

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. David Driscoll, Chair and Medical Director, Ms. Martha Mazzarino, Clerk, and Ms. Allison Roderick Papps, Member, present. Ms. Elaine Wozny, Administrator, and Ms. Ann White, Administrative Clerk, present.

7:05 pm: Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

- **Appointments**

7:15 pm, Phillip Lake, atty. & Chuck Johnson, designer, in attendance for 12, 14 & 16 Lufkin Point Lane cisterns. Discussion. See cisterns, below.

- **Minutes**

June 25, 2015: Dr. Driscoll entertained a motion for the Board to approve the minutes for 6-25-15, as written. Ms. Mazzarino so moved. **Vote: All in Favor.**

Minutes are available for review in the BOH office or on line at www.essexma.org

- **Bills Payable**

#508, \$30, FY 2016: Dr. Driscoll entertained a motion for the Board to sign bills payable #508, in the amount of \$30. Ms. Mazzarino so moved. **Vote: All in Favor.**

#509, \$1,597.74, FY 2015: Dr. Driscoll entertained a motion for the Board to sign bills payable #509, in the amount of \$1,597.74. Ms. Mazzarino so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Inspection Reports**

16 Rocky Hill Road, Russell/Davis, Map 147 (5), Lot 030 (12): Dr. Driscoll entertained a motion for the Board to sign and send a letter to Russell/Davis, stating that the Board is in agreement with the determination of inspector Ralph Hobbs, Jr., that the system passed the 6-11-15 Title 5 inspection. Ms. Mazzarino so moved. **Vote: All in Favor.**

Title 5 reports are available for review in the Board of Health office.

- **Septic Plan Reviews**

14 Lufkin Point Lane, Charles Swanson, Map 109 (20), Lot 14 (25): Dr. Driscoll entertained a motion for the Board to approve, for Swanson, 14 Lufkin Point Lane; (1) the LUA request to allow the tank invert to be located within 12" of e.s.h.g.w., (2) a local variance for a one bedroom house, and (3) the septic system design plan, with the notations as stated in the Agent's Report. Ms. Mazzarino so moved. **Vote: All in Favor.**

Septic System Design plans are available for review in the Board of Health office.

- **Cisterns**

12 Lufkin Point Lane, Rock Haven Irrevocable Trust 1 & 2, Map 109 (20), Lot 13 (24)

14 Lufkin Point Lane, Charles Swanson, Map 109 (20), Lot 14 (25)

16 Lufkin Point Lane, Charles Swanson & Stephen Swanson, Map 109 (20), Lot 15 (26)

Dr. Driscoll entertained a motion for the Board to agree to allow the designer, C. G. Johnson, to proceed with cistern plans, beyond what has already been submitted for 12, 14, & 16 Lufkin Point Lane, as per the Agent's Report, including the water circulation system for the cistern. Ms. Mazzarino so moved. **Vote: All in Favor.**

Cistern Design plans are available for review in the Board of Health office.

- **Building Permit Applications**

9 Milk Street, von Gumppenberg, Map 140 (10), Lot 023 (25): Dr. Driscoll entertained a motion for the Board to give retroactive approval for a run in shed for 2 horses at 9 Milk Street. Ms. Mazzarino so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

Keeping of Stable Animals Permit #21, von Gumppenberg, 9 Milk Street: Ms. Papps made a motion for the Board to approve keeping of stable animals permit #21 for von Gumppenberg, 9 Milk Street. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

TFE Permit #22, Mola Bakery & Café, Essex Farmers Market: Ms. Papps made a motion for the Board to approve TFE Permit #22 for Mola Bakery & Café, Essex Farmers Market, on Saturdays only. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Health Administrator Job, Pay Scale: Discussion and agreement by the Board to the pay scale range for the posed Board of Health Administrator job; \$56,000 to current pay rate.

Health Administrator Applications Received to Date: Discussion and review of the applications for Board of Health Administrator received to date. Three applicants were chosen for interview at the next BOH meeting.

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Dr. Driscoll closed the meeting at 8:07 pm

Next BOH meeting: 7-23-15

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino