

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Ms. Sanders, Member, and Ms. Mazzarino, Clerk, present. Ms. Wozny, Health Agent, present.

7:04 p.m. Ms. Mazzarino opened the meeting and announced that the meeting was being recorded. Dr. Driscoll, Medical Director and Chair arrived immediately after the meeting was opened.

- **Minutes**

None

- **Bills Payable**

Bills Payable #466, \$2,679.79: Ms. Sanders made a motion for the Board to approve bills payable #466, in the amount of \$2,679.79. **Vote: All in Favor.**

Retroactive: Ms. Sanders made a motion for the Board to retroactively reimburse Ms. Wozny in the amount of \$278.12. Dr. Driscoll so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Appointments**

7:20 pm: Bill Rice, 0 Main Street, re: building permit, in attendance.

- **Building Permit Applications & Occupancy Permits**

0 Main Street, Essex Green Realty Trust, Map 37, Lot 44: The building permit is for demolition of an outbuilding on the property. Ms. Wozny will inspect building in the morning. Dr. Driscoll entertained a motion for the Board to have Ms. Wozny endorse the building demo permit for 0 Main Street, Essex Green Realty Trust, Map 37, Lot 44, contingent upon inspection. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Title 5 Report Reviews**

31 Middle Road, Collins, Map 24, Lot 3: Dr. Driscoll entertained a motion that the Board sign and send a letter to Collins stating that the Title 5 inspector, Daniel Johnson, submitted The Title 5 report on the wrong form. When the correct form is re-submitted, the Board indicated that it is in agreement with the determination of the inspector, that the system serving the property at 31 Middle Road, Map 24, Lot 3, failed the 7-30-13 Title 5 inspection. Ms. Mazzarino so moved. **Vote: All in Favor.**

1 Turtleback Road, Souza, Map 9, Lot 111: a motion that the Board sign and send a letter to Souza stating that the Board is in agreement with the determination of inspector John Duncan that the system serving the property at 1 Turtleback Road, Map 9, Lot 111, passed the 6-21-13 inspection. Ms. Sanders so moved. **Vote: All in Favor.**

35 Rocky Hill Road, Cotton Talbot-Minkin, Map 5, Lot 17B: Dr. Driscoll entertained a motion that the Board sign and send a letter to Cotton Talbot-Minkin stating that the Board is in agreement with inspector George Norris, that the system serving the property at 35 Rocky Hill Road, Map 5, Lot 17B passed the 7-16-13 Title 5 inspection.

93 Choate Street, Briggs, Map 16, Lot 9B: Dr. Driscoll entertained a motion that the Board sign and send a letter to Briggs stating that the Board is in agreement with inspector George Norris, that the system serving the property at 93 Choate Street, Map 16, Lot 9B passed the 7-8-13 Title 5 inspection. Ms. Sanders so moved. **Vote: All in Favor.**

170R John Wise Avenue, Page, Map 22, Lot 44: Dr. Driscoll entertained a motion that upon receipt of the correct inspection form, the Board signed letter is sent to Page, stating that the Board is in agreement with inspector Josh Roberts, that the system serving the property at 170R John Wise Avenue, passed the 7-10-13 Title 5 inspection. **Vote: All in Favor.**

Title 5 reports are available for review in the BOH office.

- **Hazards Abated via Enforcement Orders**

Conomo Point Enforcement Order Update: Of the letters, dated 6-17-13, sent by the Board, re: compliance with the Conomo Point Final Judgment requirements, all have complied except the follow: 9 Beach Circle; Thayer, Caroline, Douglas, Marjorie, Eliza Adams, Map 19, Lot 96, and 41 Robbins Island Road, King, Map 19, Lot 76. These properties will be over to Town Counsel for further action.

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Dr. Driscoll entertained a motion that the Board approve the TFE Permits as listed below: Permit #11, Apple Street Farm, 35 Apple Street, Brandywine Bash, 8-23 & 8-24-13; Permit #12, Hermanns Royal Lipizzan Stallions, Cogswell Grant, 9-14 & 9-15-13; and TFE Permit #13, Essex Shipbuilding Museum Salty Dog Day, 9-7-13, with 9-8-13 rain date. Ms. Sanders so moved.

Vote: All in Favor.

TFE Permits and Applications are available for review in the BOH office.

Fortune Palace Update: The owner of Fortune Palace has a Cantonese food safety trainer in to train seven of their kitchen staff, sent us a copy of the attendance sheet and the trainer's comments. Due to the restaurant's response and following re-inspection, food inspector Bobbie Cody no longer feels the need to have Fortune Palace before the Board.

- **Other Issues**

Triathlon Clinic Update: 135 participants were registered for the event this year. It was another safe year with only 2 scrapes/abrasions treated in the medical tent. Financing & volunteers continue to be the biggest challenges every year.

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Building Permit Application, 30 Choate Street, Horrocks, Map 17, Lot 4A: Dr. Driscoll entertained a motion that the Board have Ms. Wozny endorse the building permit application for Horrocks, 30 Choate Street, Map 17, Lot 4A, to construct a 6' x 6' 8" screen porch on existing farmer's porch, with the notation that it not be converted to a living space without prior BOH approval. Ms. Mazzarino so moved. **Vote: All in Favor.**

TFE Permit #14, Essex County Greenbelt Association: Dr. Driscoll entertained a motion that we retroactively approve TFE Permit #14 for the Essex County Greenbelt Association. Ms. Sanders so moved. **Vote: All in Favor.**

Septic System Plan Review, 179 Conomo Point Road, Lane, Map 24, Lot 5: Dr. Driscoll entertained a motion that the Board approve the septic system design plan for Lane, 179 Conomo Point Road, Map 24, Lot 5, dated 7-16-13, with a 7-30-13 revision. Ms. Sanders so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 8:04 pm.

Next BOH meeting: 9/12/13

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino, Board of Health Clerk