

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Ms. Martha Mazzarino, Clerk, and Ms. Allison Roderick Papps, Member, present. Dr. David Driscoll, Chair and Medical Director, not present. Ms. Elaine Wozny, Administrator, and Ms. Ann White, Administrative Clerk, present.

7:00 pm, Ms. Mazzarino, Chair in Dr. Driscoll's absence, opened the meeting and announced that it was being recorded. Ms. Papps acted as Clerk for this meeting.

- **Appointments**

7:15 pm, Chuck Johnson, 12 Lufkin Point Lane, tight tank and cistern discussion: in attendance. Discussion. Mr. Johnson requested that the Board table action on the cistern for now and only address the septic tight tank design plan. See septic plan reviews.

- **Minutes**

May 14, 2015: Ms. Mazzarino entertained a motion the Board approve the minutes, as written, for 5-14-015. Ms. Papps so moved. **Vote: All in Favor.**

***Minutes are available for review in the BOH office or on line at [www.essexma.org](http://www.essexma.org).***

- **Bills Payable**

#504, \$218.61: Ms. Mazzarino entertained a motion for the Board to sign bills payable #504, in the amount of \$218.61. Ms. Papps so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Inspection Reports**

81 B Choate Street, Towle, (was 16, 9F1), Map 104, Lot 1.002: Ms. Mazzarino entertained a motion for the Board to sign and send a letter to Towle, 81 B Choate Street, stating that the Board is in agreement with the determination of inspector George Norris, that this system passed the April 30, 2015 Title 5 inspection. Ms. Papps so moved. **Vote: All in Favor.**

65 Pond Street, Tyack, (was 5, 29), Map 154, Lot 6: Ms. Mazzarino entertained a motion for the Board to sign and send a letter to Tyack, 65 Pond Street, stating that the Board is in agreement with the determination of inspector Jonathan Granz, that this system passed the April 24, 2015 inspection. Ms. Papps so moved. **Vote: All in Favor.**

52R Lufkin Point Road, Creeden, (was 20, 10), Map 110, Lot 68: Ms. Mazzarino entertained a motion for the Board to sign and send a letter to Creeden, 52R Lufkin Point Road, stating that the Board is in agreement with the determination of inspector Erin Kirchner, that this system passed the April 29, 2015 Title 5 inspection. Ms. Papps so moved. **Vote: All in Favor.**

***Title 5 reports are available for review in the Board of Health office.***

- **Septic Plan Reviews**

12 Lufkin Point Lane, Rock Haven Irrevocable Trust 1 & 2, Map 20, Lot 24: Ms. Mazzarino entertained a motion for the Board to disapprove Charles Johnson's tight tank design plan for

Rock Haven Irrevocable Trust 1 & 2, 12 Lufkin Point Lane, dated 5-20-15, for the three reasons stated in the Administrator's Report. Ms. Papps so moved. **Vote: All in Favor.**

12 Lufkin Point Lane, Rock Haven Irrevocable Trust 1 & 2, Map 20, Lot 24: Ms. Mazzarino entertained a motion for the Board to approve the revisions to Charles Johnson's tight tank design plan for Rock Haven Irrevocable Trust 1 & 2, 12 Lufkin Point Lane. A signed pumping contract must be submitted prior to issuance of a construction permit. The existence of the tight tank must be recorded at the Registry of Deeds prior to issuance of a Certificate of Compliance. Ms. Papps so moved. **Vote: All in Favor.**

***Septic System Design plans are available for review in the Board of Health office.***

- **Building Permit Applications**

65 Story Street, Nickerson, (was 53, 2) Map 134, Lot 35, retroactive approval: Approved by the Board at the last BOH meeting.

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Complaints**

12 Harry Homan's Drive: Ms. Mazzarino entertained a motion for the Board to have Ms. Wozny draft, sign and send a letter of non-compliance to the property owner of 12 Harry Homan's Drive. Ms. Papps so moved. **Vote: All in Favor.**

- **Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

Reorganize Board: Tabled until a full Board is present.

Ms. Mazzarino entertained a motion for the Board to approve the permits as listed below:  
Temporary Food Permit #6, Metzzy's Taqueria, Art in the Barn, 6-12-15, 6 – 8:30 pm,  
Bathing Beach Permit #4, Camp Menorah, 19 Wood Drive,  
Disposal Works Installer's Permit #30, Peter Nardone and  
TFE Permit #4, Ipswich Ale Brewery, Art in the Barn, 6-12-15, 6 – 8:30 pm.  
Ms. Papps so moved. **Vote: All in Favor.**

Ms. Wozny, Leave Use Authorization: Ms. Mazzarino made a motion for the Board to approve Ms. Wozny's leave use authorization as written. Ms. Papps so moved. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Ms. Mazzarino closed the meeting at 7:50 pm

**Next BOH meeting: 6-11-15**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Allison Roderick Papps