

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director, Ms. Sanders, Member and Ms. Mazzarino, Clerk, present. Ms. Wozny, Health Agent, present. Ms. White, Administrative Clerk, present.

7:10 pm: Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

- **Appointments**

7:15 pm, 9 Desoto Drive, Jackson, Condemnation Hearing: Ms. Jackson in attendance to discuss with the Board that the house has been without water due to broken pipes, and has been uninhabitable for some time. She stated that she does spend some time in the house during the day, but does not sleep there and has been at the Beverly Gardens Suites Motel since last August. This was verified by Ms. Wozny via phone with the motel. Ms. Jackson agreed to contact a plumber and keep Ms. Wozny up to date on plumbing repairs on the house before she departs for vacation on May 6<sup>th</sup>.

- **Minutes**

April 10, 2014: Dr. Driscoll entertained a motion for the Board to sign the minutes for 4-10-14, as written. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Approved minutes are available for review in the BOH office or online.***

- **Bills Payable**

#482, \$61.32: Dr. Driscoll entertained a motion for the Board to sign bills payable #482 in the amount of \$61.32. Ms. Sanders so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Septic System Design Plans**

10 Robbins Island Road, Tardie, Map 19, Lot 61: Dr. Driscoll entertained a motion for the Board to disapprove the septic system design plan for Tardie, 10 Robbins Island Road, Map 19, Lot 61 for the four reasons listed in the Agent's Report. Ms. Sanders so moved. **Vote: All in Favor.**

22 Rocky Hill Road, Williams, request for extension: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny send a letter to Mr. Williams, 22 Rocky Hill Road, Map 5, Lot 11A, stating that the Board approves the extension of the septic system design plan, originally approved on 5-14-09, under the Permit Extension Act for which the plan qualifies. The septic system design plan approval is extended until 5-14-16. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Septic System Design Plans are available for review in the Board of Health office.***

- **Building Permit Applications**

67 Choate Street, Keystone Development, Map 16, Lot 9K: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 3-25-14, for Keystone Development, 67 Choate Street, Map 16, Lot 9K, to finish a new game room in the house on this property, as per plans in basement, with no bedroom or bath. Ms. Sanders so moved. **Vote: All in Favor.**

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

TFE Permit #1, Cape Ann Rowing/Essex Shipbuilding Museum's Essex River Race, May 10, 2014: Dr. Driscoll entertained a motion for the Board to sign TFE Permit #1 for Cape Ann Rowing / Essex Shipbuilding Museum's Essex River Race scheduled for 5-10-14. Ms. Sanders so moved.

**Vote: All in Favor.**

Garden Remedies Letter: Dr. Driscoll entertained a motion for the Board to sign the letter, as discussed and revised, to Garden Remedies, in response to their request for support from the BOH. Ms. Mazzarino so moved. **Vote: All in Favor.**

- **Other Issues**

Triathlon 2014: Discussion. Vote will be taken at the next BOH meeting as to whether to proceed with the Triathlon this year due to registration difficulties and, now, short time line.

Dr. Driscoll closed the meeting at 8:10 pm.

**Next BOH meeting: 5-8-14**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Martha Mazzarino, Board of Health Clerk