

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. David Driscoll, Chair and Medical Director, and Ms. Allison Roderick Papps, present. Ms. Elaine Wozny, Health Agent, present. Member Ms. Martha Mazzarino, Clerk, and Ms. Ann White, Administrative Clerk, not present.

Dr. Driscoll opened the meeting at 7:04 pm, and announced that the meeting was being recorded.

In Ms. Mazzarino's absence, Dr. Driscoll entertained a motion for Ms. Papps to act as Clerk for this 3-26-15 meeting. Ms. Papps so moved. **Vote: All in Favor.**

- **Appointments**

None

- **Minutes**

January 22, 2015: Ms. Papps made a motion for the Board to approve the minutes for 1-22-15, as written. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

February 26, 2015: Carry over to the next meeting.

**Minutes are available for review in the BOH office or on line at [www.essexma.org](http://www.essexma.org)**

- **Bills Payable**

#501, \$508.86: Ms. Papps made a motion for the Board to sign bills payable #501 in the amount of \$508.86. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

**Bills Payable are available for review in the Accountant's office.**

- **Septic Plan Reviews**

O Spring St., aka Riverview Hill Rd., Hagar, Map 41, Lot 14: Dr. Driscoll entertained a motion for the Board to approve the septic system design plan, dated 2-17-15 with a final revision date of 3-3-15, for Riverview Hill Road, aka O Spring Street, Map 41, Lot 14. Ms. Papps so moved.

**Vote: All in Favor.**

**Septic System Design plans are available for review in the Board of Health office.**

- **Building Permit Applications**

27 Pond Street, Polley, Map 8, Lot 62: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 6-10-14, for Polley, 27 Pond Street, Map 8, Lot 62, to build a new 29' x 43' one story ranch with full unfinished basement, 2 bedrooms, 1.5 baths, and 8' x 10' screened porch house on condo property. Ms. Papps so moved. **Vote: All in Favor.**

80 Main Street, Woodward, Map 37, Lot 24, Demolition: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the undated demolition permit application for Woodward, 80 Main Street, Map 37, Lot 24. Ms. Papps so moved. **Vote: All in Favor.**

**Building Permit Applications are available for review in the Building Inspector's office.**

- **Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

Dr. Driscoll entertained a motion for the Board to sign permits as listed below:

Keeping of Stable Animals Permit #19, Michele Meyer, 11 Choate Street and DownRiver Ice Cream, Seasonal Food Establishment Permit #28, Milk & Cream Permit #10 & License to Manufacture Frozen Desserts and/or Ice Cream Mix Permit #1.

Ms. Papps so moved. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Housing Complaint, 12 Harry Holman's Drive: Update following the inspection, as required initiated by a housing complaint of mold in the apartment at 12 Harry Holman's Drive by Leslie Whelan, covering for Ms. Wozny while she was away. Ms. Whelan issued a complaint to the owner and to the occupant. Ms. Wozny will meet with the tenants on Monday. Discussion.

Inspection Report, 18R County Road, Alfano, Map 31, Lot 18: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny sign and send a letter to Alfano, 18R Country Road, Map 31, Lot 18, once she has received the water usage of the property for the previous 2 years, stating that the Board is in agreement with the determination of inspector George Norris, that the system passed the 2-25-15 Title 5 inspection. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 7:50 pm

**Next BOH meeting: 4-9-15**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Allison Roderick Papps