

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. David Driscoll, Chair and Medical Director, and, Ms. Martha Mazzarino, Clerk, present. Ms. Allison Roderick Papps, Member, not present. Ms. Elaine Wozny, Health Agent, and Ms. Ann White, Administrative Clerk, present.

Dr. Driscoll opened the meeting at 7:07 pm, and announced that the meeting was being recorded.

- **Minutes**

January 22, 2015: carried over until the next meeting

- **Bills Payable**

#500, \$611.60: Dr. Driscoll entertained a motion for the Board to approve bills payable #500, in the amount of \$611.60. Ms. Mazzarino so moved. **Vote: All in Favor.**

Minutes are available for review in the BOH office or on line at www.essexma.org

- **Inspection Reports**

9 Cogswell Rd., Brenneman, Map 19, Lot 51: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Brenneman, 9 Cogswell Rd., Map 19, Lot 51, stating that the Board is in agreement with the determination of Inspector Richard Clark, that the system passed the 1-19-15 Title 5 inspection, however the issued construction permit is for a 2 bedroom capacity system, not the current 3 bedroom house. Further, it is the recommendation of the Board that an outlet tee be installed, the same recommendation noted by the inspector on both the 2015 and 2012 inspection reports. **Vote: All in Favor.**

Title 5 reports are available for review in the Board of Health office.

- **Septic Plan Reviews**

0 Spring St., Hagar, Map 41, Lot 14B: Dr. Driscoll entertained a motion for the Board to disapprove the septic system design plan for Hagar, 0 Spring St., Map 41, Lot 14B for the 13 reasons listed in the Agent's Report. Ms. Mazzarino so moved. **Vote: All in Favor.**

12 Town Farm Rd., Mayer, Map 19, Lot 40: Dr. Driscoll entertained a motion for the Board to approve the LUA setback reduction for the Mayer property, 12 Town Farm Rd., Lot 19, Lot 40, from the required 10' to 4'. Ms. Mazzarino so moved. **Vote: All in Favor.**

12 Town Farm Rd., Mayer, Map 19, Lot 40: Dr. Driscoll entertained a motion for the Board to approve the septic system design plan for the Mayer property, 12 Town Farm Rd., Lot 19, Lot 40, dated 10-28-14, with a final revision date of 12-4-14. However, the current deed restriction is for a 3 bedroom house, but the plan is for a 2 bedroom flow. The owner will be notified that a construction permit will not be issued until the Board of Health office receives a new deed restriction with the correct 2 bedroom flow limit. Ms. Mazzarino so moved. **Vote: All in Favor.**

Septic System Design plans are available for review in the Board of Health office

- **Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

Ms. Mazzarino made a motion that the Board sign 2015 permits as listed below:

Food Service Establishment Permit #26, Energy North Group, 156 Main Street

Food Service Establishment Permit #27, Village Market, 1 Martin Street

Retail Food Permit #9, Energy North Group, 156 Main Street

Retail Food Permit #10, Essex Wine & Spirits, 65 Eastern Avenue

Retail Food Permit #11, Village Market, 1 Martin Street

Milk & Cream Permit #10, Energy North Group, 156 Main Street

Milk & Cream Permit #9, Village Market, 1 Martin Street

Tobacco Permit #3, Energy North Group, 156 Main Street

Tobacco Permit #4, Christine A. Marano, 65 Eastern Avenue

Dr. Driscoll seconded the motion. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Ms. Wozny, leave use authorization: Dr. Driscoll entertained a motion for the Board to approve

Ms. Wozny's leave use authorization as written. Ms. Mazzarino so moved. **Vote: All in Favor.**

MIIS Form Signature: Dr. Driscoll, as authorized BOH representative, endorsed the MIIS for replacing the previous PHN with Health Agent Elaine Wozny as Access Administrator and add the current PHN, Lianne Cook, as User of the Massachusetts Immunization Information System.

Dr. Driscoll closed the meeting at 7:37 pm

Next BOH meeting: 3-12-15

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino