

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director, Ms. Mazzarino, Clerk, and Allison Roderick, Member, present.  
Ms. Wozny, Health Agent, and Ms. White, Administrative Clerk, present.

Dr. Driscoll opened the meeting at 7:00 pm and announced that the meeting was being recorded.

- **Appointments**

7:15 pm, John Judd, 80 Pond Street, Septic System Design Plan: John Judd in attendance

7:30 pm, John Judd, 7 Sumac Drive, Septic System LUA & Variance Hearing: John Judd and George Emerson in attendance

- **Minutes**

September 11, 2014: Dr. Driscoll entertained a motion for the Board to approve the minutes for 9-11-14, as written. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Approved minutes are available for review in the Board of Health office or on-line at [essexma.org](http://essexma.org).***

- **Bills Payable**

#494, \$1,457.78: Dr. Driscoll entertained a motion for the Board to sign bills payable #494, in the amount of \$1,457.78. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Inspection Report Reviews**

None

- **Septic Plan Reviews**

7 Sumac Drive, Cottage Park Realty Inc., Map 19, Lot 20: Dr. Driscoll entertained a motion for the Board to approve the LUA request for 7 Sumac Drive, Cottage Park Realty, Map 19, Lot 20, to allow tank inverts within 12" of the estimated seasonal high water table. Ms. Mazzarino so moved. **Vote: All in Favor.**

7 Sumac Drive, Cottage Park Realty Inc., Map 19, Lot 20: Dr. Driscoll entertained a motion for the Board to approve the variance request for 7 Sumac Drive, Cottage Park Realty, Map 19, Lot 20, to allow soil absorption area within 100' if a private well, actual proposed distance of 92". Ms. Mazzarino so moved. **Vote: All in Favor.**

7 Sumac Drive, Cottage Park Realty Inc., Map 19, Lot 20: Dr. Driscoll entertained a motion for the Board to approve the septic design plan, dated 7-26-14, with a final revision date of 9-22-14, for 7 Sumac Drive, Cottage Park Realty, Map 19, Lot 20. Ms. Mazzarino so moved. **Vote: All in Favor.**

80 Pond Street, Stavros, Map 5, Lot 4: Dr. Driscoll entertained a motion for the Board to approve the septic system design plan, dated 8-28-14, with a final revision date of 9-22-14 for 80 Pond Street, Stavros, Map 5, Lot 4. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Septic System Design Plans are available for review in the Board of Health office.***

- **Building Permit Applications**

103 Conomo Point Road, Map 19, Lot 98, retroactive demo building permit, dated 5-13-14, 138 Conomo Point Road, Map 24, Lot 37, retroactive demo building permit, dated 5-13-14 & 6 Robbins Island Road, Collins, Map 19, Lot 59, dated 8-28-14: Dr. Driscoll entertained a motion for the Board to retroactively approve the demo building permit applications, as listed above. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Other**

Process of Title 5 Inspection reviews: Outlined for the Board & Discussion

Discussion Conomo Point Septic Systems: The Board agreed that there was no need to send reminder letters to the outstanding Conomo Point Properties.

- **Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

Would the Board like Food Inspector, Bobbie Cody, to present an update at the next meeting? The Board would like to formally invite Ms. Cody to the next scheduled BOH meeting, 10-9-14.

TFE Permit #36, Essex Historical Society & Shipbuilding Museum Festival, 9-27-14, 1-6 pm & TFE Permit #37, Apple Street Farm's Essex Harvest Feast, October 3 & 4, 2014, 5-11 pm: Dr. Driscoll entertained a motion for the Board to sign TFE Permits 36 & 37, as listed above. Ms. Mazzarino so moved. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Dr. Driscoll closed the meeting at 7:39 pm

**Next BOH meeting: 10-9-14**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Martha Mazzarino