

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. David Driscoll, Chair and Medical Director, Ms. Martha Mazzarino, Clerk, and Ms. Allison Roderick Papps, Member, present. Ms. Elaine Wozny, Administrator, and Ms. Ann White, Administrative Clerk, present.

Ms. Mazzarino opened the meeting at 7:00 pm, and announced that the meeting was being recorded. Dr. Driscoll arrived at 7:05 pm.

- **Appointments**

7:15 pm, Curt & Jackie Miller, 79 Wood Drive

- **Minutes**

February 26, 2015: Dr. Driscoll entertained a motion for the Board to approve the minutes for 2-26-15, as written. Ms. Mazzarino so moved. **Vote: All in Favor.**

March 26, 2015: Dr. Driscoll entertained a motion for the Board to approve the minutes for 3-26-15, as written. Ms. Papps so moved. **Vote: All in Favor.**

***Minutes are available for review in the BOH office or on line at [www.essexma.org](http://www.essexma.org).***

- **Inspection Reports**

79 Wood Drive, Map 4, Lot 102: Ms. Mazzarino entertained a motion for the Board to have Ms. Wozny sign and send a letter to the homeowner of 70 Wood Drive, Map 4, Lot 102, stating that the Board is in agreement with the determination of inspector John Duncan, that this system failed the 3-15-15 Title 5 inspection and that the system must be replaced no later than March 25, 2017, unless ordered to do so sooner by the Board of Health. Ms. Papps so moved. **Vote: All in Favor.**

80 R Eastern Avenue, August R. Meyer Trust, Map 14, Lot 4: Dr. Driscoll entertained a motion for the Board to sign and send a letter to the Trust for 80 R Eastern Avenue, Map 14, Lot 4, stating that the Board is in agreement with the determination of inspector Josh Roberts, that the system passed the 3-24-15 inspection. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Title 5 reports are available for review in the Board of Health office.***

- **Building Permit Applications**

86 Conomo Point Road, Oosterman, Map 19, Lot 33: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 4-6-15, for Oosterman, 86 Conomo Point Road, Map 19, Lot 33, to rebuild back deck and porch, install 10 windows, remove and replace siding and reframe inside walls. Ms. Mazzarino so moved. **Vote: All in Favor.**

86 Conomo Point Road, Oosterman, Map 19, Lot 33: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse a second building permit application, dated 4-6-15, for Oosterman, 86 Conomo Point Road, Map 19, Lot 33, to construct a garage with loft above and breezeway/laundry room connecting it to the main house. Ms. Mazzarino so moved. **Vote: All in Favor.**

79 Wood Drive, Cutler, Map 4, Lot 120: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 4-6-15 for Cutler, 79 Wood Drive, Map 4, Lot 120, for new doors, windows, insulation, electrical, plumbing, heating, sheetrock, interior walls, and doors, carpeting, siding and kitchen cabinetry. Ms. Mazzarino so moved. **Vote: All in Favor.**

152 Main Street, Gallant, Map 38, Lot 8: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 3-31-15, for Gallant, 152 Wood Drive, Map 38, Lot 8, to build a 8' x 17' deck on existing building. Ms. Papps so moved. **Vote: All in Favor.**

233 Western Avenue, the Farm Restaurant, Map 5, Lot 15: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 4-9-15, for the Farm Restaurant, 233 Western Avenue, Map 5, Lot 15, to install a new cement pad to accept a new walk in cooler, with fence repair, as necessary, to accommodate cooler. Ms. Mazzarino so moved. **Vote: All in Favor.**

21 County Road, McConnell, Map 8, Lot 58B: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the undated building permit application for McConnell, 21 County Road, Map 8, Lot 58B, to rework first floor bathroom layout, open wall between living room & dining room, add stairs to attic, and redo second floor bathroom, with endorsement contingent upon a completed and dated application are submitted. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

DownRiver Ice Cream, Milk and Cream Permit #10, needs signature: Previously approved, signed.

MoJo Cold Brewed Coffee, Retail Food Permit #12, 8 Scots Way: Ms. Papps made a motion that the Board sign retail food permit #12 for MoJo Cold Brewed Coffee, 8 Scot's Way. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Timothy Ford, Disposal Works Installer's Permit #29: Ms. Papps made a motion that the Board sign Disposal Works Installer's Permit #29, for Timothy Ford. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Upcoming Vacancy: The BOS are requesting a joint June meeting with the BOH to discuss an upcoming administrative department vacancy. The BOH agreed to the meeting, date to be specified.

Confirmation that Dr. Driscoll, as Chair and Medical Director for the Board of Health, will read articles #7, 8 & 9 at the annual town meeting. Confirmed.

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**  
Letter for Camp Dory: Dr. Driscoll entertained a motion that the Board authorize Ms. Wozny to draft and sign a letter for Merri-Lynn, Program Director for the YMCA, as requested, that the

YMCA is authorized to operate a summer camp in Essex. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 7:49 pm

**Next BOH meeting: 4-23-15**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Martha Mazzarino