

BOARD OF HEALTH

MINUTES

4-28-16

Temporary Town Hall, 74 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director, Ms. Mazzarino, Clerk, and Ms. Papps, Member, present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present. Ms. Price, future incoming BOH member, in attendance.

7:20 pm, Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

- **Minutes**

March 24, 2016: Ms. Papps made a motion for the Board to approve the minutes for March 24, 2016, as written. Dr. Driscoll so moved. **Vote: All in Favor.**

April 14, 2016: Ms. Mazzarino made a motion for the Board to approve the minutes for April 14, 2016, as written. Ms. Papps so moved. **Vote: All in Favor.**

Minutes are available for review in the BOH office.

- **Bills Payable**

#526, \$6.98: Dr. Driscoll entertained a motion for the Board to sign bills payable #526 in the amount of \$6.98. Ms. Mazzarino so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Inspection Report Reviews**

20 Coral Hill Road, Freeman, Map 4, Lot 90: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner sign and send a letter to Freeman, 20 Coral Hill Road, stating that the Board is in agreement with inspector Robert Herrick, that the system passed the Title 5 inspection performed on April 14, 2016. Ms. Mazzarino so moved. **Vote: All in Favor.**

6 Deer Hill Road, Clark, Map 118, Lot 6: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Clark, 6 Deer Hill Road, stating that the Board is in agreement with inspector Jonathan Granz, that the system passed the Title 5 inspection performed on March 28, 2016. Ms. Mazzarino so moved. **Vote: All in Favor.**

Inspection Reports are available for review in the Board of Health office.

- **Septic System Design Plans**

179 Conomo Point Road, Lane, Map 108, Lot 29: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Lane, 179 Conomo Point Road, granting a one year extension, to the tight tank design previously approved. This tight tank plan's approval has been extended through August 22, 2017, however, before a permit to install can be issued, a tight tank deed restriction and pumping contract must be provided to the BOH. Ms. Mazzarino so moved. **Vote: All in Favor.**

Septic System Design Plans are available for review in the Board of Health office.

- **Building Permit Applications**

84 Choate Street, Cutter, Map 115, Lot 25: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application for Cutter, 84 Choate Street, for renovations to the kitchen, bathroom and flooring. Ms. Mazzarino so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Tobacco Regulations for the Town of Essex, approved 4-14-16, signed.

The Farm Restaurant: Discussion. On the recommendation of Food Inspector Ms. Cody, Dr. Driscoll entertained a motion for the Board to place the Farm on a quarterly inspection schedule on their re-opening, for a minimum period of one year, or longer if needed, until a consistent level of satisfactory inspection compliance is achieved. Ms. Mazzarino so moved. **Vote: All in Favor.**

Camp Dory Voucher Letter: Dr. Driscoll entertained a motion for the Board to sign Camp Dory's Voucher letter, so the Ipswich YMCA can offer state subsidized funding for the 2016 camp season to children in need. Ms. Mazzarino so moved. **Vote: All in Favor.**

Inspection Letter, 83 Wood Drive, Lester, Map 157, Lot 10: Dr. Driscoll entertained a motion for the Board to sign and send a letter to the property owner notifying him of a scheduled inspection next week to confirm possible housing code violations, initially reported to Ms. Kirchner by the Fire Chief. Ms. Mazzarino so moved. **Vote: All in Favor.**

Restaurant Grease Trap Letters: Dr. Driscoll entertained a motion for the Board to sign and send letters to the area restaurants, as reported to Ms. Kirchner by the DPW, not plumping their grease traps as frequently as required. Ms. Mazzarino so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 8:00 pm.

Next BOH meeting: 5-12-16

Prepared by _____
Ann White

Attested by _____
Allison Papps