

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. David Driscoll, Chair and Medical Director, and Ms. Allison Roderick Papps, Member, present. Ms. Martha Mazzarino, Clerk, not present. Ms. Elaine Wozny, Health Agent, and Ms. Ann White, Administrative Clerk, present.

Dr. Driscoll opened the meeting at 7:05 pm, and announced that the meeting was being recorded. Ms. Papps will act as Clerk in place of Ms. Mazzarino for the purpose of this meeting.

- **Appointments**

7:15 pm, Tim Ford, Building Permit Application Revision, 88 Belcher Street: Mr. Ford in attendance to submit, for approval, a revision of the proposed floor plan to the Board.

7:30 pm, Pierre Erhard & Dan Johnson, 8 Sumac Dr., Title 5 & Final Judgment: Mr. Erhard & Mr. Johnson in attendance, to discussion with the Board and Health Agent Ms. Wozny, questions about the results of Title 5's and Final Judgment as they apply to this property. In 1998, the previous owner signed an agreement to upgrade the septic system serving this property and a Title 5 inspection failed. Additionally, the Board deemed this system as failed the 8-29-14 Title 5 inspection by Mr. Johnson. As per MA DEP Final Judgment, necessary repairs needed to be complete by December 31, 2014. Mr. Johnson will write and submit a letter to the Board stating the proposed timeline for the repair or replacement of the septic system.

- **Minutes**

December 18, 2014: Dr. Driscoll entertained a motion for the Board to approve the minutes for 12-18-14, as written. Ms. Papps so moved. **Vote: All in Favor.**

Minutes are available for review in the BOH office or on line at www.essexma.org.

- **Bills Payable**

#499, \$35.84: Dr. Driscoll entertained a motion for the Board to sign bills payable #499 in the amount of \$35.84. Ms. Papps so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Inspection Reports**

90 Apple Street, McNiff, Map 10, Lots 4 A & 4B: Dr. Driscoll entertained a motion for the Board to sign and send a letter to McNiff, 90 Apple Street, Lots 4 A & B, stating that the Board is in agreement with the determination of inspector Richard Cooper, that this system passed the 12-23-14 Title 5 septic system inspection. Ms. Papps so moved. **Vote: All in Favor.**

101 Eastern Ave., Grant, Map 39, Lot 51: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Grant, 101 Eastern Ave., Map 39, Lot 51, stating that the Board is in agreement with the determination of inspector Richard Clarke, that this system passed the 10-28-14 Title 5 inspection. Ms. Papps so moved. **Vote: All in Favor.**

16 Lowe Hill Rd., Uhmeyer, Map 35, Lot 43: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Uhmeyer, 16 Lowe Hill Rd., Map 35, Lot 43, stating that the Board is in agreement with the determination of inspector Richard Clarke, that this system passed the 11-7-14 Title 5 inspection, however, the homeowner should be aware that although the house is five bedroom, it is served by a four bedroom capacity septic system. Ms. Papps so moved.

Vote: All in Favor.

Title 5 reports are available for review in the Board of Health office.

- **Septic Plan Reviews**

2 Rocky Hill Rd., Ramsey, Map 5, Lot 10: Dr. Driscoll entertained a motion for the Board to approve the most recent revision of the septic system design plan, dated 12-31-14, and received 1-5-15, for Ramsey, 2 Rocky Hill Rd., Map 5, Lot 10. Ms. Papps so moved. **Vote: All in Favor.**

162 Southern Avenue, Henderson, Map 6, Lot 5A: No Action Taken.

Septic System Design plans are available for review in the Board of Health office.

- **Building Permit Applications**

88 Belcher St., Ford Properties, Map 16, Lot 18A: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the revised floor plan for this property, 88 Belcher St., Map 16, Lot 18A. Ms. Papps so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

Comono Point Update: Discussion. As per Ms. Wozny, most Conomo Point home owners have complied with, or have plans to comply with the requirements of the final judgment.

Final 2016 Budget: Revised 2016 budget figures submitted for Board review to include purchase and maintenance of phones for the Administrator & PHN. Dr. Driscoll entertained a motion for the Board to approve the 2016 Budget as amended. Ms. Papps so moved. **Vote: All in Favor.**

Ms. Wozny, Leave Use Authorization: Dr. Driscoll entertained a motion for the Board to approve Ms. Wozny's leave use authorization, as written. Ms. Papps so moved. **Vote: All in Favor.**

2015 Permit Renewals

Dr. Driscoll and Ms. Papps will both sign renewal permits.

Dr. Driscoll entertained a motion for the Board to sign Keeping of Stable Animals Permits as listed below. Ms. Papps so moved. **Vote: All in Favor.**

10. John Kusulas, Margo Kusulas, 105 Southern Ave.

11. Margo Kusulas, John Kusulas, 2 Andrews St.

12. Robin Pydynkowski, 8 Forest Ave.

13. Jayne & Michael Ginn, 22 John Wise Ave.

14. Michael A. Keough, 106 Choate St.

15. Ellen Attridge, 8 Dodge St.

16. James & Susanna McLaughlin, 160 Gregory Island Rd.

17. Andrew Spinney, 54 Lufkin St.

Dr. Driscoll entertained a motion for the Board to sign Camp, H/Motel, B & B #3 for The Essex Conference Center. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to sign Disposal Works Installer's Permits as listed below. Ms. Papps so moved. **Vote: All in Favor.**

11. David Clark
12. Bob Wogan
13. Paul Goodwin
14. Philip Stenersen
15. Christopher Roberts
16. Richard K. Cooper
17. Alex A. Filias
18. Milt Hamilton
19. George A. Hulbert, Jr.
20. Peter J. Macaro
21. Michael Ketchopoulos
22. Paul Wright
23. Louis A. Vlahos
24. Robert J. Perry
25. Thompson B. Webster
26. Joseph A. Ginn III
27. Mark Finn

Dr. Driscoll entertained a motion for the Board to sign Food Service Establishment Permits as listed below. Ms. Papps so moved. **Vote: All in Favor.**

14. Essex River Dogs
15. Maia LLC, Dunkin' Donuts
16. The Essex Conference Center
17. Hog Island, Inc., CK Pearl
18. First Universalist Church of Essex
19. Essex Pizza & Restaurant
20. Chebacco Liquor Mart
21. Village Market
22. Essex Seafood
23. St. John the Baptist Parish

Ms. Papps made a motion for the Board to sign Hot Tub Permit #1 for The Essex Conference Center. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to sign Milk and Cream Permit #4 Maia, LLC, Dunkin' Donuts and Ms. Wozny to sign #5 Chebacco Liquor Mart & #6 Essex Seafood. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to sign Retail Food Permits 1, & 4 – 7, and Ms. Wozny to sign permit #3, as listed below. Ms. Papps so moved. **Vote: All in Favor.**

1. Maia LLC, Dunkin' Donuts
2. White Elephant Shop
3. Capt. Vince Inc.

4. Chebacco Liquor Mart
5. Essex Seafood
6. Lark Fine Food

Dr. Driscoll entertained a motion for the Board to sign Septage Hauler Permits as listed below.
Ms. Papps so moved. **Vote: All in Favor.**

2. David Clark
3. J. Michael Roy
4. J. Kelleher
5. Paul L. Ricker
6. George A. Hulbert, Jr.
7. Thompson B. Webster

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meet**

Dr. Driscoll closed the meeting at 8:15 pm

Next BOH meeting: 1-22-15

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino