

BOARD OF HEALTH

MINUTES

2-25-16

Temporary Town Hall, 74 Martin Street, Essex, MA

Ms. Mazzarino, Clerk, and Ms. Papps, Member, present. Dr. Driscoll, Chair and Medical Director, not present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

7:00 pm, Ms. Mazzarino, Acting Chair, opened the meeting and announced that the meeting was being recorded.

- **Appointments**

7:00 pm, Lianne Cook, PHN: in attendance.

- **Minutes**

January 28, 2016: Ms. Mazzarino entertained a motion for the Board to approve the minutes for January 28, 2016, as written. Ms. Papps so moved. **Vote: All in Favor.**

February 11, 2016: Carry over to next meeting.

Approved Minutes are available for review in the Board of Health office or at www.essexma.org.

- **Bills Payable**

#522, \$164.84: Ms. Mazzarino entertained a motion for the Board to sign bills payable #522 in the amount of \$164.84. Ms. Mazzarino so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Inspection Reports**

93 John Wise Avenue, Stavros Estate, Map 113, Lot 5: Ms. Mazzarino entertained a motion for the Board to sign and send a letter to the Stavros Estate, 93 John Wise Avenue, stating that the Board is unable to accept the Title 5 report by inspector Bill Hickey, dated January 30, 2016, received February 10, 2016, as some information in the report is incomplete and/or incorrect. Ms. Papps so moved. **Vote: All in Favor.**

93 John Wise Avenue, Stavros Estate, Map 113, Lot 5: Ms. Mazzarino entertained a motion for the Board to sign and send a letter to the Stavros Estate, 93 John Wise Avenue, stating that the Board is in agreement with the determination of inspector Bill Hickey, that the system serving this property passed the Title 5 inspection, report dated January 30, 2016 and received on February 22, 2016. Ms. Papps so moved. **Vote: All in Favor.**

18 Coral Hill Road, Bagenstose, Map 154, Lot 36: As the required well water test results for 18 and 20 Coral Hill Road, and letter from Robert Griffin, P. E., were received, reviewed and accepted by the Health Agent, Ms. Mazzarino entertained a motion for the Board to sign and send a letter to Bagenstose, 18 Coral Hill Road, stating the Board finds no contradiction with the Title 5 inspection report, completed by George Norris, and concurs that the system serving 18 Coral Hill Road passed the Title 5 inspection conducted on January 20, 2016. Ms. Papps so moved. **Vote: All in Favor.**

Inspection Reports are available for review in the Board of Health office.

- **Septic Plan Reviews**

Lot 41, 19 Turtleback Road, Van Wyck, Map 147, Lot 11: Ms. Mazzarino entertained a motion for the Board to sign and send a letter to the property owner, stating that the Board approved the septic system design plan for Lot 41, 19 Turtleback Road. The plan was designed by John Morin and dated May 6, 2011 with a revision date of February 15, 2016. Ms. Papps so moved.

Vote: All in Favor.

Septic System Design Plans are available for review in the Board of Health office.

- **Building Permit Applications**

4 Arielle Lane, Hough, Map 143, Lot 42: Ms. Papps made a motion for the Board to have Ms. Kirchner endorse the building permit application for Hough, 4 Arielle Lane, to install a 18' x 36' in-ground swimming pool. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

- **Tracking of Housing, Food Service, and Other Board Issues**

Ms. Cook, PHN, presented her report regarding influenza vaccination program review, current trends and future planning, to the Board along with her recommendations for modifying the FY 2017 Flu Clinic Schedule. Discussion. The Board will wait to discuss further when the full Board is in attendance. Carry over to next meeting.

Enforcement Order, 85 Conomo Point Road, Beck: Ms. Mazzarino entertained a motion for the Board to sign and send a letter to Beck, 85 Conomo Point Road, stating that since the owners had been under enforcement to meet the MA DEP mandated December 31, 2014 deadline to complete septic system to date, the BOH requires a signed contract with a licensed professional to design a septic system for this property within 10 days of receipt of this letter or the matter will be turned over to legal counsel. Ms. Papps so moved. **Vote: All in Favor.**

- **Complaints**

Enforcement Order, 27 Forest Avenue, Hunt: Ms. Mazzarino entertained a motion for the Board to sign and send a letter to Hunt, 27 Forest Avenue, stating that, following a complaint and a request for inspection from a neighbor regarding the exterior condition of this property, outlined the violations found during the inspection conducted on 2-22-16, and ordered correction of these violations within 10 days of receipt. Ms. Papps so moved. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Ms. Mazzarino closed the meeting at 7:33 pm.

Next BOH meeting: 3-10-16

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino, Board of Health Clerk