 R Lufkin Point Road, with a separate building permit application for the construction of a new three bedroom duplex to be submitted at a later date. Ms. Papps so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Other Concerns, Issues & Old Business**

25 Belcher Street, Osborne, Map 129, Lot 29: Dr. Driscoll entertained a motion for the Board to sign and send an addendum to the Title 5 letter, dated April 28, 2016, to Osborne, 25 Belcher Street, limiting the number of bedrooms to the five existing, as filed by deed restriction at the Salem Registry of Deeds, with a copy submitted to the Board of Health. Ms. Papps so moved.

Vote: All in Favor.

83 Wood Drive, Lester, Map 157, Lot 10: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Lester, 83 Wood Drive, notifying him that a public hearing will be held on May 26, 2016 to discuss whether the property is habitable based on housing code requirements for human habitation, and will be held in accordance with the process for condemnation outlined in 105 CMR 410.831. Ms. Papps so moved. **Vote: All in Favor.**

Region 3D Mutual Aid: Discussion. Dr. Driscoll entertained a motion for the Board to agree to enter into this agreement, which would allow for a staff member of any of the 3D Region Communities to provide assistance and guidance regarding non-emergency coverage, as needed. Board of Selectmen and Board of Health will sign this agreement on behalf of the Town of Essex. Ms. Papps so moved. **Vote: All in Favor.**

Town of Essex Northern Conomo Point Wastewater District Local Regulation: Tabled.

Dr. Driscoll entertained a motion for the Board to sign the Robbins Island Road letter to the Planning Board, in regards to BOH approved potable water and septic systems for the properties below listed:

- 108/4 30 Robbins Island Road
- 108/5 34 Robbins Island Road
- 108/6 34A Robbins Island Road
- 108/7 36 Robbins Island Road
- 108/9 38 Robbins Island Road
- 108/10 40 Robbins Island Road
- 108/11 42 Robbins Island Road
- 108/12 44 Robbins Island Road
- 108/14 46 Robbins Island Road
- 108/16 41 Robbins Island Road
- 108/17 29 Robbins Island Road
- 108/18 25 Robbins Island Road

Ms. Papps so moved.

- **Permits**

TFE Permit #1, Cape Ann Rowing Club, Essex River Day, 5-21-16: Dr. Driscoll entertained a motion for the Board to sign TFE #1 for Cape Ann Rowing Club's Essex River Day event on 5-21-16. Ms. Papps so moved. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**
34 Pickering Street, Sheridan, Map 128, Lot 48: Dr. Driscoll entertained a motion for the Board to grant retroactive permission to hand-deliver a letter to the property owner of 34 Pickering Street, ordering that the open septic tank be immediately secured and that the property be connected to municipal sewer within 14 days. Alternately, the property owner may opt to have a Title 5 inspection completed if he/she wishes to contest the order. Ms. Papps so moved.
Vote: All in Favor.

Dr. Driscoll closed the meeting at 8:07 pm.

Next BOH meeting: 5-26-16

Prepared by _____
Ann White

Attested by _____
Allison Papps, Board of Health Clerk