

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Ms. Sanders, Member, and Ms. Mazzarino, Clerk, present. Dr. Driscoll, Chair and Medical Director, arrived at 7:05 pm. Ms. Wozny, Health Agent and Ms. White, Administrative Clerk, present.

7:04 pm: Ms. Sanders, as acting Chair, opened the meeting and announced that the meeting was being recorded.

- **Appointments**

7:10 pm, Andy Mesersmith in attendance, without an appointment, for 9 Milk St., discussion on building permit application.

7:20 pm, Bryan & Stacey LaBelle in attendance for Triathlon discussion regarding the need for volunteers, music, funding and other support for the Clinic and Essex Youth Triathlon 2014. Ms. LaBelle and Ms. Wozny will schedule an appointment to meet for further discussion regarding a time line and general overview for the Clinic and Triathlon.

7:30 pm, Ray Greene and Scott DeWitt, Jr. in attendance, without appointment, for 0 Story St., aka 21 Western Ave. property; stumping/mulching operation.

8:00 pm, Jennifer & Michael Ginley, Building Permit Application, not in attendance for 11 Cogswell Rd.

- **Minutes**

January 10, 2014: Ms. Sanders entertained a motion for the Board to approve the minutes for January 10, 2014, as written. Ms. Mazzarino so moved. **Vote: All in Favor.**

Approved minutes are available for review in the BOH office or online.

- **Bills Payable**

#476, \$153.54: Ms. Sanders entertained a motion for the Board to sign bills payable #476, in the amount of \$153.54. Ms. Mazzarino so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Building Permit Applications**

11 Cogswell Road, Ginley, Map 19, Lot 52: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application for Ginley, 11 Cogswell Road, Map 19, Lot 52, for new siding, new windows, new kitchen cabinets, re-build existing 3 season porch on original footprint, outside front porch, trim boards, with the BOH condition that the 3 season porch remain a 3 season porch only. Ms. Sanders so moved. **Vote: All in Favor.**

9 Milk Street, von Gumppenberg, Map 10, Lot 25: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building permit application for von Gumppenberg, 9 Milk Street, Map 10, Lot 25, for an open grooming area with no plumbing. Ms. Wozny will inspect site after construction to confirm no infringement of septic leaching area grading. Ms. Sanders so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Dr. Driscoll entertained a motion for the Board to sign 2014 Permit Renewals as listed below.
Ms. Mazzarino so moved. **Vote: All in Favor.**

Camp, H/Motel, B & B Permit #1, George Fuller House, 148 Main Street
Septage & Offal Hauler Permit #8, David Clark
Keeping of Stable Animals Permit #20, Richard A. Stevens, 8 Deer Hill Farm Road

Food Establishment Permit, #'s as follows:

23, Essex Seafood, 143 R Eastern Avenue
24, Village Market, 1 Martin Street
25, Village Restaurant, 55 Main Street

Milk & Cream Permit, #'s as follow:

7, Village Market, 1 Martin Street
8, Essex Seafood, 143 R Eastern Avenue

Retail Food Permit, #'s as follows:

8, Essex Seafood, 143 R Eastern Avenue
9, Village Market, 1 Martin Street

Disposal Works Installer's Permit #'s as follows:

25, Robert J. Perry
26, Richard K. Cooper
27, David Clark

Approved permits are available for review in the BOH office.

- **Other Issues**

Leave Use Authorization, E. Wozny. Dr. Driscoll entertained a motion for the Board to approve Ms. Wozny's leave use, as written. Ms. Sanders so moved. **Vote: All in Favor.**

Annual Report, 2013: Reviewed and okayed for submittal to BOS office.

Update: 0 Story Street, aka 21 Western Avenue, stump grinding/mulch (continued from last meeting). The Board agreed that a letter will be sent by Ms. Wozny stating the necessary corrective measures as determined by the Board, as well as the requirement for a follow up appointment with the Board at either of the regularly scheduled BOH meetings in March.

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Dr. Driscoll entertained a motion for the Board to approve the 2014 Permit Renewals as listed below. Ms. Sanders so moved. **Vote: All in Favor.**

Keeping of Stable Animals Permits #21, Ellen Attridge
Disposal Works Installer's Permit # 28, Joseph A. Ginn III
Septage & Offal Hauler Permit #9, J. Michael Roy

Septic System Design plan, 15 aka 0 Lufkin Point Road, Kitsis, Map 20, Lot 2B: Dr. Driscoll entertained a motion for the Board to approve the septic system design plan, dated 1-31-07, with a final revision date of 1-13-14, for 15 aka 0 Lufkin Point Road. Ms. Sanders so moved. **Vote: All in Favor.**

Septic System Design Plan, 19 Soginese Road, Cushing, Map 18, Lot 2: Dr. Driscoll entertained a motion for the Board to approve the septic system design plan, dated 11-19-13, with a revision date of 1-20-14, for Cushing, 19 Soginese Road, Map 18, Lot 2. Ms. Mazzarino so moved. **Vote: All in Favor.**

Continuation from last meeting: Clear Water Industries local upgrade approval waiver for pump. Dr. Driscoll entertained a motion that the Board approve the variance for the use of the Pro-Step Orenco Septic Tank Effluent Pumping System to be used in Essex for as long as it is in compliance with MA DEP. Ms. Mazzarino so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 8:15 pm.

Next BOH meeting: 2/14/14

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino, Board of Health Clerk