

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

**Ms. Sanders, Member, and Ms. Mazzarino, Clerk, present. Ms. Wozny, Health Agent, present.
Dr. Driscoll, Chair, not present.**

7:00 p.m. Ms. Mazzarino, acting chair, opened the meeting and announced that the meeting was being recorded.

- **Appointments**

7:15 pm: Gail Pepe, 21 Lufkin Point Road, in attendance, with engineer Clay Morin

7:30 pm: Frank McClelland, Apple Street Farm, not in attendance

Chuck Culotta: no appointment, in attendance for Castle Kreek Cookhouse

- **Minutes**

May 30, 2013: Ms. Sanders made a motion for the Board to approve the minutes for May 30, 2013 as written. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Approved minutes are available for review in the BOH office or online.

- **Bills Payable**

Bills Payable #459, \$985.20: Ms. Mazzarino entertained a motion for the Board to approve bills payable #459, in the amount of \$985.20. Ms. Sanders so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Inspection Report Reviews**

211 Western Avenue, Stewart, Map 8, Lot 34: Ms. Mazzarino entertained a motion for the Board to have Ms. Wozny sign and send a letter to Stewart, 211 Western Avenue, Map 8, Lot 34, stating that the Board is in agreement with inspector Chris Nardone, that this system failed the 5-24-13 inspection due to solids clogging the distribution box and soil absorption area. A connection to the public sewer must be completed by 5-24-15, unless ordered by the BOH to do so earlier. Ms. Sanders so moved. **Vote: All in Favor.**

97 Southern Avenue, Santoro, Map 10, Lot 17: Ms. Mazzarino entertained a motion for the Board to have Ms. Wozny sign and send a letter to Santoro, 97 Southern Avenue, Map 10, Lot 17, stating that the Board is in agreement with inspector Jonathan Granz, that this system passed the 5-6-13 Title inspection. Ms. Sanders so moved. **Vote: All in Favor.**

3 Lufkin Point Road, Ketchum, Map 20, Lot 1D: Ms. Sanders made a motion for the Board to have Ms. Wozny sign and send a letter to Ketchum, 3 Lufkin Point Road, Map 20, Lot D, stating that the Board is in agreement with inspector Richard Clark, that this system passed the 5-10-13 Title 5 inspection. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Septic Design Plans are available for review in the Board of Health office.

- **Septic System Design Plans**

41 R John Wise Avenue, revisions: Ms. Mazzarino entertained a motion for the Board to approve the modifications to the leach area – an impervious barrier on the end corners of the s.a.s. and grading modification in the same area – at the request of the property owner, Konevich, to save 2 trees at the end of her proposed septic system at 41R John Wise Avenue, Map 18, Lot 5. Ms. Sanders so moved. **Vote: All in Favor.**

21 Lufkin Point Road, Pepe/Schwartz, Map 20, Lot 2A: Ms. Mazzarino entertained a motion for the Board to disapprove the septic system design plan dated 6-4-13, for Pepe/Schwartz, 21 Lufkin Point Road, Map 20, Lot 2A, for the 12 reasons stated in the Agent's Report. Ms. Sanders so moved. **Vote: All in Favor.**

21 Lufkin Point Road, Pepe/Schwartz, Map 20, Lot 2A: Ms. Mazzarino entertained a motion for the Board to approve two LUA's for Pepe/Schwartz, 21 Lufkin Point Road, Map 20, Lot 2A; to reduce the distance between the existing private well from 100' required to 50' provided, with the understanding that a new well will be installed 75' from the proposed system prior to occupancy, and for a reduction in the distance between the septic system to the property line from the required 10' to 6' provided. Ms. Sanders so moved. **Vote: All in Favor.**

21 Lufkin Point Road, Pepe/Schwartz, Map 20, Lot 2A: Ms. Mazzarino entertained a motion for the Board to approve the septic system design plan, dated 6-4-13 with a revision date of 6-13-13, for Pepe/Schwartz, 21 Lufkin Point Road, Map 20, Lot 2A with the requirements that all current DEP system approval requirements are met, including an inspection and maintenance contract for the life of the system and the recording of the use of this system on the property at the Registry of Deeds. Ms. Sanders so moved. **Vote: All in Favor.**

94 Conomo Point Road, Kelley, Map 19, Lot 47: Ms. Sanders made a motion for the Board to approve the revised septic system design plan, dated 4-29-13 with a 5-28-13 revision, for Kelley, 94 Conomo Point Road, Map 19, Lot 47. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

65 Pond Street, Tyack, Map 5, Lot 29: Ms. Sanders made a motion for the Board to approve the revised septic system design plan, dated 4-30-13 with a 5-28-13 revision, for Tyack, 65 Pond Street, Map 5, Lot 29. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Septic Design Plans are available for review in the Board of Health office.

- **Building Permit Applications**

21 Lufkin Point Road, Pepe/Schwartz, building permit, Map 20, Lot 2A: Ms. Mazzarino entertained a motion for the Board to have Ms. Wozny endorse the building permit application for Pepe/Schwartz, 21 Lufkin Point Road, Map 20, Lot 2A for a primarily shingled exterior, asphalt roof, 3 bedrooms and 3 baths. Ms. Sanders so moved. **Vote: All in Favor.**

1 Lufkin Point Road, Burroughs, Map 20, Lot 1: Ms. Mazzarino entertained a motion for the Board to have Ms. Wozny endorse the building permit application for Burroughs, 1 Lufkin Point Road, Map 20, Lot 1 for a detached utility building, with the notation that there is to be no indoor plumbing serving the building without prior BOH approval. Ms. Sanders so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Marine water quality testing extension waivers: Ms. Mazzarino entertained a motion for the Board to sign the DPH waiver extension from the requirements of weekly to monthly beach water testing at Clammer's Beach and Front Beach. Extension waiver reviewed and signed. Ms. Sanders so moved. **Vote: All in Favor.**

Well certificate: Keystone Development, 67 Choate Street / Lot 11, Map 16, Lot 9K, previously approved; signed by the Board.

Leave Use Notification, Ms. Wozny: Ms. Mazzarino entertained a motion for Ms. Wozny to use flex-time on an ongoing basis without asking permission from the Board each time, and to take a vacation day on 6-17-13. Ms. Sanders so moved. **Vote: All in Favor.**

Food Establishment Permit #42, Diamond 4 LLC, Castle Kreek Cookhouse, 234 John Wise Avenue: Ms. Mazzarino entertained a motion for the Board to have Ms. Wozny sign food establishment permit #42 for Diamond 4 LLC, Castle Kreek Cookhouse, 234 John Wise Avenue. Ms. Sanders so moved. **Vote: All in Favor.**

Food Establishment Permit #43, Eight Lights, Inc., Camp Menorah, 19 Wood Drive: Ms. Sanders made a motion for the Board to have Ms. Wozny sign food establishment permit #43, Eight Lights, Inc., Camp Menorah, 19 Wood Drive. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Camp, H/Motel, B & B Permit #3, Eight Lights, Inc., Camp Menorah, 19 Wood Drive: Ms. Mazzarino entertained a motion for the Board to have Ms. Wozny endorse camp, h/motel, B & B permit #3, Eight Lights Inc., Camp Menorah, 19 Wood Drive. Ms. Sanders so moved. **Vote: All in Favor.**

Bathing Beach Permit #4, Eight Lights, Inc., Camp Menorah, 19 Wood Drive: Ms. Sanders made a motion for the Board to have Ms. Wozny endorse bathing beach permit #4, Eight Lights, Inc., Camp Menorah, 19 Wood Drive. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

TFE Permit #4, DownRiver Ice Cream, Essex River Day, June 22nd: Ms. Sanders made a motion for the Board to have Ms. Wozny endorse TFE Permit #4, DownRiver Ice Cream, Essex River Day. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

TFE Permit #5, Apple Street Farm, Summer Solstice Dinner, June 21-June 22: Ms. Sanders made a motion for the Board to have Ms. Wozny endorse TFE Permit #5, Apple Street Farm, Summer Solstice Dinner, June 21-June 22. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Seasonal Retail Permit #14, Ebb & Flow Farm Stand, 166 Eastern Avenue: Ms. Sanders made a motion for the Board to have Ms. Wozny endorse seasonal retail permit #14 for Ebb & Flow Farm Stand, 166 Eastern Avenue. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Disposal Works Installer's Permit #29, Louie Vlahos, 42 Pineswamp Road, Ipswich: Ms. Sanders made a motion for the Board to have Ms. Wozny endorse disposal works installer's permit #29 for Louie Vlahos, 42 Pineswamp Road, Ipswich. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

- **Other Issues**

Triathlon Update

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**
TFP – Essex River Day Coordinator Permit, June 22: Ms. Sanders made a motion for the Board to have Ms. Wozny sign a TFE Coordinator’s permit for the Cape Ann Chamber of Commerce for Essex River Day, June 22. Ms. Mazzarino seconded the motion. **Vote: All in Favor.**

Castle Kreek Cookhouse – Stamp Plans and approve Food Service Permit: Chuck Culotta in attendance for Castle Kreek Cookhouse. Ms. Mazzarino made a motion for the Board to have Ms. Wozny stamp the previously approved Castle Kreek Cookhouse building plans and endorse the Food Service Permit application for the restaurant. Ms. Sanders so moved. **Vote: All in Favor.**

Ms. Mazzarino closed the meeting at 9:00 pm.

Next BOH meeting: 6/27/13

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino, Board of Health Clerk