

## BOARD OF HEALTH

## MINUTES

3-24-16

Temporary Town Hall, 74 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director, and Ms. Papps, Member, present. Ms. Mazzarino, Clerk, not present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

7:08 pm, Dr. Driscoll opened the meeting and announced that the meeting was being recorded. Ms. Papps, Acting Clerk in Ms. Mazzarino's absence.

- **Minutes**

March 10, 2016: Dr. Driscoll entertained a motion for the Board to approve the minutes for March 10, 2016, as written. Ms. Papps so moved. **Vote: All in Favor.**

***Minutes are available for review in the BOH office.***

- **Bills Payable**

#524, \$435.00: Ms. Papps made a motion for the Board to approve bills payable #524, in the amount of \$435.00. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Inspection Report Reviews**

25 Belcher Street, Osborne, Map 129, Lot 29: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Osborne, 25 Belcher Street, stating that the Board is in agreement with inspector George Norris, that the system serving this property passed the Title 5 inspection conducted on September 5, 2015. Ms. Papps so moved. **Vote: All in Favor.**

***Inspection Reports are available for review in the Board of Health office.***

- **Septic System Design Plans**

22-26 John Wise Avenue, Ginn, Map 120, Lot 4: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Ginn, 22-26 John Wise Avenue, stating that the Board approves the septic system design plan submitted by John Judd, dated 3-3-16 with a 3-10-16 revision date. Ms. Papps so moved. **Vote: All in Favor.**

***Septic System Design Plans are available for review in the Board of Health office.***

- **Other Concerns, Issues & Old Business**

Salt Marsh Poultry Farm, Plan of Action: The Board of Health has no issues with Salt Marsh Poultry Farm's Plan of Action as submitted. As the local approving authority for this project, the Board of Selectmen, will hold a hearing regarding the use of a Mobile Poultry Processing Unit at this site, 94 John Wise Avenue, and act on the plan at their 3-28-16 meeting.

Linda Carnevale, 16 Coral Hill Road: Update. Ms. Carnevale failed to comply with the 2-11-16 order to correct requiring a septic system plan submitted by the deadline of 3-14-16. Ms. Kirchner's request for a criminal complaint hearing in Northeast Housing Court has been filed and is scheduled for 4-20-16.

Line item transfer: Discussion. The Board agreed to a line item transfer request of \$1000 to the finance committee to cover the expected shortfall in wages for the contracted food inspector salary, due to an hourly wage increase granted mid-fiscal year, as well as new business openings in town that require inspections above and beyond what was estimated.

- **Annual Permits**

Ms. Papps made a motion for the Board to approve Installer's Permits as listed below: #29, Matthew Bergeron & #30, Jon Whyman. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Ms. Papps made a motion for the Board to approve Food Service Permit #30, for Cape Ann Golf Course, Fairway Pub. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 7:28 pm.

**Next BOH meeting: 4-14-16**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Allison Papps, Acting Board of Health Clerk