

## Senior Center, Pickering Street, Essex, MA

Dr. Driscoll, Chair and Medical Director, Ms. Sanders, Member, and Ms. Mazzarino, Clerk, present. Ms. Wozny, Health Agent, and Ms. White, Administrative Clerk, present.

8:30 a.m. Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

- **Minutes**

September 26, 2013: Ms. Sander made a motion for the Board to approve the minutes for September 26, 2013, as written. Dr. Driscoll so moved. **Vote: All in Favor.**

October 10, 2013: Ms. Mazzarino made a motion for the Board to approve the minutes for October 10, 2013, as written. Ms. Sander so moved. **Vote: All in Favor.**

October 24, 2013: Dr. Driscoll entertained a motion for the Board to approve the minutes for October 24, 2013, as written. **Vote: All in Favor.**

***Approved minutes are available for review in the BOH office or online.***

- **Bills Payable**

Bills Payable #472, \$950.00: Ms. Mazzarino made a motion for the Board to approve bills payable #472, in the amount of \$950.00. Dr. Driscoll so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Richdale's Update: In response to a complaint, discussion about the conditions found at Richdale's by Food Inspector Roberta Cody, Dr. Driscoll entertained a motion for the Board to have Ms. Wozny compose, sign and send a certified letter to the owner including these points;

- 1) Mr. Panangopolis is ordered to immediately cease and desist sale/service of all non-pre-packaged food or drink items, and all related equipment must be removed from the service part of the store,
- 2) Proof of registration of a food safety certification course must be received by the BOH office within five days of receipt of this order. The course must occur within thirty days of receipt of this order with proof of successful completion of the course and exam must be received prior to renewal of food service permit in order to continue the sale or service of any non-pre-packaged food or drink items. When the certified person is not present in the store, a qualified and food safety knowledgeable person in charge must be present,
- 3) All items on the 11/7 and 11/12 follow up inspections as well as any other items discussed with the food inspector must be corrected within five days of receipt of this order,
- 4) If aggrieved by this order, Mr. Panangopolis may request a hearing before the BOH, in writing, within ten days of receipt of the order or notice.

Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

- **Other Issues**

Mosquito Control Discussion: Dr. Driscoll entertained a motion that the Board agrees that they are officially neutral on the position of Mosquito Control and but that the facts will be presented in a positive way. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Triathlon Discussion: With August 2<sup>nd</sup> or 9<sup>th</sup> as possible dates for the 2014 Essex Youth Triathlon, the Board agreed with the recommended August 9<sup>th</sup> date. In January, the Labelle's would like to meet with the Board to discuss their possible contribution to the event.

Ma's Brand Discussion: Informational only

Dr. Driscoll closed the meeting at 9:36 am.

**Next BOH meeting: 11/21/13**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Martha Mazzarino, Board of Health Clerk