

# BOARD OF HEALTH

# MINUTES

3/14/14

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director and Ms. Mazzarino, Clerk, present. Ms. Wozny, Health Agent, present. Ms. Sanders, Member, not present. Ms. White, Administrative Clerk, present.

9:30 am: Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

- **Appointments**

None

- **Minutes**

January 23, 2014: Dr. Driscoll entertained a motion for the Board to approve the minutes for January 23, 2014, as written. Ms. Mazzarino so moved. **Vote: All in Favor.**

February 14, 2014: Tabled until next meeting.

***Approved minutes are available for review in the BOH office or online.***

- **Bills Payable**

#478, \$259.87: Ms. Mazzarino made a motion for the Board to approve bills payable #478 in the amount of \$259.87. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Inspection Report Reviews**

72 Island Road, Leavitt, Map 23, Lot 16: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Leavitt, 72 Island Road, Map 23, Lot 16, stating that the Board is in agreement with inspector George Norris, that this system passed the 2-24-14 Title 5 inspection. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Title 5 reports are available for review in the Board of Health office.***

- **Septic System Design Plans**

None

- **Building Permit Applications**

None

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Planning Board Amended Definitive Subdivision Plan for Central Conomo Point

Dr. Driscoll entertained a motion for the Board to sign 2014 Permit Renewals as listed below:

Food Establishment Permit:

#27, Down River Ice Cream Corp., 341 John Wise Ave.

#28, Essex Pizza and Restaurant, 235 Western Ave.

#29, Essex River Dogs, 162 Main St.

#30, George Fuller House, 148 Main St.

Milk & Cream Permit, #'s as follow:

#10, Down River Ice Cream Corp., 341 John Wise Ave.

License to Manufacture Frozen Desserts and/or Ice Cream Mix:

Permit #1, Down River Ice Cream Corp., 241 John Wise Ave.

Ms. Mazzarino so moved. **Vote: All in Favor.**

***Permits are available for review in the BOH office.***

- **Other Issues**

Public Body Checklist for Posting a Meeting Notice: Review of checklist for meeting notice posting

Letter requesting BOS special events funding: Review of letter submitted to BOS

Garden Remedies, Request to meet the Board at the next regularly scheduled meeting: An appointment has been scheduled for the BOH meeting.

Farmer's Markets permit & fee structure: Discussion by the Board with agreement that a notice will be placed in the Gloucester Daily Times announcing a public meeting regarding the revised Title 5 septic repair fees, new Farmer's Market permits and fees.

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Dr. Driscoll entertained a motion for the Board to sign Camp, H/Motel, B & B, 2014 Permit #2, for the Essex Conference Center, One Conomo Pt. Rd. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Permits are available for review in the BOH office.***

Dr. Driscoll closed the meeting at 10:28 am.

**Next BOH meeting: 3-27-14**

Prepared by \_\_\_\_\_

Ann White

Attested by \_\_\_\_\_

Martha Mazzarino, Board of Health Clerk