

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. David Driscoll, Chair and Medical Director and Ms. Allison Roderick Papps, Member, and Acting Clerk, present. Ms. Martha Mazzarino, Clerk, not present. Ms. Erin Kirchner, Administrator, and Ms. Ann White, Administrative Clerk, present.

- **Minutes**

September 10, 2015: Dr. Driscoll entertained a motion for the Board to approve the minutes for 9-10-15 as written. Ms. Papps so moved. **Vote: All in Favor.**

Minutes are available for review in the BOH office or on line at www.essexma.org

- **Bills Payable**

#514, \$4,052.51: Ms. Papps made a motion for the Board to sign bills payable #514 in the amount of \$4,052.51. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Inspection Reports**

25 Belcher Street, Osborne, Map 129, Lot 29: Dr. Driscoll entertained a motion for the Board to sign and send a certified letter to the owner stating that the Board is in agreement with inspector George Norris, that the system serving this property is a conditional pass based on the poor condition and need of replacement of the d-box, reiterating the need for a distribution box replacement within 30 days. The previous Title 5 inspection, 1-20-00, stated that the d-box was deteriorated at that time; however no repairs were made. Further the BOH orders the property owner to place a notice on the deed restricting the use of this property to no more than four bedrooms under the current septic system. Ms. Papps so moved. **Vote: All in Favor.**

Title 5 reports are available for review in the Board of Health office.

- **Septic Plan Reviews**

7 Beach Circle, Desenza, Map 19, Lot 99: Dr. Driscoll entertained a motion for the Board to sign and send a disapproval letter re: the septic design, dated 8-28-15, for Desenza, 7 Beach Circle, for the 5 reasons stated in the Agent's Report. Ms. Papps so moved. **Vote: All in Favor.**

7 Beach Circle, Desenza, Map 19, Lot 99: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner sign and send an approval letter re: the septic design, dated 9-14-15, for Desenza, 7 Beach Circle. Ms. Papps so moved. **Vote: All in Favor.**

Septic System Design plans are available for review in the Board of Health office.

- **Building Permit Applications**

82 R Eastern Avenue, Appleton, Map 121, Lot 4: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application for demo of existing structure, and construction of a new house, for Appleton, 82R Eastern Avenue. Ms. Papps so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Well Supply**

52R Lufkin Point Road, Creeden, Map 20, Lot 10: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner sign off on the proposed well location, 72' from the leach field serving the Creeden property at 52R Lufkin Point Road, 67' from the leach field serving 52 Lufkin Point Road, 5' from the back property line and 12' from the side property line with the following conditions: 1) Seasonal public water be used whenever available and a permanent connection be made within 90 (ninety) days if year round public water becomes available. 2) All connections must meet the MA plumbing code and any and all Essex requirements. 3) The existence of this well approval and the above conditions be recorded at the Southern Essex Registry of Deeds, with proof of the recording sent to the BOH office, prior to issuance of a well drilling permit. Ms. Papps so moved. **Vote: All in Favor.**

Well plans are available for review in the Board of Health office.

- **Complaints**

12 Harry Homan's Drive, Burke Trust, Enforcement Order: Dr. Driscoll entertained a motion for the Board to sign and send a letter to the owner of the property at 12 Harry Homan's Drive, with an order to correct violations, as noted during the Health Agent's inspection of the property on 9-16-15, within the time frame stipulated in the housing code 105CMR410. Ms. Papps so moved. **Vote: All in Favor.**

16-18 Southern Avenue, Condominium Trust, Enforcement Order: Dr. Driscoll entertained a motion for the Board to sign and send an enforcement order to the owners of the condominiums at 16-18 Southern Avenue, with an order to correct the violations, as noted by the previous Health Agent's inspection of the property on 8-17-15, within the time frame stipulated in the housing code 105CMR410. Ms. Papps so moved. **Vote: All in Favor.**

Enforcement Orders are available for review in the Board of Health office.

- **Tracking of Housing, Food Service, and Other Board Issues**

Woodman's Essex Room Contract (for school flu clinic): Approved by the Board and signed by Dr. Driscoll. The flu clinic schedule is as follows:

- Oct. 15 from 11-12:30 at the Senior Center,
- Oct. 24 from 11-2 at the ClamFest,
- Oct. 20 from 2:30-5:30 at Woodmans,
- Nov. 3 from 4-7pm at First National Bank of Ipswich.

2015 Keeping of Stable Animals, Permit #22, Donnelly, 162 Southern Avenue (with request for fee inclusive of 2016 Keeping of Stable Animals, Permit #1): Ms. Papps made a motion for the Board to sign keeping of stable animals permits # 22 and #1 for Donnelly, 162 Southern Ave. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Catering Permit #33, Hog Island, Inc., dba CK Pearl, Main Street: Ms. Papps made a motion for the Board to sign catering permit #33 for CK Pearl. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

TFE Permit #35, Molly's Sweet Tooth, Happy As A Clam 5K, 9-18-15: Ms. Papps made a motion for the Board to retroactively approval TFE permit #35 for Molly's Sweet Tooth. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

TFE Permit #34, Essex Shipbuilding Museum, Essex Resident Art Show, 9-26-15, 2-7 pm: Ms. Papps made a motion for the Board to sign TFE permit #34 for the Essex Shipbuilding Museum Resident Art Show. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Conomo Point Reminder Letters: 5 Cogswell Road & 85 Conomo Point Road: Dr. Driscoll entertained a motion for the Board to send reminders letter to 5 Cogswell Road and 85 Conomo Point Road stating that they are not yet in compliance with the required December 31, 2014 deadline to upgrade failed septic systems. In accordance with the Consent Decree the Town is under with the DEP, all non-compliant properties will soon be ordered by Town Counsel to compel compliance in court. In addition to full compliance concerning septic systems, the Town will seek reimbursement of all legal costs necessary to compel compliance. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 8:00 pm

Next BOH meeting: 10-8-15

Prepared by _____
Ann White

Attested by _____
Allison Roderick Papps