

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director and Ms. Sanders, Member present. Ms. Mazzarino, Clerk, not present. Ms. Wozny, Health Agent, present. Ms. White, Administrative Clerk, present. Allison Roderick in attendance.

7:09 pm: Dr. Driscoll opened the meeting and announced that the meeting was being recorded. Dr. Driscoll acted as Clerk in Ms. Mazzarino's absence.

- **Appointments**

7:15 pm, Jen Jentzen, 36 Story Street, re: order to connect to sewer, in attendance. Dr. Driscoll entertained a motion for the Board, at its discretion, to allow Jen Jentzen, 36 Story Street, to have a Title 5 inspection done on this property. A Title 5 was not done prior to their purchase of this house, instead an agreement to connect to sewer was signed by both the buyers and sellers of the property. The connection has not been done. The Title 5 inspection report will be delivered to the BOH office within 2 weeks. Ms. Jentzen is aware that if the Title 5 inspection notes the existing septic system as failed, a public sewer connection is required. If the Title 5 inspection classifies the existing system as passed, the Board voted to allow Ms. Jentzen to forego connection to the town sewer at this time. Ms. Sanders so moved. **Vote: All in Favor.**

7:30 pm, Tim Ford, for Carp, 88 Belcher Street, building permit application, in attendance. See below.

- **Minutes**

June 12, 2014: Ms. Sanders made a motion for the Board to approve the minutes for June 12, 2014, as written. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Minutes are available for review in the BOH office or on line at www.essexma.org.

- **Bills Payable**

FY 2014: #487, \$411.97: Dr. Driscoll entertained a motion for the Board to sign bills payable #487 in the amount of \$411.97. Ms. Sanders so moved. **Vote: All in Favor.**

FY 2015: #488, \$150.00: Dr. Driscoll entertained a motion for the Board to sign bills payable #488 in the amount of \$150.00. Ms. Sanders so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Building Permit Applications**

7 Maple Street, Rumble, Map 36, Lot 35: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application for "4 new skylights installed in third floor – sheet rock, plaster and finish off as playroom." for Rumble, 7 Maple Street, Map 36, Lot 35. Ms. Sanders so moved. **Vote: All in Favor.**

88 Belcher Street, Ford properties (Carp), Map 16, Lot 18A: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application for Carp, 88 Belcher Street, Map 16, Lot 18A for a "new single family residence approximate living area 2450 sq. ft.". Ms. Sanders so moved. **Vote: All in Favor.**

30A Belcher Street, Means, Map 13, Lot 2A: Discussion. Building permit application for the addition of 1 bedroom and bathroom was not acted upon at this time, pending receipt of revised septic tank relocation plan. See septic system design plans below.

- **Inspection Report Reviews**

12 Low Hill Road, Townsend, Map 32, Lot 16D: Dr. Driscoll entertained a motion that the Board sign and send a letter to Townsend, 12 Low Hill Road, Map 32, Lot 16D stating that the Board is in agreement with inspector John Duncan, that the system passed the June 12, 2014 Title 5 inspection, however, there is an inaccuracy in the report classification of this property as a 6 bedroom house. This system was designed and approved as a 4 bedroom septic design flow with use of a garbage grinder. It is not an approved 6 bedroom septic flow system. Ms. Sanders so moved. **Vote: All in Favor.**

21 Ralston Drive, Laschi, Map 20, Lot 6: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Laschi, 21 Ralston Drive, Map 20, Lot 6, stating that the Board considers the Title 5 report by inspector John Duncan, on June 13, 2014, to be incomplete. Copies of the mandated annual pressure distribution system inspection have neither been submitted nor were attached to the Title 5 inspection report. Ms. Sanders so moved. **Vote: All in Favor.**

Title 5 reports are available for review in the Board of Health office.

- **Septic System Design Plans**

32 Lake Shore Drive, Jean, Map 4, Lot 33: Dr. Driscoll entertained a motion for the Board to retroactively approve the replacement of the septic tank only, for the Jean property, 32 Lakeshore Drive, Map 4, Lot 33. Ms. Sanders so moved. **Vote: All in Favor.**

10 Robbins Island Road, Tardie, Map 19, Lot 61: Dr. Driscoll entertained a motion for the Board to approve a Local Upgrade Approval for this property for a reduction between the new tank and the shed slab from 10' required to 5' provided. Ms. Sanders so moved. **Vote: All in Favor.**

10 Robbins Island Road, Tardie, Map 19, Lot 61: Dr. Driscoll entertained a motion for the Board to approve the not yet received LUA for this property for a reduction of less than a 12" separation between estimated seasonal high groundwater and the tank inlet & outlet. Ms. Sanders so moved. **Vote: All in Favor.**

10 Robbins Island Road, Tardie, Map 19, Lot 61: Dr. Driscoll entertained a motion for the Board to allow Ms. Wozny approve septic system design plan, dated 12-31-13 with a 5-18-14 revision, upon required LUA request for reduction of separation between tank inverts and estimated seasonal high ground water elevation for this property. Ms. Sanders so moved. **Vote: All in Favor.**

9 Town Farm Road, Smith, Map 19, Lot 54: Dr. Driscoll entertained a motion for the Board to disapprove the tight tank design, dated 5-30-14, for the Smith property, 9 Town Farm Road, Smith, Map 19, Lot 54, for the reason stated in the Agent's Report. Ms. Sanders so moved. **Vote: All in Favor.**

30A Belcher Street, Means, Map 13, Lot 2A, septic tank relocation plan: Dr. Driscoll entertained a motion for the Board to allow Ms. Wozny approve the revised septic tank relocation plan for the Means property, 30A Belcher Street, Map 13, Lot 2A, when she has received, reviewed and approved the revised plan. Ms. Sanders so moved. **Vote: All in Favor.**

Septic System Design plans are available for review in the Board of Health office.

- **Well Water Supply Certificates**

Well Water Supply Certificate and letter, 88 Belcher Street, Ford properties (Carp) Map 16, Lot 18A: Dr. Driscoll entertained a motion for the Board to sign the well water supply certificate and send a letter to Ford Properties (for Carp), regarding 88 Belcher Street, Map 16, Lot 18A, stating that the Board approved this well which has adequate supply for a 3 bedroom home. The Board recommends that a water treatment unit be installed due to the above recommended limits as noted in the water quality lab analysis: Iron, 0.63 mg/l (MCL 0.3), Manganese, 0.15 mg/l (MCL 0.05) and Sodium, 35.2 mg/l (MA minimum reporting level of 20, EPA is 250). Ms. Sanders so moved. **Vote: All in Favor.**

Well Water Supply Certificate and Letter, 30A Belcher Street, Means, Map 13, Lot 2: Dr. Driscoll entertained a motion for the Board to sign the well water supply certificate and send a letter to Means, 30A Belcher Street, Map 13, Lot 2, stating that the Board approves this well which has adequate supply for a 4 bedroom home. The Board recommends that a water treatment unit be installed due to the above recommended limits as noted in the water quality lab analysis: Color; 25 CPU vs 15 recommended, and Odor, 6 TON vs 3 recommended. Ms. Sanders so moved. **Vote: All in Favor.**

- **Building Permit Applications**

7 Maple Street, Rumble, Map 36, Lot 35: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application for Rumble, 7 Maple Street, Map 36, Lot 35, to build a third floor play room, install 4 new skylights; sheet rock, plaster and finish the room with a 3' knee wall. The stairway will directly enter into the room. Ms. Sanders so moved. **Vote: All in Favor.**

88 Belcher Street, Ford properties (Carp), Map 16, Lot 18A: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application for Ford properties (Carp), 88 Belcher Street, Map 16, Lot 18A, to build a new single family residence with an approximate living area of 2450 sq. ft. Ms. Sanders so moved. **Vote: All in Favor.**

30A Belcher Street, Means, Map 13, Lot 2: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 5-19-14, for Means, 30A Belcher Street, Map 13, Lot 2, for an addition of a one bedroom, one bathroom master suite, when Ms. Wozny has received, reviewed and approved a revised septic tank relocation plan for this property, see septic system design plans. Ms. Sanders so moved. **Vote: All in Favor.**

- **Other**

Potable Water and Sewer, Conomo Point Subdivision: Discussion of the properties in question regarding potable water and approved sewer: 101 & 105 Conomo Point Road and 3 & 7 Beach Circle. 3 Beach Circle letter is ready, the other three will be ready for signatures at the next BOH meeting. Dr. Driscoll entertained a motion that the Board sign and send a letter to 3 Beach

Circle indicating that the tight tank serving the property needs to have a system alarm installed. They have until 12-31-14 to comply. Ms. Sanders so moved. **Vote: All in Favor.**

Personal Leave Notification, Ms. Wozny: Dr. Driscoll entertained a motion for the Board to approve Ms. Wozny's leave use authorization as written. Ms. Sanders so moved. **Vote: All in Favor.**

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Dr. Driscoll entertained a motion that the Board sign and approve the permits for Energy North Group, 156 Main Street, as listed below:

Food Service Permit #36, Energy North Group 2120, 156 Main Street

Retail Food Permit # 13, Energy North Group 2120, 156 Main Street

Tobacco Permit #4, Energy North Group 2120, 156 Main Street

Milk Permit #12, Energy North Group 2120, 156 Main Street

Ms. Sanders so moved. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

TFE Permit #25, Firefly Festival, Apple Street Farm, July 11 & 12, 2014: Dr. Driscoll entertained a motion for the Board to sign and hold temporary food event permit #25, Firefly Festival, Apple Street Farm, July 11 & 12, 2014, until Ms. Wozny reviews and approves the final menu for the event which was recently submitted and is in the review process. Ms. Sanders so moved. **Vote: All in Favor.**

Milk Permit #12, Energy North Group 2120, 156 Main Street: See above.

Dr. Driscoll closed the meeting at 8:43 pm.

Next BOH meeting: 7-10-14

Prepared by _____
Ann White

Attested by _____
Dr. Dave Driscoll, acting Board of Health Clerk