

## BOARD OF HEALTH

## MINUTES

3-10-16

Temporary Town Hall, 74 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director, Ms. Mazzarino, Clerk, and Ms. Papps, Member, present.  
Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

7:02 pm, Ms. Mazzarino opened the meeting and announced that the meeting was being recorded.  
7:05 pm, Dr. Driscoll arrived.

- **Minutes**

February 11, 2016: Ms. Mazzarino made a motion for the Board to sign the minutes, as written, for February 11, 2016. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

February 25, 2016: Ms. Mazzarino made a motion for the Board to sign the minutes, as written, for February 25, 2016. Ms. Papps seconded the motion. **Vote: All in Favor.**

***Approved Minutes are available for review in the Board of Health office or at [www.essexma.org](http://www.essexma.org).***

- **Bills Payable**

#523, \$316.94: Ms. Mazzarino made a motion for the Board to sign bills payable #523 in the amount of \$316.94. Ms. Papps seconded the motion. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Building Permit Applications**

27 Pond Street, Zaremba: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application for Zaremba, 27 Pond Street, to demolish the existing deck and ramp and to build a mudroom and garage. The owner will also pour a concrete slab for a future sunroom. Ms. Papps so moved. **Vote: All in Favor.**

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Other Concerns, Issues & Old Business**

PHN: Current Trends and Future Planning: Discussion regarding the purchase of flu vaccine for the fall vaccination season and the number of flu clinics to offer. Because many pharmacies offer flu vaccinations in season, the Board has seen a drop in attendance at Essex flu clinics and a reduction in the number of vaccinations given. For the 2016-2017 flu season, the Board agreed to accept the State provided vaccine and flu mist, purchase 100 doses of vaccine, and offer one full day clinic.

Tobacco Regulations: Update. The hearing for discussing and voting on changes to the tobacco regulations is scheduled for Thursday, April 14, 2016, 7 pm at the Senior Center. It will be advertised in the Gloucester Daily Times and letters will be sent to local tobacco permit holders making them aware of the hearing.

Salt Marsh Poultry Farm: Discussion. The local approving authority for the proposal to utilize a mobile poultry processing unit to process poultry at Salt Marsh Poultry Farm is the Board of Selectmen. The BOS will schedule a hearing and request input from the Board of Health.

CK Pearl, HACCP Plan: Update. CK Pearl was using a new piece of equipment, a food-fired meat smoker to cook and flavor meat. The Food Inspector and Health Agent agreed that, according to regulations, the use of the meat smoker required a HACCP Plan. The Health Agent contacted FPP, and as per the Food Protection Program, since the smoking process was not used by CK Pearl as a method of preserving meat, no HACCP plan is needed.

Linda Carnevale, 16 Coral Hill Road: Discussion. A letter from Ms. Carnevale to the Board indicated that she will have an independent analysis of her well water and once she receives the results, intends to request a hearing before the BOH to appeal the order requiring her to upgrade her septic system. She wants the Board to allow use of this failed system until she sells the property. The Board does not have the authority, as per Title 5 regulations 310 CMR 15.026, to rescind an order or allow for an appeal. Any water quality results will not impact the status of her septic system, as the reason for its failure is due to its close proximity to her well rather than the well being contaminated.

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Ms. Mazzarino made a motion for the Board to approve the permits as listed below for DownRiver Ice Cream Corporation:

Permit #1, Manufacture Frozen Desserts and/or Ice Cream Mix,

Permit #10, Milk and Cream

Permit #29, Food Service Establishment. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 8:00 pm.

**Next BOH meeting: 3-24-16**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Martha Mazzarino, Board of Health Clerk