

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. David Driscoll, Chair and Medical Director, and Ms. Allison Roderick Papps, Member, present. Ms. Elaine Wozny, Administrator, and Ms. Ann White, Administrative Clerk, present. Ms. Martha Mazzarino, Clerk, not present.

Dr. Driscoll opened the meeting at 7:05 pm, and announced that the meeting was being recorded.

Dr. Driscoll entertained a motion that Ms. Papps act as Clerk in Ms. Mazzarino's absence. Ms. Papps so moved. **Vote: All in Favor.**

- **Minutes**

April 9, 2015: Ms. Papps made a motion for the Board to sign the minutes, as written, for 4-9-15. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Minutes are available for review in the BOH office or on line at www.essexma.org.

- **Bills Payable**

#502, \$268.71: Dr. Driscoll entertained a motion for the Board to sign bills payable #502, in the amount of \$268.71. Ms. Papps so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Building Permit Applications**

125 Rocky Hill Road, Cataldo, Map 6, Lot 33C: Dr. Driscoll entertained a motion for the Board to approve the building permit application, dated 4-10-15, for Cataldo, 125 Rocky Hill Road, Map 6, Lot 33C, to add a third bedroom to the back of the house. Ms. Papps so moved. **Vote: All in Favor.**

36 R (2) Story Street, Kempeskie, Map 35, Lot 30C: Dr. Driscoll entertained a motion for the Board to approve the changes in the original building permit application, approved by the BOH on 10-9-14, for a garage with two one bedroom units above, to one two bedroom unit above, with the garage retaining the same footprint. Ms. Papps so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Complaint**

The Farm, 233 Western Avenue: Dumpster complaint update.

- **Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

Bathing Beach Permits # 1 – 3, Town of Essex: Ms. Papps made a motion for the Board to sign bathing beach permits # 1 – 3 for the Town of Essex Beaches. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

BOH Articles #7 – 9, for Town Meeting: Dr. Driscoll agreed to read the BOH articles, # 7 – 9, at the upcoming Town Meeting.

44 Addison Street, Ageloff, Map 34, Lot 25: The Board received a request from the landlord to perform an inspection of this property due to numerous complaints by the tenant. With the tenant's permission, an inspection was performed by Ms. Wozny. Discussion. Dr. Driscoll entertained a motion that the Board send a letter to Clifford Ageloff, the owner of 44 Addison Street, Map 34, Lot 25, listing the code violations for minimum standards of fitness for human habitation. Ms. Papps so moved. **Vote: All in Favor.**

The Farm, 233 Western Avenue, Violation Notice: Full inspection performed by Food Inspector Roberta Cody, following the previous dumpster complaint, found additional violations, as stated in this letter. Dr. Driscoll entertained a motion for the Board to sign the enforcement order, dated 4-23-15, for the Farm. Ms. Papps so moved. **Vote: All in Favor.**

Septage Hauler Permit #8, Brad Robertson, 22 Reservoir Road, Gloucester: Dr. Driscoll entertained a motion for the Board to sign Septage hauler permit #28, for Brad Robertson. Ms. Papps so moved. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**
TFE Permit #1, Essex River Race, Cape Ann Rowing Club/Essex Shipbuilding Museum, 5-16-15:
Ms. Papps made a motion for the Board to sign TFE Permit #1 for the 5-16-15 Essex River Race.
Dr. Driscoll so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 7:43 pm

Next BOH meeting: 5-14-15

Prepared by _____
Ann White

Attested by _____
Allison Roderick Papps