

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director, Ms. Mazzarino, Clerk, and Allison Roderick, Member, present.  
Ms. Wozny, Health Agent, and Ms. White, Administrative Clerk, present.

Dr. Driscoll opened the meeting at 7:05 pm, and announced that the meeting was being recorded.

- **Appointments**

7:15 pm, Lianne Cook, PHN, in attendance to interview for the position of Essex PHN.

- **Minutes**

October 9, 2014: Dr. Driscoll entertained a motion for the Board to approve the minutes for 10-9-14, as written. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Minutes are available for review in the BOH office or on line at [www.essexma.org](http://www.essexma.org).***

- **Bills Payable**

#496, \$885.84: Dr. Driscoll entertained a motion for the Board to sign bills payable #496, in the amount of \$885.84. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Inspection Report Reviews**

40 Robbins Island Road, Cutter, Map 19, Lot 70: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Cutter, 40 Robbins Island Road, Map 19, Lot 70, stating that the Board is in agreement with the determination of inspector Jonathan Granz, that the system passed the October 9, 2014 Title 5 inspection. Ms. Mazzarino so moved. **Vote: All in Favor.**

6 Sumac Drive, Mayer, Map 19, Lot 16: Dr. Driscoll entertained a motion that the Board send a letter to Mayer, 6 Sumac Drive, Map 19, Lot 16, stating that the Board is in agreement with inspector Daniel Johnson, that the 9-30-14 inspection deems the system in need of further evaluation by the local approving authority due to the fact that there is an existing well less than 100', but greater than 50' from the private well serving this property. Because of this condition, an analysis of the well water for fecal coliform, ammonia nitrogen, and nitrate nitrogen is required, with results of this analysis to be reviewed and approved by the Board of Health prior to classification of this system as passed. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Title 5 reports are available for review in the Board of Health office.***

- **Septic Plan Reviews**

2 Rocky Hill Road, Ramsey, Map 5, Lot 10: Dr. Driscoll entertained a motion for the Board to disapprove the septic system design plan for Ramsey, 2 Rocky Hill Road, Map 5, Lot 10, for the 5 reasons listed in the Agent's Report. Ms. Papps so moved. **Vote: All in Favor.**

90 Conomo Point Road, Calder, Map 19, Lot 34: Dr. Driscoll entertained a motion for the Board to disapprove the tight tank design plan, dated 10-16-14, for Calder, 90 Conomo Point Road, Map 19, Lot 34, for the 3 reasons stated in the Agent's Report. Ms. Papps so moved. **Vote: All in Favor.**

90 Conomo Point Road, Calder, Map 19, Lot 34: Dr. Driscoll entertained a motion for the Board to approve the LUA request for Calder, 90 Conomo Point Road, Map 19, Lot 34, for a reduction in the required 12" separation between estimated seasonal high groundwater and the inverts of the tank. Ms. Mazzarino so moved. **Vote: All in Favor.**

90 Conomo Point Road, Calder, Map 19, Lot 34: Dr. Driscoll entertained a motion for the Board to approve the tight tank design plan, dated 10-16-14, with a 10-22-14 signature, for Calder, 90 Conomo Point Road, Map 19, Lot 34. The approval letter will state that a signed pumping contract and proof of recording at the Registry of Deeds, noting the existence of the tight tank for seasonal use of the property and design flow of the system, must be received by the BOH prior to issuance of the Certificate of Compliance. Ms. Mazzarino so moved. **Vote: All in Favor.**

41 John Wise Avenue, Windomear RT, Map 18, Lot 2A: Dr. Driscoll entertained a motion for the Board to disapprove the septic system design plan, dated 9-8-14, for 41 John Wise Avenue, Windomear Realty Trust, Map 18, Lot 2A, for the 9 reasons listed in the Agent's Report. Ms. Papps so moved. **Vote: All in Favor.**

41 John Wise Avenue, Windomear RT, Map 18, Lot 2A: Dr. Driscoll entertained a motion for the Board to approve the septic system design plan, dated 9-8-14, with a final revision date of 10-22-14, for 41 John Wise Avenue, Windomear RT, Map 18, Lot 2A. Ms. Papps so moved. **Vote: All in Favor.**

130 Blueberry Lane, Flynn, Map 8, Lot 5D: Dr. Driscoll entertained a motion for the Board to approve the septic system design plan, dated 9-30-14, with a final revision date of 10-17-14, for Flynn, 130 Blueberry Lane, Map 8 Lot 5D, be approved. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Septic System Design plans are available for review in the Board of Health office.***

- **Well Permit**

65R Pond Street, Tyak, Map 5, Lot 20: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Tyak stating that the Board approves the well water, that there is adequate supply for the 4 bedroom house at 65R Pond Street, Map 5, Lot 20, with the notation of the high concentrations, as noted in the water analysis, recommending a water treatment system be installed to bring exceedances within recommended levels. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Well Permits are available for review in the Board of Health office.***

- **Building Permit Applications**

65R Pond Street, Tyak, Map 5, Lot 20: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 9-24-14, for Tyak, 65R Pond Street, Map 5, Lot 20, for the construction of a single family 3 bedroom house with attached garage. Ms. Mazzarino so moved. **Vote: All in Favor.**

51 Story Street, Court, Map 35, Lot 6: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse and hold the building permit application, dated 10-20-14, for Court, 51 Story Street, Map 35, Lot 6, for a 22' x 12' addition, 1 car garage and family room above, new deck off existing and 1 bath in the existing basement, pending receipt and review of the floor plan of the existing house and proposed floor plan, by the Health Agent, and if acceptable, endorsement of this application. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

Dr. Driscoll entertained a motion for the Board to sign TFE Permits, for the 2014 Essex ClamFest, retroactive approvals, as listed below:

#46, Essex Lions Club, Vendor

#47, North Shore Selkies, Vendor, waive fee

#48, C. K. Pearl, Participant

#50, The Farm, Participant. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to waive the fee, as requested, for North Shore Selkies, Vendor, for the Essex ClamFest permit application. Ms. Mazzarino so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to waive fees for late participant TFE applications for the ClamFest. Ms. Mazzarino so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to approve Disposal Installers Permit #32, Maria DuFour. Ms. Mazzarino so moved. **Vote: All in Favor.**

PHN resignation: The resignation of PHN Chris Lee, effective 11-8-14, was accepted by the Board.

PHN interview: Ms. Cook presented her resume, with current PHN experience, and interviewed with the Board for the position of PHN for the Town of Essex.

Dr. Driscoll entertained a motion for the Board to approve Ms. Wozny's, personal leave notification, as written. Ms. Mazzarino so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 8:05 pm

**Next BOH meeting: 11-20-14**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Martha Mazzarino