

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Ms. Martha Mazzarino, Clerk, and Ms. Allison Roderick Papps, Member, and present. Ms. Erin Kirchner, Administrator, and Ms. Ann White, Administrative Clerk, present. Dr. David Driscoll, Chair and Medical Director, arrived after the meeting had begun.

7:00 pm: Ms. Mazzarino opened the meeting and announced that the meeting was being recorded.

- **Minutes**

August 27, 2015: Ms. Papps made a motion for the Board to approve the minutes, as written, for 8-27-15. Ms. Mazzarino so moved. **Vote: All in Favor.**

**Minutes are available for review in the BOH office or on line at [www.essexma.org](http://www.essexma.org)**

- **Bills Payable**

#513, \$1,093.50: Ms. Papps made a motion for the Board to sign bills payable #513 in the amount of \$1,093.50. Ms. Mazzarino so moved. **Vote: All in Favor.**

**Bills Payable are available for review in the Accountant's office.**

- **Inspection Reports**

46 Choate Street, Cook, Map 115, Lot 18: Ms. Mazzarino made a motion for the Board to sign and send a letter to Cook, 46 Choate Street, Map 115, Lot 18, stating that the Board is in agreement with the determination of inspector Jonathan Granz, that this system passed the August 4, 2015 Title 5 inspection of the septic system serving this property. Ms. Papps so moved. **Vote: All in Favor.**

**Title 5 reports are available for review in the Board of Health office.**

- **Septic Plan Reviews**

79 Wood Drive, Miller, Map 157, Lot 11: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Miller, 79 Wood Drive, Map 157, Lot 11, stating that the septic system design plan by Robert H. Griffin, dated 8-24-15, was disapproved for the 2 reasons listed in the Agent's Report. Ms. Mazzarino so moved. **Vote: All in Favor.**

79 Wood Drive, Miller, Map 157, Lot 11: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Miller, 79 Wood Drive, Map 157, Lot 11, stating that the septic system design plan by Robert H. Griffin, dated 8-24-15, with a revision date of 9-2-15, be approved. Further, the Board requires that the detail for the retaining wall be supplied to the Building Department to confirm that the wall does not need prior approval from the Building Inspector. Ms. Mazzarino so moved. **Vote: All in Favor.**

**Septic System Design plans are available for review in the Board of Health office.**

- **Building Permit Applications**

11 Haskell Court, Gertsch, Map 137, Lot 028: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit for Gertsch, 11 Haskell Court, on receipt of proof of recording of the deed notice, restricting the property to no more than three bedrooms, under the approved septic system. Ms. Mazzarino so moved. **Vote: All in Favor.**

1 Essex Reach Road, Cooper, Map 136, Map 39-1: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application for Cooper, 1 Essex Reach Road, Map 136, Lot 39-9, to install an in-ground swimming pool. Ms. Mazzarino so moved. **Vote: All in Favor.**

10 Rocky Hill Road, Ellis, Map 147, Lot 28A: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application for Ellis, 10 Rocky Hill Road, Map 147, Lot 28, for a three bedroom home construction. Ms. Mazzarino so moved. **Vote: All in Favor.**

65R Pond Street, Tyack, Map 5, Lot 20: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application for Tyack, 65R Pond Street, Map 5, Lot 20, for the construction of a barn, with the note that no animals be kept or housed at this location due to the private well setback limitations. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Tracking of Housing, Food Service, and Other Board Issues**

TFE Coordinator Permit #27, Essex Elementary School, Happy As A Clam 5K, 9-18-15 and TFE Permit #28, Woodman's, Essex Elementary School, Happy As A Clam 5K, 9-18-15:

Dr. Driscoll entertained a motion for the Board to approve TFE Permits #27 & #28, for Essex Elementary School's Happy as a Clam 5 K Road Race. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 7:40 pm

**Next BOH meeting: 9-24-15**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Martha Mazzarino