

Essex Senior Center, 17 Pickering Street, Essex, MA

Ms. Sanders, Member, and Ms. Mazzarino, Clerk and Acting Chair, present. Ms. Wozny, Health Agent, and Ms. White, Administrative Clerk, present. Dr. Driscoll, Chair and Medical Director, not present.

7:00 p.m. Ms. Mazzarino, opened the meeting and announced that the meeting was being recorded.

- **Appointments**

7:15 pm, Jack Gale, contractor, 84 Apple Street, BP application for small addition, in attendance

- **Minutes**

September 26, 2013: Carry over to the next BOH meeting.

- **Bills Payable**

Bills Payable #470, \$581.25: Ms. Sanders made a motion for the Board to approve bills payable # 470, in the amount of \$581.25. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Inspection Report Reviews**

None

- **Septic System Design Plans**

6 Robbins Island Road, Collins, L., Map 19, Lot 59: Ms. Mazzarino entertained a motion for the Board to grant the applicant request for a LUA for a reduction of 12 inch separation between inlet and outlet tees and high groundwater and approve the septic design plan for Collins, 6 Robbins Island Road, Map 19, Lot 59, designed 9-10-13, by John P. Judd, with a revision date of 9-23-13, with the requirement that the soil evaluator add his signature to the LUA request form where needed. Ms. Sanders so moved. **Vote: All in Favor.**

125R Rocky Hill Road, Cataldo, Map 6, Lot 36: Ms. Mazzarino entertained a motion for the Board to disapprove this septic design plan for Cataldo, 125R Rocky Hill Road, Map 6, Lot 36, dated 9-5-13, designed by Daniel Johnson for the reasons stated in the Agent's Report, with the notation that these are minimal required corrections. Water quality and volume test of the well will have to be taken and approved before a construction permit for the addition will be approved by the Board. Ms. Sanders so moved. **Vote: All in Favor.**

***Septic Design Plans are available for review in the Board of Health office***

- **Building Permit Applications**

95 Apple Street, Corcoran, Map 10, Lot 3B, pump house demo: Ms. Mazzarino entertained a motion that the Board have Ms. Wozny endorse the building permit application, dated 9-18-13, for Corcoran, 95 Apple Street, Map 10, Lot 3B, demolish the pump house and water storage reservoir consisting of pumps, stone walls and wooden cover. Ms. Sanders so moved. **Vote: All in Favor.**

84 Apple Street, Crerand, Map 10, Lot 2B, small addition: Ms. Mazzarino entertained a motion that the Board have Ms. Wozny endorse the building permit application, dated 9-25-13, for Crerand, 84 Apple Street, Map 10, Lot 2B, for a small single story addition to an existing room. Ms. Sanders so moved. **Vote: All in Favor.**

33 Story Street, Doane, Map 35, Lot 10: Ms. Mazzarino entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 4-3-13, for Doane, 33 Story Street, Map 35, Lot 10, to add a 10' x 17' 6" kitchen extension on side of house. Ms. Sanders so moved. **Vote: All in Favor.**

2 Evans Way, MacDonald, Map 36, Lot 79B: Ms. Mazzarino entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 9-24-13, for MacDonald, 2 Evans Way, Map 36, Lot 79 B, to build a 3-season porch in the area of an existing side deck, 12' x 12' with (3) 10" footings, 4' deep or 10' x 10' with (3) 10" footings, 4' deep. Ms. Sanders so moved. **Vote: All in Favor.**

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Food Service Permit #45, Ma's Tomato Marmalade, 1<sup>st</sup> Universalist Church, 57 Main Street: Ms. Mazzarino entertained a motion for the Board to deny Food Service Permit #45 for Ma's Tomato Marmalade for the reasons listed in the Agent's Report. Ms. Sanders so moved. **Vote: All in Favor.**

Food Service Permit #46, Essex Fire Department, 24 Martin Street: Ms. Mazzarino entertained a motion for the Board to approve Food Service Permit #46 for the Essex Fire Department. Ms. Sanders so moved. **Vote: All in Favor.**

TFE Permit #30, Apple Street Farm, Harvest Feast, October 18-19, 2013: Ms. Mazzarino entertained a motion for the Board to sign TFE Permit #30 for Apple Street Farm until a menu is provided to the BOH for the October 18-19 Harvest Feast. Ms. Sanders so moved. **Vote: All in Favor.**

Ms. Mazzarino entertained a motion for the Board to approve Clam Fest Permits as listed below:

#18, Mile Marker One, Participant

#19, Nana's Fried Dough, Vendor

#20, Essex Fire Department, Vendor

#21, Woodman's of Essex, Participant

#22, Lobsta Land Restaurant, Participant

#23, Shea's Riverside, Participant

#24, Windward Grille, Participant

#25, Markouk Bread, Vendor

#26, DownRiver Ice Cream, Vendor

#27, Mercury Brewing Company, Vendor

#28, Ipswich Clambake Co., Participant

#29, Essex Lion's Club, Vendor

#31, Essex Council on Aging, Vendor

Ms. Sanders so moved. **Vote: All in Favor.**

- **Other Issues**

23 Middle Road, Smith, Title 5 inspection report discussion: Table until next BOH meeting.

41 Robbins Island Road, King, Agreement to Upgrade Septic System: Ms. Mazzarino entertained a motion that the Board sign and send a letter to King, regarding the property at 41 Robbins Island Road, Map 19, Lot 76, the Board accepts this agreement to upgrade received by the Board of Health and that they are now in compliance with the June 21, 2012 order to inspect their system or submit to voluntary agreement to upgrade. Ms. Sanders so moved. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Building Permit Application, 37 Grove Street, Harding, Map 10, Lot 2B: Ms. Mazzarino entertained a motion for the Board to have Ms. Wozny endorse the building permit application for Harding, 37 Grove Street, Map 10, Lot 61, to rough plumb ONLY for a half bath with toilet and sink, for future sewer connection. Ms. Sanders so moved. **Vote: All in Favor.**

Ms. Mazzarino closed the meeting at 8:01 pm.

**Next BOH meeting: 10/24/13**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Martha Mazzarino, Board of Health Clerk