

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Ms. Mazzarino, Clerk, and Allison Roderick, Member, present. Dr. Driscoll, Chair and Medical Director, arrived at 7:10 pm. Ms. Wozny, Health Agent, and Ms. White, Administrative Clerk, present.

Ms. Mazzarino opened the meeting at 7:05 pm, announced that the meeting was being recorded and acted as Chair until Dr. Driscoll's arrival.

- **Appointments**

7:15, Food Inspector, Bobbie Cody in attendance. Ms. Cody gave the Board an overview of her inspection findings for the Town of Essex, the process of twice yearly food service inspections, with additional inspections where and when needed, and her schedule to date.

- **Minutes**

September 25, 2014: Ms. Mazzarino entertained a motion for the Board to approve, as written, the minutes for 9-25-14. Ms. Papps seconded the motion **Vote: All in Favor.**

***Minutes are available for review in the BOH office or on line at [www.essexma.org](http://www.essexma.org).***

- **Bills Payable**

#495, \$102.76: Ms. Mazzarino entertained a motion for the Board to sign bills payable #495 in the corrected amount of \$323.56. Ms. Papps seconded the motion. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Inspection Report Reviews**

86 Conomo Point Road, Simpson, Map 19, Lot 33: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Simpson, 86 Conomo Point Road, Map 19, Lot 33, stating that the Board is in agreement with the determination of inspector Josh Roberts, that the system passed the 9-22-14 Title 5 inspection. Ms. Mazzarino so moved. **Vote: All in Favor.**

8 Sumac Drive, Erhard, Map 19, Lot 17: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Erhard, 8 Sumac Drive, Map 19, Lot 17, stating that the Board is in disagreement with the determination of inspector Dan Johnson, that the system needs further evaluation due to the location of the leach trench of 44' from the abutter's private well. For any and all of the reasons listed in the Agent's Report, the Board deems that this system failed the 8-29-14 Title 5 Inspection. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Title 5 reports are available for review in the Board of Health office.***

- **Septic Plan Reviews**

8 Lufkin Point Road, Lawler, Map 19, Lot 121: Dr. Driscoll entertained a motion for the Board to disapprove the septic design plan, dated 9-25-14, for Lawler, 8 Lufkin Point Road, Map 19, Lot 121, for the 5 reasons listed in the Agent's Report. Ms. Mazzarino so moved. **Vote: All in Favor.**

8 Lufkin Point Road, Lawler, Map 19, Lot 121: Dr. Driscoll entertained a motion for the Board to approve the septic design plan, dated 9-25-14, with a final revision date of 10-7-14, for Lawler, 8 Lufkin Point Road, Map 19, Lot 121. Ms. Papps so moved. **Vote: All in Favor.**

2 Rocky Hill Road, Ramsey, Map 5, Lot 10: Dr. Driscoll entertained a motion for the Board to disapprove the septic system design plan for Ramsey, 2 Rocky Hill Road, Map 5, Lot 10, for the 43 reasons, minimally, listed in the Agent's Report, following an incomplete review. Ms. Papps so moved. **Vote: All in Favor.**

130 Blueberry Lane, Flynn, Map 8, Lot 5D: Dr. Driscoll entertained a motion for the Board to disapprove the septic design plan, dated 9-30-14, for Flynn, 130 Blueberry Lane, Map 8, Lot 5D for the 5 reasons listed in the Agent's Report. Ms. Papps so moved. **Vote: All in Favor.**

***Septic System Design plans are available for review in the Board of Health office.***

- **Building Permit Applications**

None, see below

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

TFE Permit #45, Apple Street Farm, Fall Harvest Festival, October 26, 2014, 11 am – 5 pm: Ms. Mazzarino entertained a motion for the Board to sign the TFE Permit #45 for Apple Street Farm's Fall Harvest Festival, October 26, 2014, 11 am – 5 pm. Ms. Papps so moved. **Vote: All in Favor.**

TFE Permits, 2014 Essex ClamFest: Ms. Mazzarino entertained a motion for the Board to sign TFE Permits for the Essex ClamFest, October 25, 2014, with rain date of the 26<sup>th</sup>, as listed below. Ms. Papps so moved. **Vote: All in Favor.**

- #30, Ipswich Ale Brewery, Vendor
- #31, Nana's Fried Dough, Vendor
- #32, Down River Ice Cream, Vendor
- #33, Ipswich Clambake Co., Participant
- #34, Roseanne's Biscotti, Vendor
- #35, Essex Fire Department, Vendor
- #36, Shea's Riverside, Participant
- #38, Markouk Bread, Vendor
- #39, Woodman's of Essex, Participant
- #40, Prime Meats & Provisions, Vendor
- #41, Windward Grille, Participant
- #42, Top Dog, Vendor
- #43, Mile Marker One, Participant
- #44, The Happy Taco, Vendor

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

4 Deer Hill Farms, Carroll, Building Permit Application: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated, 10-2-14, for Carroll, 4 Deer Farms, for a kitchen, laundry/mudroom and two half bath remodels. Ms. Mazzarino so moved. **Vote: All in Favor.**

36R (2) Story Street, Kempskie, Building Permit Application: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the undated building permit application for Kempskie, 36R (2) Story Street, Map 35, Lot 30C to erect a 28' x 28' garage with 2, one bedroom apartments. Ms. Papps so moved. **Vote: All in Favor.**

52 Grove Street, Burns, Building Permit Application: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the undated, unsigned building permit application for Burns, 52 Grove Street, Map 34, Lot 75, to replace existing deck and footing. Ms. Mazzarino so moved. **Vote: All in Favor.**

Disposal Installer's Permit #31, Mark Finn, 20 Asbury St., Topsfield: Ms. Mazzarino made a motion for the Board to sign, and the office to hold, Disposal Installer's Permit #31 for Mark Finn, contingent upon his acceptable passing grade on the disposal installer's exam. Ms. Papps seconded the motion. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 7:53 pm

**Next BOH meeting: 10-23-14**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Martha Mazzarino